



Chicago Park District

Legislation Text

File #: 21-1275-0310, **Version:** 1

AUTHORIZATION TO ENTER INTO A CONTRACT WITH UNIVAR USA FOR SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE DISTRICT WIDE

SPECIFICATION NO. P-20009

To: The Honorable Board of Commissioners of the Chicago Park District

It is recommended that an order be entered authorizing the General Superintendent or his designee to enter into a contract with Univar USA for the supply and delivery of Sodium Hypochlorite district wide. This contractor was selected pursuant to a publicly advertised Invitation for Bid. No work may commence and no payment shall be made prior to the execution of a written agreement.

II. Award Information

Contractor: Univar USA
8201 S. 212th
Kent, Washington 98032

Company Type: Washington Business Corporation

Majority Interest: No one owns more than 7.5% interest in the company

Contract Period: One (1) year initial term with four (4) additional one (1) year extension options. If the extension options are exercised, funding shall be based upon annual appropriations.

Contract Amount: \$564,565.80 for the initial contract term. Expenditures for services under each extension term will be authorized by annual appropriation and subject to each year's budget. This is a depends on requirement contract.

Affirmative Action Goals: The Minority and Women Owned Business Enterprise participation for this contract includes: 25% Minority-owned and 5% Women-owned.

Scope of Services: To supply and delivery of Sodium Hypochlorite for use at indoor and outdoor pools throughout the Chicago Park District.

Authorization: Authorize the General Counsel to include other relevant terms and conditions in the written Agreement. Authorize the General Superintendent to execute the Agreement and the Secretary to attest as to the signing of the Agreement and keep an original copy of the Agreement on file.

III. Budget and Financial Information

Budget Classification: Operating and Capital
Fiscal Year: 2021
Source of Funds: 001.8485.8485.620010

IV. Procurement Information

Specification Number:	P-20009
Date Advertised:	May 25, 2020
Date Bids Due:	June 11, 2020
Number of Bids Received:	Three (3)
Bid Evaluation Detail:	Lowest responsible and responsive bidder

This contract was publicly advertised as an Invitation for Bids (“IFB”). Three (3) bids were received on the due date and time, and were publicly opened and read aloud. After the bids were received by the Department of Purchasing (“Purchasing”) it was determined that two (2) bidders were deemed non-compliant, as one did not submit any MBE/WBE Schedules and one decided not to comply for MBE/WBE. After working with the vendor to try and obtain some MBE/WBE participation, it became apparent that there was no area where participation could be achieved. The Department of Facility Management reviewed the bid submitted by Univar USA, determined this vendor to be the lowest responsible and responsive bidder.

V. Explanation

The Department of Facility Management (DFM) is responsible for the daily operation of over 100 indoor pools, outdoor pools, and interactive spray features, and all of these pools require Sodium Hypochlorite to keep the water safe and clean. Further, the CPD purchases annually approximately more than 250,000 gallons of Sodium Hypochlorite and the delivery of it may vary by location: at some facilities, the awardee’s delivery truck can drive next to the facility and at other facilities, the awardee’s delivery truck must park curbside and a s hose must be used to deliver the Sodium Hypochlorite to the containers in the facility. These materials are used by the DFM personnel in the daily maintenance of park pool facilities, district wide. Having this contract in place will allow DFM to expeditiously obtain both the Sodium Hypochlorite as necessary, at a fair and reasonable price. Additionally, Univar USA has the experience, capacity, and ability to provide the services required in this contract. Therefore, it is in the best interest of the Chicago Park District to award Univar USA. the contract for the supply and delivery of sodium hypochlorite.

VI. General Conditions

- 1) *Conflicts*: The Agreement shall not be legally binding on the Chicago Park District if entered into in violation of the provisions of 50 ILCS 105, the Public Officer Prohibited Activities Act.
- 2) *Ethics*: The Chicago Park District’s Ethics Code, Chapter III of the Code of the Chicago Park District, shall be incorporated into and made part of the agreement.
- 3) *Contingent Liability*: Any agreement lawfully entered into for a period of more than one year shall be executory only for the amounts for which the Park District may become liable in succeeding fiscal years pursuant to 70 ILCS 1505/17(i).
- 4) *Economic Disclosure Statement (“EDS”)*. Contractor has submitted full and complete EDS.