



Chicago Park District

Legislation Text

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AUTHORIZATION TO ENTER INTO A CONTRACT WITH JEWEL'S BUS COMPANY FOR SOUTH REGION SUMMER DAY CAMP BUS TRANSPORTATION SERVICES SPECIFICATION NO. P-16001

To the Honorable Board of Commissioners of the Chicago Park District

I. Recommendation

It is recommended that an order be entered authorizing the General Superintendent or his designee to enter into a contract with Jewel's Bus Company for South Region Summer Day Camp Bus Transportation Services. This contractor was selected pursuant to a publicly advertised Invitation for Bids. No work may commence and no payment shall be made prior to the execution of a written agreement.

II. Award Information

Contractor/Vendor: Jewel's Bus Company
1035 W. 111th Street
Chicago, IL 60643

Company Type: Business Corporation

Majority Interest: Jewel Lockhart 100%

Contract Period: One (1) year initial term with four (4), one (1) year extension options.

Contract Amount: \$256,852.80 for the initial contract term. Expenditures for services under each extension term will be authorized by annual appropriation and subject to each year's budget.

Scope of Services: To transports kids and staff in the South Region Summer Day Camp program on field trips.

Affirmative Action The Minority and Women Owned Business Enterprise participation for this contract includes: Minority Owned and Women Owned.

Authorization: Authorize the General Counsel to include other relevant terms and conditions in the written Agreement. Authorize the General Superintendent to execute the Agreement and the Secretary to attest as to the signing of the Agreement and keep an original copy of the Agreement on file.

III. Budget and Financial Information

Budget Classification: Operating
Fiscal Year: 2016
Source of Funds: 001.7001.7001.623093.00001.01.01.00001

IV. Procurement Information

Specification Number: P-16001
Date Advertised: February 3, 2016
Pre-Bid Meeting: February 11, 2016

Date Bids Due: March 3, 2016
Number of Bids Received: Five (5)
Bid Evaluation Detail: Lowest responsible and responsive bidder

This contract was publicly advertised as an Invitation for Bids (“IFB”), and five (5) were received, opened, and read aloud on the bid due date and time. The Department of Purchasing (“Purchasing”) reviewed all bids received and found them to be responsive and compliant. Purchasing sent the bid package from the apparent lowest bidder to the South Region for their review, and they found this bidder to be responsible. Accordingly, Jewel’s Bus Company is the lowest responsive and responsible bidder for South Region Summer Day Camp Bus Transportation Services.

V. Explanation

The Chicago Park District (“CPD”) operates a six week summer day camp program district wide and it includes a variety of camps including traditional summer day camp, nature camp, and play camp in every region. Further, the camps are intended to accommodate different interests and age groups and depending on the size of the park, some will host one camp while others will host more than one. District wide almost 30,000 kids participate in the Summer Day Camp Program, and in the South Region, over 8,300 kids participate in 165 camps at 78 parks.

An important offering of the Summer Day Camp Program is the field trips, and generally each camp will have a field trip once per week during the six week summer day camp period. These field trips are an opportunity to introduce cultural, educational, and different recreational experiences into the summer day camp program, and destinations include: the museums on Museum Campus, Lincoln Park Zoo, the lakefront, pools and spray pools throughout the CPD including other regions, Garfield Park and Lincoln Park Conservatories, Nature Gardens and Areas, Cubs and White Sox baseball games, and other locations.

Jewel’s Bus Company has the experience, capacity and ability to provide bus transportation services for the South Region’s summer day camp field trips. They many years of experience providing these services and will be able to efficiently and promptly transport the South Region day campers to their field trip destinations.

Therefore, it is in the best of the Chicago Park District to award Jewel’s Bus Company the contract for South Region Summer Day Camp Bus Transportation Services.

VI. General Conditions

- 1) *Conflicts*: The Agreement shall not be legally binding on the Chicago Park District if entered into in violation of the provisions of 50 ILCS 105, the Public Officer Prohibited Activities Act.
- 2) *Ethics*: The Chicago Park District’s Ethics Code, Chapter III of the Code of the Chicago Park District, shall be incorporated into and made part of the agreement.
- 3) *Contingent Liability*: Any agreement lawfully entered into for a period of more than one year shall be executory only for the amounts for which the Park District may become liable in succeeding fiscal years pursuant to 70 ILCS 1505/17(i).
- 4) *Economic Disclosure Statement (“EDS”)*. Contractor has submitted full and complete EDS.