



Chicago Park District

Legislation Text

File #: 18-3120-1114, **Version:** 1

AUTHORIZATION TO ENTER INTO A CONTRACT WITH RAE PRODUCTS & CHEMICALS CORP. FOR PAINT AND RELATED SUPPLIES

SPECIFICATION NO. P-18014

To: The Honorable Board of Commissioners of the Chicago Park District

It is recommended that an order be entered authorizing the General Superintendent or his designee to enter into a contract with RAE Products & Chemicals Corp. ("RAE Products") for the supply and delivery of Paint and Related Supplies, district wide. The contractor was selected pursuant to a publicly advertised Invitation for Bid ("IFB"). No work may commence and no payment shall be made prior to the execution of a written agreement.

II. Award Information

Awardees: RAE Products & Chemicals Corp.
11638 S. Mayfield Avenue
Alsip, IL 60803

Company Type: Business Corporation

Majority Interest:

Donna Gruenberg	88.75%
Samantha Morek	5.9%
Kurt Gruenberg	5.35%

Contract Period: One (1) year initial term with four (4) additional one (1) year extension options.

Contract Amount: Not to exceed \$950,146.83 annually. This is depends upon requirement contract. Funding for extension years shall be based upon annual appropriation.

Affirmative Action Goals: The Minority and Women Owned Business Enterprise participation for this contract includes: 25% Minority-owned and 75% Women-owned.

Scope of Services: For the supply and delivery of Paint and Related Supplies, district wide, on an as-needed basis.

Authorization: Authorize the General Counsel to include other relevant terms and conditions in the written Agreement. Authorize the General Superintendent to execute the Agreement and the Secretary to attest as to the signing of the Agreement and keep an original copy of the Agreement on file.

III. Budget and Financial Information

Budget Classification: Operating and Capital
Fiscal Year: 2018
Source of Funds: 001-8485.8485.620020.00001.01.01.00001

IV. Procurement Information

Specification Number:	P-18014
Date Advertised:	September 24, 2018
Date Bids Due:	October 18, 2018
Number of Bids Received:	Three (3)
Bid Evaluation Detail:	Lowest responsible and responsive bidder

This contract was publicly advertised as an Invitation for Bids (“IFB”), and there was one (1) section, with a total of 8 categories for bid, and bidders could bid on one, some, or all categories. Three (3) bids were submitted and were received on the due date and time, and were publicly opened and read aloud. The Department of Purchasing (“Purchasing”) reviewed all bids received and found bidders compliant and responsive to all with exception in category H, with only one responsive bid. In six (6) categories, had two (2) responsive and compliant bidders. Chapter XI of the Code of the Chicago Park District permits single bid awards where the price submitted was fair and reasonable and where other bidders had reasonable opportunity to respond. The Department of Facility Management reviewed the bids of the apparent lowest responsive bidders, and it has been determined that RAE Products & Chemicals Corp. is the lowest responsible and responsive bidder. Additionally, this IFB was advertised for 25 calendar days providing prospective bidders with reasonable time to respond.

V. Explanation

The Department of Facility Management is responsible for repairing and, maintaining Chicago Park District facilities, district wide and requires the services of companies that supply paint and related supplies to perform this responsibility on an as needed basis year round. Having to maintain several hundred facilities district wide, which have heavy use and require constant upkeep and maintenance, having this contract in place will allow The Department of Facility Management to expeditiously meet its operational needs at a fair and reasonable price. The awardee has submitted the lowest responsive and responsible bids for the applicable contract categories. Therefore, it is in the best interest of the Chicago Park District to award RAE Products & Chemicals Corp. the contract for the applicable categories for the supply and delivery of Paint and Related Supplies- district wide.

VI. General Conditions

- 1) *Conflicts*: The Agreement shall not be legally binding on the Chicago Park District if entered into in violation of the provisions of 50 ILCS 105, the Public Officer Prohibited Activities Act.
- 2) *Ethics*: The Chicago Park District’s Ethics Code, Chapter III of the Code of the Chicago Park District, shall be incorporated into and made part of the agreement.
- 3) *Contingent Liability*: Any agreement lawfully entered into for a period of more than one year shall be executory only for the amounts for which the Park District may become liable in succeeding fiscal years pursuant to 70 ILCS 1505/17(i).
- 4) *Economic Disclosure Statement (“EDS”)*. Contractor has submitted full and complete EDS.