

SCHEDULE A

Statement of Prime Bidder Regarding Its MBE/WBE Utilization Plan

TO BE COMPLETED BY BIDDER ONLY

Bidder: Mid-American Elevator Project: Elevator service CPD

Is the bidder a certified MBE/WBE?

MBE: ☐ Yes ☒ No

WBE: ☐ Yes ☒ No

If yes, attach all current Letters of Certification.

NOTE:

Certification of the bidder as an MBE satisfies only the MBE goal; the WBE goal must still be met. Certification of the bidder as a WBE satisfies only the WBE goal; the MBE goal must still be met. Certification of the bidder as both MBE and WBE may satisfy one goal only.

The bidder intends to perform work in connection with this project as a:

GENDER:

- ☒ Male
☐ Female

RACE/ETHNICITY:

- ☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

All MBE/WBE firms included in the following plan must be certified as such by a public or private entity such as the City of Chicago, Cook County-Illinois, the Illinois Department of Central Management Services (CMS), the Metropolitan Water Reclamation District, the Small Business Administration (SBA), the Chicago Minority Business Development Council (CMBDC), and the Women's Business Development Center (WBDC).

I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the bidder shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If bidder is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

- Name of MBE/WBE: Motion Solutions LLC
Address: 9912 Irving Park Rd, Schiller Park, IL
Contact Person: Anthony Swan Phone: 847-636-8878
E-mail: Swan.a@att.net Fax: _____
MBE/WBE Participation: Dollars \$ 1,247,50 Percent: 25 %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☒ Yes ☐ No

2. Name of MBE/WBE: Smart Elevator
Address: 1636 Canyon Run Road, Naperville, IL
Contact Person: Suzy Martin Phone: 630-544-6800
E-mail: smartin@smartelevator.com Fax: 630-544-6829
MBE/WBE Participation: Dollars \$ 1,449.50 Percent: 5 %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☒ Yes ☐ No

3. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

4. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

5. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

6. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$ _____ Percent: _____ %
Will this subcontractor be used as direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

II. Summary of MBE/WBE Plan:

A. MBE Participation:

<u>MBE Firm Name</u>	Dollar Amount of Participation	Percent Amount of Participation
\$ <u>Motion Solutions LLC</u>	\$ <u>7,247.50</u>	<u>25</u> %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
Total MBE Participation:	\$ _____	_____ %

B. WBE Participation:

<u>WBE Firm Name</u>	Dollar Amount of Participation	Percent Amount of Participation
\$ <u>Smart elevators</u>	\$ <u>6,449.50</u>	<u>5</u> %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
\$ _____	\$ _____	_____ %
Total WBE Participation:	\$ _____	_____ %

The bidder designates the following person as its MBE/WBE Liaison Officer:

Veronica Lamb, Business Mgr. 773, 486-6900
 (Name and Title) (Phone Number)
Veronica@mid-american-elevator.com
 (E-mail address)

CONTINUE TO NEXT PAGE

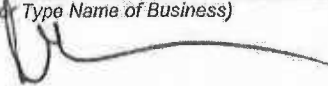
To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

Bidder:

HUD-AMERICAN ELEVATOR
(Print or Type Name of Business)

Signature:


(Written Signature of Authorized Officer/Representative)

Date:

6/14/16

Name/Title:

Cullen Bailey, Vice-President
(Print or Type Name and Title of Person Signing Statement)

NOTE

If the bidder is an MBE/WBE joint venture with a non-MBE/WBE firm use the Signature Page that follows instead.

End of Schedule A

P-16013

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SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier, and/or Consultant
 (DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER)

Project: CPD Elevator Maintenance Spec # P-16013

From: Motion Solutions LLC MBE: ☒ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☐ Yes ☐ No

To: Mid American Elevator Co. and the Chicago Park District
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☒ Male
☐ Female

RACE/ETHNICITY:
☒ Black/African American
☐ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☐ Corporation
☐ Joint Venturer
☒ Other LLC

The MBE/WBE status of the undersigned is confirmed by the attached current letters of Certification from public or private entities such as the City of Chicago, Cook County, Illinois, the Illinois Department of Central Management Services (CMS), the Metropolitan Water Reclamation District, the Small Business Administration (SBA), the Chicago Minority Business Development Council (CMBDC), and the Women's Business Development Center (WBDC).

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

25% of direct labor for elevator maintenance

The above described performance is offered for the following price and described terms of payment:

25% of direct labor / 30 days
\$7247.50

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

P-16013

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SCHEDULE B

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:


(Signature of Owner or Authorized Agent of MBE/VDBF)

Date:

06/16/16

Name/Title:

ANTHONY E. SWAN
(Print or Type Name and Title)

Address:

9912 IRVING PK. RD, SCHILLER PK, IL 60176

Telephone:

888-636-8878

Fax:

312-729-5398

End of Schedule B

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier, and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Chicago Park District - P-16013

From: SMART ELEVATORS
(Name of MBE/WBE Firm)

MBE: ☒ Yes ☐ No
WBE: ☒ Yes ☐ No

To: Mid-American Elevator
(Name of Prime Contractor-Submitter) and the Chicago Park District:

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☐ Male
☒ Female

RACE/ETHNICITY:
☒ Black/African American
☐ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, Cook County-Illinois, the Illinois Department of Central Management Services (CMS), the Metropolitan Water Reclamation District, the Small Business Administration (SBA), the Chicago Minority Business Development Council (CMBDC), and the Women's Business Development Center (WBDC).

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Provide labor to maintain elevators, chain lifts
5% of the contract price
\$1,449.50

The above described performance is offered for the following price and described terms of payment:

#130 mechanic hr @ straight time
#120 mechanic helper @ straight time
Holiday pay for employees while working full time

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets
Plus reimbursement for any covered expenses (travel, parking, zone, security screening, etc)
Annual increase January 1st to reflect changes -
IUEC Local 2 Scale & benefits

SCHEDULE B

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: _____

(Signature of Owner or Authorized Agent of MBE/WBE)

Date: _____

6/15/16

Name/Title: _____

(Print or Type Name and Title)

SUZY MARTIN / PRESIDENT

Address: _____

661 EXECUTIVE DR, WILLOW BROOK, IL 60527

Telephone: _____

630 544 6800

Fax: _____

630 544 6829

End of Schedule B

Certification: View**Help & Tools** [Certification List](#)**Vendor Information**

Business Name	Motion Solutions LLC
VendorID	20219886
Primary Owner's Name	Anthony E. Swan
Company Type	LLC
Ethnic Group	African-American (Black)
Gender	Male

Certification Information

Certifying Agency	Cook County
Certification Type	MBE - Minority Business Enterprise
Effective Date	3/21/2016
Renewal Date	3/21/2017 ✓

Contact Information

Main Company Email	ts@motionsolutionsllc.com
Main Phone	847-636-8477
Main Fax	847-729-5398
Internet Web Page	http://motionsolutionsllc.com

Addresses

Physical Address	9912 Irving Park Road Schiller Park, IL 60176
Mailing Address	9912 Irving Park Road Schiller Park, IL 60176

Business Capabilities

Business certified for	Construction
Full Description of Capabilities/Products	Elevator Installation and Repair
Commodity Codes	NAICS 238290 Elevator installation (More)

Owner Ethnicity and Gender

Ethnic Group	African-American (Black)
Gender	Male

Location

County	Cook (IL)
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Additional Information

Service-Disabled Veteran Business	Yes
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[Certification List](#)



OFFICE OF CONTRACT COMPLIANCE

JACQUELINE GOMEZ

DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

TONI PRECKWINKLE

PRESIDENT

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of Commissioners**

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16th District

SEAN M. MORRISON

17th District

March 24, 2016

Mr. Anthony E. Swan
Motion Solutions LLC
9912 Irving Park Road
Schiller Park, IL 60176

Annual Certification Expires: March 24, 2017

Dear Mr. Swan:

We are pleased to inform you that **Motion Solutions LLC** has been certified as a **Minority and Veteran-owned Business Enterprise (MBE/VBE)** by Cook County Government. This certification is valid until March 24, 2021; however, you must re-validate your firms' certification annually.

As a condition of continued Certification during this five (5) year term, you must file a **"No Change Affidavit"** within sixty (60) business days prior to the date of Annual Certification Expiration. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within fifteen (15) business days of such change.

Cook County Government may commence action to remove your firm as a **MBE/VBE** vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

CONSTRUCTION: ELEVATOR INSTALLATION AND REPAIR

Your firm's participation on Cook County contracts will be credited toward **MBE** or **VBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** or **VBE** goals will be given only for work performed in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, and Service-Disabled Veteran Business Enterprise Programs.

Sincerely,

Jacqueline Gomez

Jacqueline Gomez
Contract Compliance Director

JG/ew

Certification: View**Help & Tools****Certification List****Vendor Information**

Business Name	Smart Elevators Corp., DBA Smart Contractor
VendorID	20095066
Primary Owner's Name	Suzy Tamras-Martin
Company Type	Corporation
Ethnic Group	Asian American
Gender	Female

Certification Information

Certifying Agency	City of Chicago
Certification Type	WBE - Women Business Enterprise
Effective Date	11/19/2015
Renewal Date	11/15/2016 ✓

Contact Information

Main Company Email	smartin@smartelevators.com
Main Phone	630-544-6800
Main Fax	630-544-6829
Internet Web Page	http://www.smartelevators.com

Addresses

Physical Address	1636 Canyon Run Road Naperville, IL 60565
Mailing Address	1636 Canyon Run Road Naperville, IL 60565

Business Capabilities

Business certified for	NAICS 238290 Elevator Installation NAICS 238290 Escalator Installation
Full Description of Capabilities/Products	NAICS 238290 Elevator Installation NAICS 238290 Escalator Installation
Commodity Codes	NAICS 238290 Elevator installation (More) NAICS 238290 Escalator installation (More)

Owner Ethnicity and Gender

Ethnic Group	Asian American
Gender	Female
DBE Ethnic Group	Other SBA

Location

County	Du Page (IL)
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DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

APR 18 2016

Suzy Tamras-Martin
Smart Elevators, Corp., DBA Smart Contractor
1636 Canyon Run Road
Naperville, IL 60565

Dear Suzy Tamras-Martin:

We are pleased to inform you that **Smart Elevators, Corp., DBA Smart Contractor** has been certified as a **Minority Business Enterprise ("MBE")** and **Women Business Enterprise ("WBE")** by the City of Chicago ("City"). This **MBE/WBE** certification is valid until **11/15/2020**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **11/15/2016, 11/15/2017, 11/15/2018, and 11/15/2019**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **11/15/2020**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **09/15/2020**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE/WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General** at chicagoinspectorgeneral.org, or **866-IG-TIPLINE (866-448-4754)**.

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

238290 - Elevator Installation (include new work, additions, alterations, maintenance, and repairs)

238290 - Escalator Installation (include new work, additions, alterations, maintenance, and repairs)

Your firm's participation on City contracts will be credited only toward **Minority Business Enterprise and Women Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Rich Butler
First Deputy Procurement Officer

RB/sl

