



Chicago Park District

Legislation Text

File #: 16-2560-0722, Version: 1

**CONTRACT AWARD NOT TO EXCEED \$309,585.00
FOR ALCOHOL, DRUG TESTING AND TREATMENT SERVICES
OCCUPATIONAL HEALTH CENTER OF SOUTHWEST PA. d/b/a CONCENTRA
SPECIFICATION NO. P-06009**

To: The Honorable Board of Commissioners
of the Chicago Park District

I. Recommendation

It is recommended that an order be entered authorizing the General Superintendent or his designee to enter into an agreement with Concentra for the purpose of providing Post Offer Treatment for Occupational Illnesses and Injuries, and Pre Employment Alcohol, Drug Testing and Collection Services for the Chicago Park District. The vendor was selected pursuant to bidding. No work may commence and no payment shall be made to vendor prior to the execution of a written agreement. The authority granted herein shall automatically rescind in the event that a written agreement is not executed within 120 days of the date of Board approval.

II. Award Information

Company: Occupational Health Center of Southwest PA
d/b/a Concentra
Address: 2080 Springer Driver
Lombard, IL 60148
Business: Alcohol, Drug Testing and Treatment Services
Company Type: Business Corporation
Year Incorporated: 1979
Major Interest: Concentra Operating Corporation, 100%
Contract Type: *Alcohol, Drug Testing and Treatment Services*

Contract Amount: Term Agreement
Contract Period: Two (2) year contract w/two (2) add. One year extension options
subject to budget appropriations. \$309,585.00 for the term of the contract for an annual appropriation of \$98,400.00. If
extension options are exercised, funding shall be based upon annual appropriations.

Affirmative Action

Goals: The Minority and Women Owned Participation for this contract
includes: (25%) Minority - owned, (5%) women - owned as identified in schedule "A" and "B" as required and
attached hereto.

Scope of Services: Vendor shall provide alcohol, drug testing and treatment services including,
but is not limited to providing pre-employment drug testing services and will collect and utilize one
or all of the following methods: urine, blood, or hair sampling.

Have the ability to conduct on site drug testing during the District's peak seasonal hiring period of
February thru May at pre-designated Chicago Park District sites and for all random testing. Vendor is

required to provide a certified a nurse or medical doctor for the purpose of reading and analyzing applicants' prepared medical questionnaires. The questionnaires will determine if, on the basis of the information presented, a comprehensive physical exam is needed to determine an applicant's ability to perform the job duties with or without accommodation. Vendor shall be accredited by the National Institute of Drug Abuse, (NIDA), the National Laboratory Certification Program (NLCP), and the State of Illinois Medical Accreditation. Copies of all certifications must accompany the proposal(s).

Authorization: Authorize the General Counsel to include other relevant terms and conditions in the written Agreement. Authorize the General Superintendent & CEO to execute the Agreement and the Secretary to attest as to the signing of the Agreement and keep an original copy of the Agreement on file.

III. Budget and Financial Information

Budget Classification: Operational Funds
Fiscal Year: 2006-2009
Source of Funds: General Account Service

IV. Procurement Information

Specification Number: P-06009
Date Advertised: January 17, 2006
Number of Bids/Proposal Received: Number (3)
Date Bids/Proposals Opened: February 16, 2006

Procurement History: Pursuant to the advertised Request for Proposal on January 17, 2006, three (3) proposals were received. Firms were given the opportunity to submit proposals and demonstrate their skills on projects of similar scope. MBE participation of 25% and WBE participation of 5% were required in accordance with the MBE/WBE ordinance and Special Conditions.

The Park District Department of Purchasing has identified the firms involved in the Affirmative Action Schedules of this contract. The identified firm or firms are subject to change upon the approval of the Department of Purchasing.

V. Explanation

The Chicago Park District is required to conduct criminal background checks for pre-employment purposes. Concentra has the authorized experienced experts in the area of occupational medicine, toxicology testing and is Samhsa Certified. Concentra will be required to check valid photo identification cards to identify and verify all demographic data with applicant, collects Park District's Authorized Forms. Concentra will conduct rigorous pre-employment, post accidental and random drug test to for the Chicago Park District. Negative results are typically communicated the day after collection. While positive confirmations are typically communicated within 24 to 48 hours of the screen. Fourteen medical centers will be provided along with handling the onsite drug and vision testing including peak hiring season. Concentra's utilizes the Advance Toxicology Network a highly -automated - and computerized laboratory that specialize in testing specimens. Therefore making Concentra the more qualified bidder.

VI. General Conditions

1) *Conflicts*: The Agreement shall not be legally binding on the Chicago Park District if entered into in violation of the provisions of 50 ILCS 105, the Public Officer Prohibited Activities Act.

2) *Ethics*: The Chicago Park District's Ethics Code, Chapter III of the Code of the Chicago Park District, shall be incorporated into and made part of the agreement.

3) *Contingent Liability*: Any agreement lawfully entered into for a period of more than one year shall be executory only for the

amounts for which the Park District may become liable in succeeding fiscal years pursuant to 70 ILCS 1505/17(i). The agreement shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year budget.

4) *Economic Disclosure Statement:* A fully executed “EDS” has been submitted.

Respectfully Submitted:

Wesley Morgan
Acting Director of Human Resources

Approved as to the Purchasing Process:

Elizabeth Granados-Perez
Director of Purchasing

Within the Appropriation:

Steven Hughes
Chief Financial Officer

Approved as to Legal Form:

María G. García
General Counsel

Approved:

Timothy J. Mitchell
General Superintendent & CEO