INSTRUCTIONS FOR COMPLETING SCHEDULES A & B

CHICAGO PARK DISTRICT

A. SCHEDULE A (Statement of Prime Submitter)

1. Completion of Schedule A

- a. Schedule A must be completed and signed by the submitter who is the prospective awardee.
- That submitter must commit to the expenditure of a specific dollar amount of participation by each MBE/WBE listed on the Schedule A.

2. Joint Venture Attachment to Schedule A (Joint Venture only)

- a. If the submitter's MBE/WBE proposal includes the participation of any MBE/WBE as a joint venture partner, the submitter must submit, with the Schedule A, a copy of the parties' Joint Venture Agreement.
- b. The Alternate Signature Page of the Schedule A must be signed by the joint venture partners.

3. Non-compliant Submittal

Failure to submit a properly completed and signed Schedule A (and joint venture documentation, if applicable) will render the submittal non-compliant, which will remove the submitter from further award consideration.

B. SCHEDULE B (Statement of MBE/WBE Firm(s))

1. Completion of Schedule B

- a. A Schedule B form must be completed and signed by each MBE/WBE firm listed on the Schedule A as participating in the contract as a subcontractor. Only that subcontractor shall sign the Schedule B.
- b. That MBE/WBE firm also must submit, with their Schedule B, all of their current Letters of Certification obtained from public or private entities such as the City of Chicago, the Chicago Minority Business Development Council (CMBDC), the Women's Business Development Center (WBDC), or the Small Business Administration.

2. Non-compliant Submittal

Failure of the prime submitter to submit a completed and signed Schedule B and current certification letter(s) for each subcontractor listed on the Schedule A will render the submittal non-compliant, which will remove the prime submitter from further award consideration.

End of Instruction for Completing Schedule A & B

SCHEDULE A

Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

		TO BE COMPLETED BY	Y SUBMITTER ONLY	
Sul	omitter:	F.H. Paschen, S.N. Nielsen & Associates LLC	Cultural Center Rehabilitation at Project: Austin Town Hall, Douglass Park & Humboldt Park / P-16008	8-057
ls t	he sub	mitter a certified MBE/WBE?	MBE: ☐ Yes ☒ No WBE: ☐ Yes ☒ No	
		If yes, attach all current I NO T		
			NLY THE MBE GOAL; THE WBE GOAL MUST STILL BE MET. NLY THE WBE GOAL; THE MBE GOAL MUST STILL BE MET. E AND WBE MAY SATISFY ONE GOAL ONLY.	
		The submitter intends to perform work	in connection with this project as a:	
	Gendi Ճ Ma □ Fe	ale	TYPE OF FIRM: ☐ Partnership ☐ Sole Proprietorship ☐ Corporation ☐ Joint Venture ☐ Other <u>Limited Liability Co</u> mpany	
I.	City of Partic	Chicago, Chicago Minority Business Development C (WBDC), and the Small B		r
	involv	termining the manner of MBE/WBE participation in the rement with MBE/WBE firms as joint venture partners redirectly or indirectly.	e performance of this contract, the submitter shall consid s, subcontractors, and suppliers of goods and services,	er
	Le	submitter is a joint venture and one or more joint ver etters of Certification and a copy of the Joint Venture rm(s) and its ownership interest in the joint venture.	nture partners are certified MBEs or WBEs, attach copies Agreement clearly describing the role of the MBE/WBE	of
		roposing MBE/WBE subcontractors/suppliers/consult rectly related to the performance of this contract is co	ants to perform work or supply goods or services not onsidered to be indirect participation.	
	MI	BE/WBE Subcontractors/Suppliers/Consultants:		
	1.	Name of MBE/WBE: PAGODA ELECTRIC	AND CONSTRUCTION	
		Address: 837 OAKTONST., SWITE F.	UNIT 1, ELICGROVEVILLAGE, IL 60007	
		Contact Person: MARTIN LOREDO	Phone: 224-800-1554	
		E-mail: mloredocpagoda electric.com	Fax: 847-621-2274	
		MBE/WBE Participation: Dollars \$	Percent: Zo.7 %	

Yes No

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?

2.	Name of MBE/WBE: CONTINENTAL PAINTING AND DECORATING						
	Address: 2255 S. WABASH AVE CHICAGO	0, IL 60616					
	Contact Person: HUGH WILLIAMS						
	E-mail: cwilliamse continentalpainting, com	Fax: 312-225-6160					
	MBE/WBE Participation: Dollars \$ 52,000	Percent:%					
	Will this subcontractor be used for <u>direct</u> or <u>indirect</u> participal Schedule B and all current certification letters attached?						
3.	Name of MBE/WBE: TERRA DEMOLITION						
	Address: 2055 JANICE AVE MELPOSE	PARK, IL 60160					
	Contact Person: MIGUEL BUENO	Phone: 847-451-9301					
	E-mail: miguel e terrademolition.com	Fax:					
	MBE/WBE Participation: Dollars \$ 71,575						
4.	Will this subcontractor be used for direct or indirect participal Schedule B and all current certification letters attached? Name of MBE/WBE: BRIDGE FORT STEEL SE	☑Yes ☐ No					
	Address: 2730 S. HILLOCK CHICAGO, J	CL 60608					
	Contact Person: WILLE COURAD	Phone: 312-326-4800					
	E-mail: wconred@bridgeportsteel.com	Fax: 312-326-7967					
	MBE/WBE Participation: Dollars \$ 163, 425						
	Will this subcontractor be used for <u>direct</u> or <u>indirect</u> participal Schedule B and all current certification letters attached?						
5.	Name of MBE/WBE:						
	Address: 940 W. ADAMS ST SUITE 400	CHICAGO, IL 60607					
	Contact Person: JULIE WATTS	Phone: 312-997-3720					
	E-mail: ccarter@uncorporated.com	Fax: 312-997-3726					
	MBE/WBE Participation: Dollars \$ 264,830	Percent: <u>4.71</u> %					
	Will this subcontractor be used for <u>direct</u> or <u>indirect</u> participal Schedule B and all current certification letters attached?	ation? (circle one) ☐Yes ☐ No					

6.	Name of MBE/WBE: KATCO DEVELOPMENT		
	Address: 415 S. WILLIAM ST HOUT	PROSPECT, IL 60056	
	Contact Person: KAREN BARBA	Phone: 847-222-9662	
	E-mail: Karene Katcodeve lopment. com	Fax: 847-222-9661	
	MBE/WBE Participation: Dollars \$32,985	Percent:	6
	Will this subcontractor be used as direct or indirect participal Schedule B and all current certification letters attached?		
7.	Name of MBE/WBE: MJH INTERIORS		
	Address: 1130 HOWARD STREET ELK GRO	WE VILLAGE, IL 60007	
	Contact Person: MEUSSA HUTCHINSON	Phone: 841-378-8430	
	E-mail: melissa. mjhinteriorse gmail. com	Fax:	
	MBE/WBE Participation: Dollars \$18,788	Percent:9	6
8.	Will this subcontractor be used for direct or indirect particip. Schedule B and all current certification letters attached? Name of MBE/WBE: Address:	Yes □ No	neet.
	Contact Person:		_
	E-mail:		
	MBE/WBE Participation: Dollars \$		
	Will this subcontractor be used for direct or indirect particip	ation? (circle one)	
	Schedule B and all current certification letters attached?	☐ Yes ☐ No	
9.	Name of MBE/WBE:		_
	Address:		_
	Contact Person:	Phone:	-
	E-mail:	Fax:	_
	MBE/WBE Participation: Dollars \$	Percent:%	6
	Will this subcontractor be used for <u>direct</u> or <u>indirect</u> particip Schedule B and all current certification letters attached?		

Attach additional sheets as needed.

II. Sui	mmary	of	MBE/WE	3E	Pro	posal	:
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A. MBE Propos	al:
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1.	MBE	Partici	pation:
----	-----	---------	---------

MBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct Indirect (check √ one)
PAGODA ELECTRIC	\$ 1,300,000	20.70 %	
CONTINENTAL PAINTING	\$ 52,000	0.80 %	✓
TERRA DEMOLITION	\$ 71,575	1.10% %	
BRIDGE PORT STEEL	\$ 163,425	2.60 %	
		%	
	\$	%	
	\$	%	
		%	
Total MBE Participation:	\$ 1,587,000	25.20 %	
WBE Participation:			
WBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct Indirect (check √ one)
JA WATTS	\$ 264,830	4.21 %	/
KATLO DEVELOPMENT	\$ 32,986	0.52 %	
MJH INTERIORS	\$ 18,788	0.30 %	
	\$	%	
	\$	%	
	\$	%	
	\$	%	
	\$	%	

The submitter designates the following person as its MBE/WBE Liaison Officer:

Ms. Allison Maloney	(773) 444-3474	
(Name and Title)	(Phone Number)	
amaloney@fhpaschen.com		
(E-mail address)		

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Park District requirements and have not violated any City or Sister Agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Park District.

Submitter:

F.H. Paschen, S.N. Nielsen & Associates LLC

(Print or Type Name of Business)

Signature:

(Written Signature of Authorized Officer/Representative)

Date: November 3, 2022

Name/Title:

Roland Schneider, Authorized Agent & VP

(Print or Type Name and Title of Person Signing Statement)

NOTE

If submitter is an MBE/WBE joint venture with a non-MBE/WBE firm, use the signature page on the page that follows instead.

End of Schedule A

ALTERNATE SCHEDULE A SIGNATURE PAGE FOR MBE/WBE JOINT VENTURE WITH A NON-MBE/WBE FIRM

Complete this signature page only if you are an MBE/WBE operating as a joint venture with a non-MBE/WBE Firm

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

NOTE

After filing this statement and before the completion of the joint venture's work on this project, if there is any change in the information submitted, the joint venture must inform the Chicago Park District.

(Name of MBE/WBE Partner Firm)	(Name of Non-MBE/WBE Partner Firm)
(Written Signature of Authorized Officer/Representative)	(Written Signature of Authorized Officer/Representative)
(Print or Type Name and Title)	(Print or Type Name and Title)
(Date)	(Date)

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: Cultural Cen	ter Renovation a	t Austin Town Hall, Douglass Park	& Humboldt Park / P-16008-057	MIDE/WDL CREDI
From: Pagoda Electr	ic and Construc	ction, Inc.	MBE: ☒ Yes ☐ No	
(Name of MBE/W	BE Firm)		WBE: ☐ Yes ☑ No	
	S.N. Nielsen & A		and the Chicago Park District:	
(Name of Prime C	ontractor-Submitte	r)		
	The undersig	ned intends to perform work in	connection with the above projects as a:	
	GENDER: ☑ Male □ Female	RACE/ETHNICITY: Black/African American Hispanic American Asian American White American Other	TYPE OF FIRM: ☐ Partnership ☐ Sole Proprietorship ☐ Corporation ☐ Joint Venturer ☐ Other	
The MBE/WBE state entities such as the	City of Chicago Developr	signed is confirmed by the attac , the Chicago Minority Supplier nent Center (WBDC), and the S ttach all current certification I	thed current Letters of Certification from provided the Development Council (CMSDC), the Workmall Business Administration. The Exters behind Schedule B.	oublic or private men's Business
		project/cor	or supply the following goods in connection in the following goods goo	on with the above
Furnish and ir	nstall new lightin			
\$1,300,000		performance is offered for the f Labor provided per the Quo f the Purchase Order Agreemer	ollowing price and described terms of pa te, subject to escalation, as approved by nt.	yment: the
If more space is nee	eded to fully de	scribe the MBE/WBE firm's pro additional shee	posed scope of work and/or payment schets.	nedule, attach
The undersigned will execution of a contract contract from the Chic	t with the Chica	ago Park District, and will do so	ork with you as prime contractor, condition within (3) three working days of receipt	oned upon your of a signed
		orized Agent of MBE/WBE)	Date:12/21/22	
Name/Title: Martin Lo	redo, Jr.			
(Print o	r Type Name and	Title)		
Address: 837 Oakt	on St. Suite F-2	2 Elk Grove Village, IL 60007		-
Telephone:224-800	-1554	Fax:	847-621-2274	

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Proje	ect: Cultural Center Renovation	at Austin Town Hall, Douglass Park	& Humboldt Park / P-16008-057	
From	: Continental Painting and Decor	ating, Inc.	MBE: ☑ Yes ☐ No	
	(Name of MBE/WBE Firm)		WBE: ☐ Yes ☑ No	
To:	F.H. Paschen, S.N. Nielsen &		and the Chicago Park District:	
	(Name of Prime Contractor-Submitted	(6)		
	The undersi	gned intends to perform work in	connection with the above projects as a:	
	GENDER: ☑ Male ☑ Female	RACE/ETHNICITY: Black/African American Hispanic American Asian American White American Other	TYPE OF FIRM: ☐ Partnership ☐ Sole Proprietorship ☐ Corporation ☐ Joint Venturer ☐ Other	
The entiti	es such as the City of Chicago Develop	rsigned is confirmed by the attac o, the Chicago Minority Supplier ment Center (WBDC), and the s Attach all current certification	ched current Letters of Certification from properties of Certification from properties of CMSDC), the Wonsmall Business Administration.	ublic or private nen's Business
T		provide the following services of project/colong, door, frame, shelving, radiators	or supply the following goods in connection ntract: , and decorative finish touchup	n with the above
	The above described \$52,000 via purchase order		following price and described terms of pay	ment:
lf m	ore space is needed to fully de		posed scope of work and/or payment sche	edule, attach
execu	ndersigned will enter into a writion of a contract with the Chicact from the Chicago Park Dist	cago Park District, and will do so	ork with you as prime contractor, condition or within (3) three working days of receipt o	ned upon your of a signed
Signa	ature: (Signature of Owner or Aut	horized Agent of MBE/WBE)	Date: 12/21/2022	
Name	/Title: Jon Herr Vice President			
	(Print or Type Name and	•		
Addre	ss: 2255 S Wabash Chicago, IL	60616		
Telepi	none: 312-225-6100	Fax:	312-225-6160	

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT Project: Cultural Center Renovation at Austin Town Hall, Douglass Park & Humboldt Park / P-16008-057 From: MBE: W Yes D No (Name of MBE/WBE Firm) WBE: ☐ Yes ₽No F.H. Paschen, S.N. Nielsen & Associates LLC To: and the Chicago Park District: (Name of Prime Contractor-Submitter) The undersigned interids to perform work in connection with the above projects as a: GENDER: RACE/ETHNICITY: TYPE OF FIRM: Male. ☐ Black/African American Partnership ☐ Female M Hispanic American □ Sole Proprietorship Asian American Corporation □ White American □ Joint Venturer Other Other The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B. The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract: The above described performance is offered for the following price and described terms of payment: If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets. The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District. Signature: or Authorized Agent of MBE/WBE)

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT Project: Cultural Center Renovation at Austin Town Hall, Douglass Park & Humboldt Park / P-16008-057 From: (Name of MBEAMEE Kimi) F.H. Paschen, S.N. Nielsen & Associates LLC To: and the Chicago Park District: (Name of Prime Contractor-Submitter) The undersigned intends to perform work in connection with the above projects as a: GENDER: RACE/ETHNICITY: TYPE OF FIRM: XX Male Black/African American □ Partnership □ Female ☐ Hispanic American ☐ Sole Proprietorship ☐ Aslan American Corporation ☐ White American Joint Venturer □ Other Other The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B. The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract: described performance is offered for the following price and described terms of payment: If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets. The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District. Signature: or Authorized Agent of MBEAVBE) 2101

End of Schedule B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Projec	ct: <u>Cul</u>	tural Center Renovatio	on at Austin Town Hall, Doug	lass Park & Humbe	oldt Park / P-16008-057		
From:	J.A	. Watts, Inc.			MBE: □ Ye	s 🖾 No	
	-	of MBE/WBE Firm)			WBE: 🛭 Ye		
To:		Paschen, S.N. Nielsen of Prime Contractor-Subn			_ and the Chicago Park ខែ	District:	
			signed intends to perform	work in connecti	on with the above project	s as a:	
		GENDER: □ Male ᡌ Female	RACE/ETHNICITY: Black/African America Hispanic American Asian American White American Other	erican	E OF FIRM: Partnership Sole Proprietorship Corporation Joint Venturer Other		
The N entitie	MBE/M es such	າ as the City of Chica	dersigned is confirmed by ago, the Chicago Minority a opment Center (WBDC), a Attach all current certif	Supplier Develop and the Small Bu	ment Council (CMSDC), siness Administration.	n from public o the Women's E	r private Business
Th			d to provide the following s pro	ervices or supply oject/contract:	the following goods in co	onnection with	the above
-		Rough Carpentry					
\$ 26	54,8	The above describ	ped performance is offered ing owner payment		price and described term		
				onal sheets.			
executi	ion of a	a contract with the C the Chicago Park D	written agreement for the chicago Park District, and voluments.	above work with will do so within (you as prime contractor, 3) three working days of	conditioned up receipt of a sig	on your ned
Signat	ture:	(Signature of Owner or A	Authorized Agent of MBE/WBE)		Date: 12/21/22		
Name/	Title:_	Marc Klein, V.P. of (Print or Type Name a	Construction				
Addres	s:		te 400, Chicago, IL 60607				
Γelepho	one: _	312-997-3720		Fax:		===-	

End of Schedule B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: _C	Cultural Center Renovation	at Austin Town Hall, Douglass Park	& Humboldt Park	/ P-16008-057	- c	
	KATCO Development		MBE: □ Yes □ No			
,	ne of MBE/WBE Firm)			WBE: ☑ Yes ☐ No		
	H. Paschen, S.N. Nielsen & Anne of Prime Contractor-Submitte		and the Chicago Park District:			
	The undersig	ned intends to perform work in	connection with the	he above projects as a:	:	
	GENDER: □ Male 邙 Female	RACE/ETHNICITY: □ Black/African American □ Hispanic American □ Asian American □ White American □ Other	TYPE OF FIRM Partnersh Sole Prop Corporati Joint Ven Other	nip orietorship on turer		
	uch as the City of Chicago Develop	rsigned is confirmed by the attac o, the Chicago Minority Supplier ment Center (WBDC), and the S attach all current certification	Development Co Small Business A	ouncil (CMSDC), the W dministration.		
	nterior Plumbing	provide the following services of project/cor	ntract:			
Ap		I performance is offered for the to based on accepted work in place for	111111111111111111111111111111111111111			
If more s	pace is needed to fully de	escribe the MBE/WBE firm's pro additional shee		vork and/or payment so	chedule, attach	
execution (ritten agreement for the above we cago Park District, and will do so				
Signature		horized Agent of MBE/WBE)	Date:	12/21/2022		
Name/Title	:Karen Barba President					
	(Print or Type Name and	Title)			e e	
Address: _	415 S William St, Mt.Pro	spect Illinois			 .	
Telephone	847-222-9662	Fax:	847-222-9661			

End of Schedule B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: _Cultural Center Renovation at Austin Town Hall, Douglass Park & Humboldt Park / P-16008-057									
From:					MBE: □ Yes ☑ No				
	(Name of MBE/WB	,			WBE: ☑ Yes ☐ No				
To:	F.H. Paschen, S.N. Nielsen & Associates LLC (Name of Prime Contractor-Submitter)			and the	and the Chicago Park District:				
	(Mario or Frince Co		ned intends to perform work	in connection with the	e above projects as a:				
		GENDER: ☐ Male ☑ Female	RACE/ETHNICITY: Black/African American Hispanic American Asian American White American Other	TYPE OF FIRM: Partnershi Sole Propi Corporatio Joint Venti	ip rietorship on urer				
		ity of Chicago Developi	signed is confirmed by the at , the Chicago Minority Suppl ment Center (WBDC), and th ttach all current certification	ier Development Cou e Small Business Ad	uncil (CMSDC), the Williamstration.				
The undersigned is prepared to provide the following services or supply the following goods in connection with the ab project/contract: Floooring									
The above described performance is offered for the following price and described terms of payment: \$18,788. Net 30-days									
			scribe the MBE/WBE firm's additional s	heets.					
execut contra	ion of a contract ct from the Chic	t with the Chic ago Park Dist	-						
Signa	iture: Mela	ssa J H	ictchison	Date: _	12/21/22	. 55			
Name/		Hutchison/Pr Type Name and				•//			
Addres	SS: 1130 Howard	l St., Elk Gro	ove Village, IL 60007			_			
Teleph	one: 847-378-	8430	F	ax:		\$** ***			