SCHEDULE A

Statement of Prime Submitter Regarding Its MBEWBE Utilization Plan TO BE COMPLETED BY SUBMITTER ONLY

Submitter:	Park Concession Management	Project: Concession Program Management
Is the subr	nitter a certified MBE/WBE?	MBE: □ Yes ☒ No WBE: □ Yes ☒ No
	If yes, attach all current Lette	ers of Certification.
	NOTE:	
Certificatio as a WBE s satisfy one	n of the submitter as an MBE satisfies only the MBE goal; t satisfies only the WBE goal; the MBE goal must still be me	the WBE goal must still be met. Certification of the submitter t. Certification of the submitter as both MBE and WBE may
	The submitter intends to perform work in	connection with this project as a:
Gende Ma Fei	le 🔲 Black/African American	TYPE OF FIRM: ☐ Partnership ☐ Sole Proprietorship ☐ Corporation ☑ Joint Venturer ☐ Other
Chicago, C	BE firms included in the following plan must be certifled as thicago Minority Supplier Development Council (CMSDC) ness Administration.	such by a public or private organization such as the City of , Women Business Development Center (WBDC), and the
I. Partic	cipation of MBE/WBE Firms	
involve	ermining the manner of MBE/WBE participation in the perment with MBE/WBE firms as joint venture partners, sury or indirectly.	performance of this contract, the submitter shall consider obcontractors, and suppliers of goods and services, either
Le	submitter is a joint venturer and one or more joint ventu atters of Certification and a copy of the Joint Venture Agra ad its ownership interest in the joint venture.	re partners are certified MBEs or WBEs, attach copies of eement clearly describing the role of the MBE/WBE firm(s)
B. Pr	oposing MBE/WBE subcontractors/suppliers/consultant ated to the performance of this contract is considered to	s to perform work or supply goods or services not directly be Indirect participation.
ME	BE/WBE Subcontractors/Suppliers/Consultants:	
1.	Name of MBE/WBE: Ardmore Associates	
	Address: 33 N. Dearborn, Suite 1720, Ch.	
	Contact Person: Ms. Cheryl Thomas	
	E-mail: _ ^{n/a}	
	MBE/WBE Participation: Dollars \$_617,193	Percent: 29.4 %
	Will this subcontractor be used for direct or indire	
	Schedule B and all current certification letters att	ached? ☑ Yes ☐ No
	100	

P-14029	Name of MBEAWBE: Velma Butler & Company		74
4.	Address: 6 East Monroe St., Suite 400, Chicago,	IL	****
	Contact Person: Ms. Velma Butler		
	E-mail: VBandC@aol.com		
	MBE/WBE Participation: Dollars \$ 30,000		
	Will this subcontractor be used for <u>(lirect or indirect particip</u> Schedule B and all current certification letters attached?		
3.	Name of MBE/WBE: Lambent Risk Management		
	Address: 33 N. La Salle St, 11th Floor, Chicago	o, IL 60602	······································
	Contact Person: Ms. Shirley Evans-Wofford	Phone: 312-220-9200	
	E-mail: shirley_ evans@lambent -rms.com	Fax:312 - 251-5297	
	MBE/WBE Participation: Dollars \$ 150,000	Percent:	%
4.	Will this subcontractor be used for <u>direct</u> or <u>indirect</u> particip Schedule B and all current certification letters attached? Name of MBE/WBE:	Yes 🗆 No	·····
	Address:		······
	Contact Person:	Phone:	
	E-mail:	Fax:	
	MBE/WBE Participation: Dollars \$		
	Will this subcontractor be used for <u>direct</u> or <u>Indirect</u> particip Schedule B and all current certification letters attached?	pation? (circle one)	
5.	Name of MBE/WBE:		
	Address:		
	Contact Person:		
	E-mail:		
	MBE/WBE Participation: Dollars \$		
	Will this subcontractor be used for <u>direct</u> or <u>indirect</u> particip Schedule B and all current certification letters attached?	pation? (circle one)	

11.	Summary	of	MBE/WBE	Plan:
-----	---------	----	---------	-------

Α.	MBE Participation:	Dollar Amount of	Percent Amo	ount of
	MBE Firm Name	Participation	Participation	
	Ardmore Associates	\$ 617,193	29.4	%
		\$		%
		\$		%
		\$		%
		\$		%
		\$		%
		\$		%
		\$		%
	Total MBE Participation:	\$_617,193	29.4	%
В.				
	WBE Firm Name	Dollar Amount of Participation	Percent Am- Participation	
	Velma Butler & Company	\$ 30,000	1	%
	Verman Batter a company			%
	To book Diel Management	\$ 150,000	-7	9
	Lambent Risk Management		/ -	/ %
		\$		%
		\$	-	9/
		\$,	%
		\$	0	%
	Total WBE Participation:	\$ 180,000	<u> </u>	%
		\$ 180,000		8.
	tter designates the following person as its l			
	Kenzie, General Manager	(312) 456-7028 (Phone Number)		
lame and Ti	(III)	,		
Progr Ma	Kenzie@cbre.com			

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

Submitter:	Park Concession Menagement
	(Print or Type Name (f Bu iness)
Signature:	(Signature of A thoolied Officer/Representative) Date: 11/6/2015
Name/Title:	Tracy McKenzie General Manager (Print or Type Name and Title of Person Signing Statement)

NOTE

If submitter is a MBE/WBE operating as a joint venture with a non-MBE/WBE firm, use the signature page that follows instead.

End of Schedule A

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

		2012						
From:	Ardmore Ass			MBE: WBE:				
	(Ivallio of MiDE/VV	oc rum)		VVDC.		1.63	_	NO
To:		sion Management Contractor-Submitter)	and	the Ch	lca	go Pa	ark l	District
		ersigned intends to perform work in co	spection with the above p	rojecto	20	۵.		
	riie alla	eraigned intends to perform work in co	amedion with the above p	rojects	aa	a,		
	GENDER:	RACE/ETHNICITY (CHECK ONE): □ Black/African American	Type of Firm (Check					
	☐ Female	☐ Hispanic American☐ Aslan American	☐ Sole Proprietorshi ☐ Corporation	p				
		□ White American	☐ Joint Venturer					
		Other	☐ Other		-			
The u	ndersigned is pre	Attach all current certification let pared to provide the following services or project/contro	supply the following goods in	connect	ion	with	lhe a	ibove
Provi	de skilled	personnel for Contract Admin	istrator, Facility	Manage	er	and		
Accou	nting Manag	er positions to manage conce	ssion program.					
0	1954 1814	E 7000 = 10 80	0,000					
	The above de	escribed performance is offered for the foll	owing price and described te	rms of p	ayr	nent;		
\$617.	193 paid via	monthly payroll invoices	Market Ma		redo esses	<u> </u>		

					-			

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

execution of a	ed will enter into a written agreement for the ab- contract with the Chicago Park District, and will do go Park District,	ove work with you as prime contractor, conditioned upon you o so within three (3) working days of receipt of a signed contra
Signature:	(Signature of Owner of Authorized Agent of MBEN	Date: <u>11/6/2015</u>
Name/Title:	Cherry TThomas (Print or Type Name and Title)	PEFSIDENT
Address: 33	N. Dearborn, Suite 1720, Chicago, IL 6060	2
Telephone: _3	312-795-1400	Fax: 312-795-1228

End of Schedule B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER Project: Concession Program Management for the Chicago Park District Velma Butler and Company MBE: Q Yes Q No From: WBE: Yes O No (Name of MBENVBE Firm) Park Concession Management and the Chicago Park District: To: (Name of Prime Contractor-Submitter) The undersigned intends to perform work in connection with the above projects as a: TYPE OF FIRM (CHECK ONE): GENDER: RACE/ETHNICITY (CHECK ONE): ☐ Male Black/African American ☐ Partnership Hispanic American ☐ Sole Proprietorship ☑ Female ☐ Asian American ☐ White American ☐ Joint Venturer Other __ Other __ The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, Cook County, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), Illinois Department of Central Management Services (CMS), The Metropolitan Water Reclamation District of Greater Chicago, and the Small Business Administration (SBA). Attach all current certification letters behind Schedule B. The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract: Audit Services The above described performance is offered for the following price and described terms of payment:

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

\$30,000 Yearly audit of concession program receipts 50% retainer + 50% due upon completion.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within three (3) working days of receipt of a signed contract from the Chicago Park District.

Signature:

Date: 11/6/2015

Name/Title:

Prosident

Telephone: 312-419-1547

Fax: 312-419-1798

End of Schedule B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER Project: Concession Program Management for the Chicago Park District From: Lambert Risk Management Services, Inc. MBE: Yes D No (Name of MBE/WBE Firm) WBE: ⊠Yes □ No Park Concession Management To: and the Chicago Park District: (Name of Prime Contractor-Submitter) The undersigned intends to perform work in connection with the above projects as a: GENDER: RACE/ETHNICITY (CHECK ONE): TYPE OF FIRM (CHECK ONE): ☐ Male xBlack/African American Partnership xFemale ☐ Hispanic American ☐ Sole Proprietorship Asian American **x**Corporation ☐ White American ☐ Joint Venturer ☐ Other ☐ Other The MBEAWBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, Cook County, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), Illinois Department of Central Management Services (CMS), The Metropolitan Water Reclamation District of Greater Chicago, and the Small Business Administration (SBA). Attach all current certification letters behind Schedule B. The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract: Insurance broker for GL Insurance The above described performance is offered for the following price and described terms of payment: \$150,000 to 180,000 GL Insurance Premiums

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within three (3) working days of receipt of a signed contract from the Chicago Park District.

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES CITY OF CHICAGO

MAY 2 8 2014 Ms. Cherryl Thomas Ardmore Associates, LLC. 33 N. Dearborn Street, Suite 1720 Chicago, IL 60602

Dear Ms. Thomas:

We are pleased to inform you that Ardmore Associates, LLC., has been recertified as a Minority Business Enterprise ("MBE") and Women Business Enterprise ("WBE") by the City of Chicago ("City"). This MBE/WBE certification is valid until 10/15/2017; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your annual No-Change Affidavit 60 days before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's annual No-Change Affidavit is due by 10/15/2014, 10/15/2015, and 10/15/2016. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on 10/15/2017. You have an affirmative duty to file for recertification 60 days prior to the date of the five year anniversary date. Therefore, you must file for recertification by 10/15/2017.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification within 10 days of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

121 NORTH LASALLE STREET, ROOM 806, CHICAGO ILLINOIS 60602

do

Ardmore Associates, LLC.

Page 2 of 2

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a MBE/WBE if you fail to:

· File your annual No-Change Affidavit within the required time period;

 Provide financial or other records requested pursuant to an audit within the required time period;

 Notify the City of any changes affecting your firm's certification within 10 days of such change; or

· File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

236220 - Construction Management, Commercial and Industrial Building

541310 - Architectural (except landscape) Services

541330 - Engineering Services

541370 - Surveying and Mapping Services (except geophysical)

541512 - Computer Systems Design Consulting Services

Your firm's participation on City contracts will be credited only toward Minority Business Enterprise and Women Business Enterprise goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,

Officer Procurement Officer

JLR/cm



DEPARTMENT OF PROCUREMENT SERVICES CITY OF CHICAGO

JUN 2 7 2014

Velma Butler Velma Butler & Company, LTD. Inc. 6 E. Monroe Street Chicago IL, 60603

Dear Ms. Butler:

We are pleased to inform you that Velma Butler Company, LTD. Inc. has been recertified as a Minority and Women-Owned Business Enterprise ("MBE/WBE") by the City of Chicago ("City"). This MBE/WBE certification is valid until 06/01/2019; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your annual No-Change Affidavit 60 days before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's annual No-Change Affidavit is due by 06/01/2015, 06/01/2016, 06/01/2017, and 06/01/2018. Please remember, you have an affirmative duty to file your No-Change 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on 06/01/2019. You have an affirmative duty to file for recertification 60 days prior to the date of the five year anniversary date. Therefore, you must file for recertification by 04/01/2019.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification within 10 days of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

121 NORTH LASALLE STREET, ROOM 806, CHICAGO ILLINOIS 60602

fe

Page 2 of 2

Velma Butler & Company, LTD Inc.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a MBE/WBE if you fail to:

File your annual No-Change Affidavit within the required time period;

 Provide financial or other records requested pursuant to an audit within the required time period;

Notify the City of any changes affecting your firm's certification within 10 days of such

change; or

· File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541211 - Offices of Certified Public Accountants

541213 - Tax Preparation Services

541214 - Payroll Services

541219 - Other Accounting Services

541611 - Administrative Management and General Management Consulting Services

Your firm's participation on City contracts will be credited only toward Minority and Women-Owned Business Enterprise goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely

Jamie L. Rhee (\$3) Chief Procurement Officer

JLR/sm

Nou



Certification List

Vendor Information		
Business Name LAMBENT RISK MANAGEMENT SERVICES, INC.		
VendorID	20060717	
Primary Owner's Name	Ms. Shirley Evans-Wofford	
Company Type	Corporation	
Ethnic Group	African American	
Gender	Female	

Certification Information		
Certifying Agency	City of Chicago	
Certification Type	WBE - Women Business Enterprise	
Effective Date 8/25/2015		
Renewal/Anniversary Date	8/1/2016 🗸	

Contact Information		
Main Company Email	Kanika_Evans@Lambent-RMS.com	
Main Phone	866-337-7094 Ext. 2380	
Main Fax	312-220-0117	
Internet Web Page	http://www.lambent-rms.com	

Addresses	
Physical Address	1 North LaSalle Street 35th Fllor Chicago, IL 60602
Mailing Address	1 North LaSalle Street 35th Floor Chicago, IL 60602

Business Capabilities		
Business certified for	NAICS 524210 Insurance Agencies and Brokerages NAICS 524291 Claims adjusting, insurance NAICS 524292 Third Party Administration of Insurance and Pension Funds NAICS 524298 All Other Insurance Related Activities	
Full Description of Capabilities/Products	NAICS 524210 Insurance Agencies and Brokerages NAICS 524291 Claims adjusting, insurance NAICS 524292 Third Party Administration of Insurance and Pension Funds NAICS 524298 All Other Insurance Related Activities	
Commodity Codes	NAICS 524210 NAICS 524291 NAICS 524292 NAICS 524298	Insurance Agencies and Brokerages (<u>More</u>) Claims adjusting, insurance (<u>More</u>) Third Party Administration of Insurance and Pension Funds (<u>More</u>) All Other Insurance Related Activities (More)

Owner Ethnicity and Gender

Certification: View



Certification List

Vendor Information		
Business Name	Ardmore Associates, LLC	
VendorID	20060478	
Primary Owner's Name	Cherryl Thomas	
Company Type	LLC	
Ethnic Group	African American	
Gender	Female	

Certification Information		
Certifying Agency	City of Chicago	
Certification Type	MBE - Minority Business Enterprise 7/8/2015	
Effective Date		
Renewal/Anniversary Date	10/15/2016 🗸	

Contact Information		
Main Company Email	cthomas@ardmoreassociates.com	
Main Phone	312-795-1400	
Main Fax	312-795-1228	
Internet Web Page	http://ardmoreassociates.com	

Addresses	
Physical Address	33 N. Dearborn Street Ste.1720 Chicago, IL 60602
Mailing Address	33 N. Dearborn Street Ste.1720 Chicago, IL 60602

Business Capabilities		
Business certified for	NAICS 236220 Construction management, commercial and institutional building NAICS 541310 Architectural (except landscape) services NAICS 541330 Engineering services NAICS 541370 Surveying and mapping services (except geophysical) NAICS 541512 Computer Systems Design Consulting Services	
Full Description of Capabilities/Products	NAICS 236220 Construction management, commercial and institutional building NAICS 541310 Architectural (except landscape) services NAICS 541330 Engineering services NAICS 541370 Surveying and mapping services (except geophysical) NAICS 541512 Computer Systems Design Consulting Services	
Commodity Codes	NAICS 236220	Construction management, commercial and institutional building (More) Architectural (except landscape) services (More)
	NAICS 541330	Engineering services (More)
	NAICS 541370	Surveying and mapping services (except geophysical) (More)
	NAICS 541512	Computer Systems Design Services (More)

Certification: View



Certification List

Vendor Information		
Business Name	Velma Butler & Company, Ltd.	
VendorID	20069632	
Primary Owner's Name	Ms. Velma Butler	
Company Type	Corporation	
Ethnic Group	African American	
Gender	Female	

Certification Information		
Certifying Agency	City of Chicago	
Certification Type	MBE - Minority Business Enterprise	
Effective Date	5/27/2015	
Renewal/Anniversary Date	6/1/2016 🗸	

Contact Information		
Main Company Email	VBandC@aol.com	
Main Phone	312-419-1547	
Main Fax	312-419-1798	
Internet Web Page	www.vbandc.org	

Addresses	
Physical Address	6 East Monroe Street Suite 400 Chicago, IL 60603-2739
Mailing Address	6 East Monroe Street Suite 400 Chicago, IL 60603-2739

Business certified for	NAICS 541211 Offices of Certified Public Accountants NAICS 541213 Tax return preparation services NAICS 541214 Payroll processing services NAICS 541219 Other Accounting Services NAICS 541611 Administrative and General management Consulting Services	
Full Description of Capabilities/Products	NAICS 541211 Offices of Certified Public Accountants NAICS 541213 Tax return preparation services NAICS 541214 Payroll processing services NAICS 541219 Other Accounting Services NAICS 541611 Administrative and General management Consulting Services	
Commodity Codes	NAICS 541211 NAICS 541213 NAICS 541214 NAICS 541219 NAICS 541611	Offices of Certified Public Accountants (More) Tax return preparation services (More) Payroll processing services (More) Other Accounting Services (More) Administrative Management and General Management Consulting Services (More)

Owner Ethnicity and Gender