



May 15, 2017

To: Robin Towns, Advanced Buyer
Purchasing Department

From: Michelle Parker, Compliance Officer

Re: **P-17011** – Power Rodding & Sewer Cleaning Services

This memo is to inform you that an evaluation of the documentation of MBE/WBE participation was completed.

Anchor Mechanical, Inc. submitted a proposal with a lump sum price of \$220,560.00. The proposer provided a Schedule A that identified a Central Management Services (CMS) certified **MBE** firms for (25%) participation, and a City of Chicago certified **WBE** firm for (5%) participation. The proposer is **deemed compliant** with the MBE/WBE Ordinance and Special Conditions. **All schedules and letters of certification are provided.**

SCHEDULE A

Statement of the Bidder Regarding Its MBE/WBE Utilization Plan
TO BE COMPLETED BY THE BIDDER ONLY

Bidder: ANCHOR MECHANICAL INC. Project: P-17011

Is the bidder a certified MBE/WBE?

MBE: ☐ Yes ☒ No WBE: ☐ Yes ☒ No

If yes, attach all current Letters of Certification.

NOTE:

Certification of the bidder as an MBE satisfies only the MBE goal; the WBE goal must still be met. Certification of the bidder as a WBE satisfies only the WBE goal; the MBE goal must still be met. Certification of the bidder as both MBE and WBE may satisfy one goal only.

The bidder intends to perform work in connection with this project as a:

GENDER:

- ☒ Male
☐ Female

RACE/ETHNICITY:

- ☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other

All MBE/WBE firms included in the following plan must be certified as such by a public or private entity such as the City of Chicago, Cook County-Illinois, the Illinois Department of Central Management Services (CMS), the Metropolitan Water Reclamation District, the Small Business Administration (SBA), the Chicago Minority Business Development Council (CMBDC), and the Women's Business Development Center (WBDC).

I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the bidder shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If bidder is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

- Name of MBE/WBE: HILLCO DISTRIBUTING COMPANY INC.

Address: 1516 W. ADAMS ST. CHICAGO, IL 60607

Contact Person: NICOLE LIDDY Phone: 312-492-8844

E-mail: nikki@hillcodistributing.com Fax: 312-243-9648

MBE/WBE Participation: Dollars \$ 11,028⁰⁰ Percent: 5 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

2. Name of MBE/WBE: MZI BUILDING SERVICES
Address: 1937 W. FULTON ST CHICAGO, IL 60612
Contact Person: ARTHUR MILLER Phone: 312-492-8740
E-mail: amiller@mzigroup.com Fax: 312-492-8741
MBE/WBE Participation: Dollars \$ 55,140⁰⁰ Percent: 25%
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☒ Yes ☐ No
3. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____%
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No
4. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____%
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No
5. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____%
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No
6. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____%
Will this subcontractor be used as direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

II. Summary of MBE/WBE Plan

A. MBE Participation

MBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation
\$ <u>MZI GROUP</u>	\$ <u>55,140⁰⁰</u>	<u>25</u> %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
Total MBE Participation:	\$ <u>55,140.00</u>	<u>25</u> %

B. WBE Participation

WBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation
\$ <u>HILLCO DISTRIBUTING COMPANY</u>	\$ <u>11,028⁰⁰</u>	<u>5</u> %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
Total WBE Participation:	\$ <u>11,028.00</u>	<u>5</u> %

The bidder designates the following person as its MBE/WBE Liaison Officer:

JERRY SCHUMACHER PROJECT MANAGER (312) 206-7888
 (Name and Title) (Phone Number)

jerryshoe42@yahoo.com
 (E-mail address)


To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

Bidder:

ANCHOR MECHANICAL, INC.
(Print or Type Name of Business)

Signature:


(Written Signature of Authorized Officer/Representative)

Date: 5/9/17

Name/Title:

MICHAEL ROSNER PRESIDENT
(Print or Type Name and Title of Person Signing Statement)

NOTE

If the bidder is an MBE/WBE joint venture with a non-MBE/WBE firm use the Signature Page that follows instead.

End of Schedule A

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier, and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE BIDDER

Project: P-17011 POWER RODDING + SEWER CLEANING

From: MZI GROUP
(Name of MBE/WBE Firm)

MBE: ☒ Yes ☐ No
WBE: ☐ Yes ☐ No

To: ANCHOR MECHANICAL INC. and the Chicago Park District:
(Name of Bidder)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:

☒ Male
☐ Female

RACE/ETHNICITY:

☐ Black/African American
☒ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, Cook County-Illinois, the Illinois Department of Central Management Services (CMS), the Metropolitan Water Reclamation District, the Small Business Administration (SBA), the Chicago Minority Business Development Council (CMBDC), and the Women's Business Development Center (WBDC).

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

PROVIDE LABORERS ON PROJECTS. LABORERS WILL BE TASKED
WITH COMPLETING WORK AT JOB SITES, MAINTAINING + CLEANING
TRUCK, + CLEANING OF HOSES + OTHER EQUIPMENT NECESSARY TO
FULFILL CONTRACTUAL OBLIGATIONS

The above described performance is offered for the following price and described terms of payment:

25% OF TOTAL VALUE OF CONTRACT OR \$55,140.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

SCHEDULE B

The undersigned will enter into a written agreement for the above work with you as bidder, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: *(Signature of Owner or Authorized Agent of MBE/WBE)*Date: 6/2/2017

Name/Title:

Arthur Miller President*(Print or Type Name and Title)*

Address:

1937 W Fulton Chicago, IL

Telephone:

312-492-8740

Fax:

312-492-8741**End of Schedule B**

Certification: View**Certification List****Vendor Information**

Business Name	MZI Group, Inc., DBA MZI Group, Inc
VendorID	20070611
Primary Owner's Name	Arthur Miller
Company Type	Corporation
Ethnic Group	Hispanic
Gender	Male

Certification Information

Certifying Agency	State of Illinois Central Management Services
Certification Type	MBE - Minority Business Enterprise
Effective Date	12/6/2016
Renewal Date	12/6/2017

Contact Information

Main Company Email	amiller@mzigroup.com
Main Phone	312-492-8740
Main Fax	312-492-8741
Main Company Website	http://www.mzigroup.com

Addresses

Physical Address	1937 W Fulton St Chicago, IL 60612
Mailing Address	1937 W Fulton St Chicago, IL 60612

Business Capabilities

Business certified for																	
Full Description of Capabilities/Products																	
Commodity Codes	<table> <tr> <td>NIGP 28500</td><td>ELECTRICAL EQUIPMENT AND SUPPLIES</td></tr> <tr> <td>NIGP 90921</td><td>Building Construction, Industrial (Warehouse, etc.)</td></tr> <tr> <td>NIGP 90924</td><td>Building Construction, Commercial and Institutional</td></tr> <tr> <td>NIGP 91341</td><td>Construction, Power Line (Includes Installation, Maintenance, and Repair)</td></tr> <tr> <td>NIGP 91350</td><td>Construction, Street (Major and Residential)(Includes Reconstruction)</td></tr> <tr> <td>NIGP 91384</td><td>Maintenance and Repair, Street (Major and Residential)</td></tr> <tr> <td>NIGP 92544</td><td>General Construction: Management, Scheduling, Cost Estimation - Engineering</td></tr> <tr> <td>NIGP 96837</td><td>Electrical Contracting</td></tr> </table>	NIGP 28500	ELECTRICAL EQUIPMENT AND SUPPLIES	NIGP 90921	Building Construction, Industrial (Warehouse, etc.)	NIGP 90924	Building Construction, Commercial and Institutional	NIGP 91341	Construction, Power Line (Includes Installation, Maintenance, and Repair)	NIGP 91350	Construction, Street (Major and Residential)(Includes Reconstruction)	NIGP 91384	Maintenance and Repair, Street (Major and Residential)	NIGP 92544	General Construction: Management, Scheduling, Cost Estimation - Engineering	NIGP 96837	Electrical Contracting
NIGP 28500	ELECTRICAL EQUIPMENT AND SUPPLIES																
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NIGP 91384	Maintenance and Repair, Street (Major and Residential)																
NIGP 92544	General Construction: Management, Scheduling, Cost Estimation - Engineering																
NIGP 96837	Electrical Contracting																

Owner Ethnicity and Gender

Ethnic Group	Hispanic
Gender	Male



December 8, 2016

Certification Term Expires: December 6, 2017

Arthur Miller
MZI Group, Inc.
1937 W Fulton St
Chicago, IL 60612

Dear Arthur Miller:

Re: Minority Business Enterprise (MBE)

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Minority Business Enterprise (MBE) under the Business Enterprise Program (BEP) for Minority, Females, and Persons with Disabilities

BEP recognizes and accepts your certification with your host agency. This certification is in effect with the State of Illinois as specified on the above certification term expiration date.

At least 15 days prior to the anniversary date of your certification, you will be notified by BEP to update your certification as a condition of continued certification. In addition, should any changes occur in ownership and/or control of the business or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm.

Please be advised, while this certification does not guarantee you will receive a State contract, it does assure your firm the opportunity to participate in the State's procurement process. Your firm's participation on State contracts will be credited only toward Minority Business Enterprise (MBE) goals in your area(s) of specialty. Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

NIGP 90921: BUILDING CONSTRUCTION, INDUSTRIAL (WAREHOUSE, ETC.)
NIGP 90924: BUILDING CONSTRUCTION, COMMERCIAL AND INSTITUTIONAL
NIGP 91341: CONSTRUCTION, POWER LINE (INCLUDES INSTALLATION, MAINTENANCE, AND REPAIR)
NIGP 91350: CONSTRUCTION, STREET (MAJOR AND RESIDENTIAL)(INCLUDES RECONSTRUCTION)
NIGP 91384: MAINTENANCE AND REPAIR, STREET (MAJOR AND RESIDENTIAL)
NIGP 92544: GENERAL CONSTRUCTION: MANAGEMENT, SCHEDULING, COST ESTIMATION - ENGINEERING
NIGP 96837: ELECTRICAL CONTRACTING

Please visit our website at www.opportunities.illinois.gov to obtain information about current and upcoming procurement opportunities, contracts, forms, and also to register to receive email alerts when the State is preparing to purchase a product or service you may provide.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutiérrez
Certification Manager
Business Enterprise Program

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier, and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE BIDDER

Project: Power Rodding and Sewer Cleaning Services

From: HillCo Distributing Company Inc. MBE: ☐ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☒ Yes ☐ No

To: Anchor Mechanical Inc. and the Chicago Park District:
(Name of Bidder)

The undersigned intends to perform work in connection with the above projects as at:

GENDER:

- ☐ Male
☒ Female

RACE/ETHNICITY:

- ☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, Cook County-Illinois, the Illinois Department of Central Management Services (CMS), the Metropolitan Water Reclamation District, the Small Business Administration (SBA), the Chicago Minority Business Development Council (CMBDC), and the Women's Business Development Center (WBDC).

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Supply of materials for power rodding & sewer cleaning.
examples: flex hose, power jet rod hose, nozzle replacements,
duct tape, camera, work gloves

The above described performance is offered for the following price and described terms of payment:

5% of total amount of contract or \$11,028.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

SCHEDULE B

The undersigned will enter into a written agreement for the above work with you as bidder, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: _____

(Signature of Owner or Authorized Agent of MBE/WBE)

Date: _____

5/30/17

Name/Title: _____

(Print or Type Name and Title)

NICOLAS LIODY

PRESIDENT

Address: _____

1516 W Adams Chicago, IL 606

Telephone: _____

312-492-8844

Fax: _____

312-243-9648

End of Schedule B

Certification: View

Certification List

Vendor Information

Business Name	Hillco Distributing Company Inc
VendorID	20358686
Primary Owner's Name	Nicole Liddy
Company Type	Corporation
Ethnic Group	Caucasian
Gender	Female

Certification Information

Certifying Agency	City of Chicago
Certification Type	WBE - Women Business Enterprise
Effective Date	7/20/2016
Renewal Date	8/15/2017

Contact Information

Main Company Email	nikki@hillcodistributing.com
Main Phone	312-492-8844
Main Fax	312-243-9648
Main Company Website	http://www.hillcodistributing.com

Addresses

Physical Address	1516 W Adams Chicago, IL 60607
Mailing Address	1516 W Adams Chicago, IL 60607

Business Capabilities

Business certified for	Warm Air Heating and Air-Conditioning Equipment and Supplies Merchant Wholesalers ,Plumbing and Heating Equipment and Supplies (Hydronics) Merchant Wholesalers ,Household Appliances, Electric Housewares, and Consumer Electronics Merchant Wholesalers, Other Building Material Dealers	
Full Description of Capabilities/Products	Warm Air Heating and Air-Conditioning Equipment and Supplies Merchant Wholesalers ,Plumbing and Heating Equipment and Supplies (Hydronics) Merchant Wholesalers ,Household Appliances, Electric Housewares, and Consumer Electronics Merchant Wholesalers, Other Building Material Dealers	
Commodity Codes	NAICS 423620	Household Appliances, Electric Housewares, and Consumer Electronics Merchant Wholesalers (More)
	NAICS 423720	Plumbing and Heating Equipment and Supplies (Hydronics) Merchant Wholesalers (More)
	NAICS 423730	Warm Air Heating and Air-Conditioning Equipment and Supplies Merchant Wholesalers (More)
	NAICS 444190	Other Building Material Dealers (More)

Owner Ethnicity and Gender

Ethnic Group	Caucasian
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DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

SEP - 9 2015

Nicole Liddy
Hillco Distributing Company, Inc.
1516 W. Adams
Chicago, IL 60607

Dear Nicole Liddy:

We are pleased to inform you that **Hillco Distributing Company, Inc.** has been certified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **8/15/2020**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **8/15/2016, 8/15/2017, 8/15/2018, and 8/15/2019**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **8/15/2020**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **6/15/2020**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

121 NORTH LASALLE STREET, ROOM 806, CHICAGO ILLINOIS 60602

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

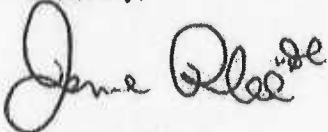
NAICS Code(s):

- 423620 - Household Appliances, Electric Housewares, and Consumer Electronics Merchant Wholesalers**
- 423720 - Plumbing and Heating Equipment and Supplies (Hydronics) Merchant Wholesalers**
- 423730 - Warm Air Heating and Air-Conditioning Equipment and Supplies Merchant Wholesalers**
- 444190 - Other Building Material Dealers**

Your firm's participation on City contracts will be credited only toward **Women-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee
Chief Procurement Officer
JLR/sg