



Chicago Park District

Legislation Text

File #: 21-1300-0609, Version: 1

AUTHORIZATION TO ENTER INTO A CONTRACT WITH PHYSICIANS IMMEDIATE CARE LLC FOR POST OFFER TREATMENT FOR OCCUPATIONAL ILLNESS AND INJURIES, AND ALCOHOL AND DRUG TESTING SERVICES SPECIFICATION NO. P-21002

To the Honorable Board of Commissioners of the Chicago Park District

I. Recommendation

It is recommended that an order be entered authorizing the General Superintendent and CEO or his designee to enter into a contract with Physicians Immediate Care LLC for post offer treatment for occupational illness and injuries and alcohol and drug testing services. This contractor was selected pursuant to a publicly advertised Request for Proposals ("RFP"). No work may commence and no payment shall be made to vendor prior to the execution of a written agreement.

II. Award Information

Company: Physicians Immediate Care LLC
1700 W. Higgins Road, Suite 600
Rosemont, IL 60018

Company Type: Limited Liability Company

Year Incorporated: 2012

Majority Interest: SellCore, Inc. (subsidiary of Anthem, Inc.) - 33.7%
LLR Equity Partners III, LP - 32.2%

Executive Directors
and Officers: See attached Economic Disclosure Statement for full list of all Members, Managers, and Officers.

Contract Term: Two (2) years with two (2) additional one (1) year extension options.

Contract Amount: \$724,810.00 for the two (2) year initial contract term. Fees for workplace injury treatment are set by the State of Illinois. Also, in order to identify those drugs not captured in the past that prohibit employees from performing their job duties and responsibilities.

Scope of Services: To provide pre-employment drug and alcohol testing and post-offer treatment for occupation illness and injuries to Chicago Park District employees.

Affirmative
Action Goals: The Minority- and Women-Owned Participation for this contract include: 25% Minority-Owned and 5% Women-Owned.

Authorization: Authorize the General Counsel to include other relevant terms and conditions in the written Agreement.
Authorize the General Superintendent to execute the Agreement and the Secretary to attest as to the signing of the Agreement and keep an original copy of the Agreement on file.

III. Budget and Financial Information

Budget Classification: Operating
Fiscal Year: 2021-2023
Source of Funds: 001.8220.8220.623130.00001.01.01.00001

IV. Procurement Information

Specification Number: P-21002
Date Advertised: March 11, 2021
Date Proposal Due Date: April 8, 2021
Number of Proposals Received: One (1)

This contract was publicly advertised as a Request for Proposals ("RFP"). One (1) proposal was received on the due date. The proposal submitted by Physicians Immediate Care was found by the Department of Purchasing ("Purchasing") to be compliant and responsive.

The Evaluation Committee ("EC") was comprised of three (3) voting members. all CPD staff. The EC began their evaluation of the proposal at their first meeting on April 15, 2021 and the non-financial proposal was distributed. The second meeting was held on April 21, 2021 where the financial proposal was discussed. The EC decided to send a request for Best and Final Offer to Physicians Immediate Care. The EC concluded their evaluation on April 27, 2021 unanimously scoring Physicians Immediate Care the Awardee.

V. Explanation

The Chicago Park District ("CPD") is required to conduct pre-employment drug screening, post-incident drug and alcohol screening, random drug screening, and post-injury examinations. Primarily, the Department of Human Resources ("DHR") requires these services prior to the hire of an employee, when an employee is due to return to work after an injury, and for fitness for duty. Additionally, Risk Management requires these services when a Chicago Park District employee is involved in a work-related incident.

Annually, the peak hiring season is usually April - June, when DHR conducts approximately seven (7) mass hiring sessions for seasonal positions that involve about 300 applicants each session. These individuals must submit to alcohol and drug testing, then their samples have to be tested and the results returned to the CPD in a timely manner. During off peak season, for regular pre-employment and fitness for duty testing, there may be up to 30 tests a day. Lastly, Risk Management requires post-incident drug and alcohol testing services approximately 200-300 times per year.

Physicians Immediate Care LLC staff is experienced and is properly licensed, trained, and certified to provide the services. Similarly, their labs are properly certified and equipped as well to perform the services. Lastly, Physicians Immediate Care LLC offers 12 facilities within a five (5) mile radius to any park location. They also provide a portal electronic log-on system, which ensures that all results will remain confidential.

Therefore, it is in the best interest of the Chicago Park District to award the post offer treatment for occupational illness and injuries and alcohol and drug testing contract to Physicians Immediate Care LLC.

VI. General Conditions

- 1) *Conflicts*: The Agreement shall not be legally binding on the Chicago Park District if entered into in violation of the provisions of the provisions of the Public Officer Prohibited Activities Act, 50 ILCS 105/0.01 *et seq.*
- 2) *Ethics*: The Chicago Park District's Ethics Code, Chapter III of the Code of the Chicago Park District, shall be incorporated into and made part of all agreements authorized herein.
- 3) *Contingent Liability*: Any agreement lawfully entered into for a period of more than one year shall be executory only for the amounts for which the Park District may become liable in succeeding fiscal years pursuant to Section 17(i) of the Chicago Park District Act, 70 ILCS 1505/17(i). All agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year budget.

4) *Economic Disclosure Statement ("EDS")*: Contractor has submitted a full and complete EDS prior to execution of the contract.