

SCHEDULE A

Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

TO BE COMPLETED BY SUBMITTER ONLY

Submitter: UNIVAR SOLUTIONS USA INC.
SUPPLY AND DELIVERY

Project: P-20009 SODIUM HYPOCHLORITE

Is the submitter a certified MBE/WBE?

MBE: ☐ Yes ☒ No WBE: ☐ Yes ☒ No

If yes, attach all current Letters of Certification.

NOTE:

CERTIFICATION OF THE SUBMITTER AS AN **MBE** SATISFIES ONLY THE MBE GOAL; THE **WBE** GOAL MUST STILL BE MET.
 CERTIFICATION OF THE SUBMITTER AS A **WBE** SATISFIES ONLY THE WBE GOAL; THE **MBE** GOAL MUST STILL BE MET.
 CERTIFICATION OF THE SUBMITTER AS BOTH **MBE** AND **WBE** MAY SATISFY **ONE GOAL** ONLY.

The submitter intends to perform work in connection with this project as a:

GENDER:
 Male
 Female

RACE/ETHNICITY:
 Black/African American
 Hispanic American
 Asian American
 White American
 Other _____

TYPE OF FIRM:
 Partnership
 Sole Proprietorship
 Corporation
 Joint Venturer
 Other _____

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Supplier Development Council (CMSDC), Women Business Development Center (WBDC), and the Small Business Administration.

I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: TWIN FUELS LOGISTICS, LLC

Address: 1920 MONTCLAIR DRIVE, NAPERVILLE, IL 60565

Contact Person: SHANNON KOWALSKI

Phone: 630-874-1010

E-mail: SHANNON@TWINFUELS.COM

Fax: _____

MBE/WBE Participation: Dollars \$ 38,000/YR

Percent: 5 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

2. Name of MBE/WBE: PETROMEX, INC.

Address: 14702 S. HAMLIN AVE., MIDLOTHIAN IL 60445

Contact Person: FELIPE ESTRADA

Phone: 708-489-1733

E-mail: FELIPEESTRADA1@GMAIL.COM

Fax: _____

MBE/WBE Participation: Dollars \$ 150,000

Percent: _____

25

%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?

☒ Yes ☐ No

3. Name of MBE/WBE: _____

Address: _____

Contact Person: _____

Phone: _____

E-mail: _____

Fax: _____

MBE/WBE Participation: Dollars \$ _____

Percent: _____

%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?

☐ Yes ☐ No

4. Name of MBE/WBE: _____

Address: _____

Contact Person: _____

Phone: _____

E-mail: _____

Fax: _____

MBE/WBE Participation: Dollars \$ _____

Percent: _____

%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?

☐ Yes ☐ No

5. Name of MBE/WBE: _____

Address: _____

Contact Person: _____

Phone: _____

E-mail: _____

Fax: _____

MBE/WBE Participation: Dollars \$ _____

Percent: _____

%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?

☐ Yes ☐ No

6. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

7. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

8. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

9. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

Attach additional sheets as needed.

A. MBE Proposal:

1. MBE Participation:

| MBE Firm Name | Dollar Amount of Participation | Percent amount Participation | Direct Indirect |
|--------------------------|--------------------------------|------------------------------|-----------------|
| TWIN FUELS | \$ 38,000 | 5 % | DIRECT |
| PETROMEX | \$ 150,000 | 25 % | DIRECT |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| Total MBE Participation: | \$ | % | |

2. WBE Participation:

| WBE Firm Name | Dollar Amount of Participation | Percent amount Participation | Direct Indirect (check \ one) |
|--------------------------|--------------------------------|------------------------------|-------------------------------|
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| | \$ | % | |
| Total WBE Participation: | \$ | % | |

The submitter designates the following person as its MBE/WBE Liaison Officer:

MIKE CHERRY - SALES Asst Mar 2 630, 360-6947
(Name and Title) (Phone Number)
mike.cherry@univarsolutions.com
(E-mail address)

The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Park District requirements and have not violated any City or Sister Agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Park District.

Submitter: UNIVAR SOLUTIONS USA INC
(Print or Type Name of Business)
 Signature: Mike Cherry Date: 6/10/2020
(Written Signature of Authorized Official Representative)
 Name/Title: MIKE CHERRY
(Print or Type Name and Title of Person Signing Statement)

NOTE

If submitter is an MBE/WBE joint venture with a non-MBE/WBE firm,
 use the following signature page instead:

End of Schedule A

SCHEDULE B

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Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: P-20009 SODIUM HYPOCHLORITE: SUPPLY AND DELIVERY

From: PETROMEX, INC.
(Name of MBE/WBE Firm)

MBE: ☐ Yes ☒ No
WBE: ☐ Yes ☒ No

To: UNIVAR SOLUTIONS USA INC.
(Name of Prime Contractor-Submitter)

and the Chicago Park District:

The undersigned intends to perform work in connection with the above projects as a:

GENDER:

☒ Male
☐ Female

RACE/ETHNICITY:

☐ Black/African American
☒ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the
II Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

FUEL SUPPLY AND DELIVERY FOR UNIVAR SOLUTIONS USA INC. VEHICLES

The above described performance is offered for the following price and described terms of payment:

PRICING VARIES BASED ON MARKET CONDITIONS. ESTIMATED ANNUAL CONTRACT VALUE OF
\$150,000 Credit terms are net 30 days from delivery.
attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned
If more space E/WB
upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Felipe Estrada Date: 6/9/2020
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Felipe Estrada President
(Print or Type Name and Title)

Address: 14702 S. Hamlin Ave. Midlothian IL 60445

Telephone: 708-489-1733 Fax: 708-597-8655

End of Schedule B

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: P-20009 SODIUM HYPOCHLORITE: SUPPLY AND DELIVERY

From: TWIN FUELS LOGISTICS L.L.C.
(Name of MBE/WBE Firm)

MBE: ☐ Yes ☒ No
WBE: ☒ Yes ☐ No

To: UNIVAR SOLUTIONS USA INC. and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:

☐ Male
☐ Female

RACE/ETHNICITY:

☐ Black/African American
☐ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☐ Corporation
☐ Joint Venturer
☐ Other _____

X

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the _____ Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

FUEL SUPPLY AND DELIVERY FOR UNIVAR SOLUTIONS USA INC. VEHICLES

The above described performance is offered for the following price and described terms of payment:

PRICING VARIES BASED ON MARKET CONDITIONS. ESTIMATED ANNUAL CONTRACT VALUE OF \$35,000

attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned If more space [] E/WB [] upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Shannon Kowalski Date: 06/10/2020
(Signature of Owner or Authorized Agent of MBEWBE)

Name/Title: Shannon Kowalski, CEO
(Print or Type Name and Title)

Address: 1920 Montclair Dr, Naperville, IL 60565

Telephone: 630-874-1010 Fax: 630-874-1010

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

AUG - 8-2017

Mr. Felipe Estrada
Petromex, Inc.
14702 S. Hamlin Ave.
Midlothian, IL 60445

Dear Felipe Estrada:

We are pleased to inform you that Petromex, Inc., has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This MBE certification is valid until 7/31/2022; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by 7/31/2018, 7/31/2019, 7/31/2020, and 7/31/2021. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on 7/31/2022. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by 5/31/2022.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a MBE if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification within 10 days of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:


NAICS Code(s):

424720 – Petroleum and Petroleum Products Merchant Wholesalers (except bulk stations)

Your firm's participation on City contracts will be credited only toward **Minority Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority Business Enterprise (MBE) Program.

Sincerely,



Rich Butler
First Deputy Procurement Officer

RB/cm





DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

JAN 23 2019

Shannon Kowalski
Twin Fuel Logistics LLC
1920 Montclair Drive
Naperville, IL 60565

Dear Ms. Kowalski:

We are pleased to inform you that Twin Fuel Logistics LLC has been certified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **1/01/2024**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **1/01/2020, 1/01/2021, 1/01/2022 and 1/01/2023**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **1/01/2024**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification **11/01/2023**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General** at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

- 484220 – Specialized Freight (except used goods) Trucking Local
- 484220 – Tanker Trucking (e.g., chemical, juice, milk, petroleum) Local
- 424720 – Diesel Fuel Merchant Wholesalers (except bulk stations, terminals)
- 474720 – Petroleum and Petroleum Products Merchant Wholesalers (except bulk stations and terminals)

Your firm's participation on City contracts will be credited only toward **Women-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Shannon E. Andrews
Chief Procurement Officer
Department of Procurement Services

SEA/em