

SCHEDULE C
Target Market Program

NOTE:

PARTICIPATION IN THE TARGET MARKET PROGRAM IS LIMITED TO SUBMITTERS WHICH ARE MBES, WBES, AND JOINT VENTURES CONSISTING EXCLUSIVELY OF MBES, WBES OR BOTH. HOWEVER, SUBCONTRACTORS MAY BE MBES, WBES, OR NON-MBE/WBES

TO BE COMPLETED BY SUBMITTER ONLY

Statement of Submitter Regarding Its Subcontractor Utilization Plan

Submitter: MUSE Community + Design

Project: Washington (George) Park Park No. 21 Framework Plan

Specification #: P-21016

Please identify the submitter's current certification status: MBE: ☐ Yes ☒ No WBE: ☒ Yes ☐ No

Is the submitter currently certified in the designated commodity/service area? ☒ Yes ☐ No

The submitter intends to perform work in connection with this project as a:

GENDER:

☐ Male
☒ Female

RACE/ETHNICITY:

☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

Subcontracting:

1. Subcontracting and supplying of goods and services directly related to the performance of this contract are open to MBE/WBE and non MBE/WBE firms. Subcontracting **cannot** exceed 50% of the total contract amount.
2. All MBE/WBE firms included in the following plan must be certified as such by a public or private organization which the Chicago Park District accepts. These organizations include the City of Chicago Cook County, State of Illinois (CMS), Chicago Minority Supplier Development Council (CMSDC) Women Business Development Center (WBDC), Water Reclamation District, and the U.S. Small Business Administration

Subcontractors:

Identify self-performing participation and both MBE/WBE Subcontractors and non-MBE/WBE Subcontractors in the designated sections below. Please include the current company information, description of services/commodities being providing, anticipated participation dollar amount and percentage

MBE/WBE Subcontractors/Suppliers/Consultants:

Please provide a current certification letter for each MBE/WBE company

1. Name of MBE/WBE: Fish Transportation Group Inc

Address: 1800 Des Plaines Ave Suite 103, Forest Park, IL 60130

Contact Person: Cindy Fish

Phone: 708.644.8103

E-mail: cfish@fishtrans.com

Fax: _____

Services/Commodities Providing Transportation planning

MBE/WBE Participation: Dollars \$ 5,000 Percent: 1.25 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☒ Yes ☐ No

2. Name of MBE/WBE: Milhouse

Address: 333 S. Wabash Ave. Suite 2901 Chicago, IL 60604

Contact Person: Fred Owens Phone: 312-987-0061

E-mail: fowens@milhouseinc.com Fax: _____

Services/Commodities Providing: Engineering services

MBE/WBE Participation: Dollars \$ 10,000 Percent: 2.5 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☒ Yes ☐ No

3. Name of MBE/WBE: Rudd Resources LLC

Address: 8530 S. Racine Ave., Chicago, IL 60620

Contact Person: Kimberley Rudd Phone: 773-966-4079

E-mail: kim@ruddresources.net Fax: _____

Services/Commodities Providing: Engagement deliverables, preparation of public materials and website content

MBE/WBE Participation: Dollars \$ 55,000 Percent: 13.75 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☒ Yes ☐ No

4. Name of MBE/WBE: Sanchez & Associates

Address: 8604 W. Catalpa Ave. Chicago, IL 60656

Contact Person: Gerardo Sanchez Phone: 773-444-0144

E-mail: gpsanchez@sanchezsurveying.com Fax: _____

Services/Commodities Providing: ALTA and topographic surveys

MBE/WBE Participation: Dollars \$ 25,000 Percent: 6.25 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☒ Yes ☐ No

Additional MBE/WBE Subcontractors

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Services/Commodities Providing _____

MBE/WBE Participation: Dollars \$ _____ Percent: _____ %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☐ Yes ☐ No

2. Name of MBE/WBE: SWE Solutions

Address: 1755 Park St Suite 200 Naperville, IL 60563

Contact Person: Stephanie Wong Phone: 331-645-5183

E-mail: swong@swe-solutions.com Fax: _____

Services/Commodities Providing: Drone survey

MBE/WBE Participation: Dollars \$ 15,000 Percent: 3.75 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☒ Yes ☐ No

3. Name of MBE/WBE: MUSE Community + Design

Address: 1212 N. Ashland Ave. 2nd Floor Chicago, IL 60622

Contact Person: Courtney Kashima, AICP Phone: 312-416-2816

E-mail: courtney@musecommunitydesign.com Fax: _____

Services/Commodities Providing: Project management, community engagement, lead planner

MBE/WBE Participation: Dollars \$ 200,000 Percent: 50 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☒ Yes ☐ No

4. Name of MBE/WBE _____

Address _____

Contact Person: _____ Phone _____

E-mail _____ Fax _____

Services/Commodities Providing _____

MBE/WBE Participation: Dollars \$ _____ Percent _____

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule D and current certification letter attached? ☐ Yes ☐ No

Non-MBE/WBE Subcontractors:

- 1 Name of Subcontractor: Hitchcock Design Group
 Address: 22 E Chicago Ave #200a Naperville, IL 60540
 Contact Person: Joel Baldin Phone: 312-660-7705
 E-mail: jbaldin@hitchcockdesigngroup.com Fax: _____
 Services/Commodities Providing: Landscape architecture and planning
 Participation: Dollars \$ 83,500 Percent: 20.88 %

- 2 Name of Subcontractor: The F.A. Bartlett Tree Expert Company
 Address: 4151 W. Lake St. Chicago, IL 60624
 Contact Person: Erik Grossnickle Phone: 773-529-7313
 E-mail: egrossnickle@bartlett.com Fax: _____
 Services/Commodities Providing: Tree survey and inventory
 Participation: Dollars \$ 5,000 Percent: 1.25 %

- 3 Name of Subcontractor: Alphagraphics
 Address: 811 W. Evergreen Ave. Suite 101 Chicago, IL 60642
 Contact Person: _____ Phone: 312-266-9266
 E-mail: us715@alphagraphics.com Fax: _____
 Services/Commodities Providing: Printing & binding final plan document
 Participation: Dollars \$ 1,500 Percent: 0.36 %

- 4 Name of Subcontractor: _____
 Address: _____
 Contact Person: _____ Phone: _____
 E-mail: _____ Fax: _____
 Services/Commodities Providing: _____
 Participation: Dollars \$ _____ Percent: _____

(Attach additional sheets if necessary)

II. Summary of Subcontractor Utilization Plan:

A. MBE Participation:

MBE Firm Name	Dollar amount of Participation	Percent amount of Participation	Direct or Indirect (check <input type="checkbox"/> one)
Milhouse	\$ 10,000	2.5 %	<input checked="" type="checkbox"/>
Rudd Resources LLC	\$ 55,000	13.75 %	<input checked="" type="checkbox"/>
Sanchez & Associates	\$ 25,000	6.25 %	<input checked="" type="checkbox"/>
SWE Solutions	\$ 15,000	3.75 %	<input checked="" type="checkbox"/>
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
Total MBE Participation:	\$ 105,000	26.25 %	

B. WBE Participation:

WBE Firm Name	Dollar amount of Participation	Percent amount of Participation	Direct or Indirect (check <input type="checkbox"/> one)
Fish Transportation Group	\$ 5,000	1.25 %	<input checked="" type="checkbox"/>
MUSE Community + Design	\$ 200,000	50 %	<input checked="" type="checkbox"/>
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
	\$ _____	_____ %	_____
Total WBE Participation	\$ 205,000	51.25 %	

C. Non-MBE/WBE Participation:

Non-MBE/WBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct / Indirect (check <input checked="" type="checkbox"/> one)
Hitchcock Design Group	\$ 83,500	20.88 %	<input checked="" type="checkbox"/>
Bartlett Tree Experts	\$ 5,000	1.25 %	<input checked="" type="checkbox"/>
Alphagraphics	\$ 1,500	.38 %	<input checked="" type="checkbox"/>
	\$	%	
	\$	%	
	\$	%	
	\$	%	
	\$	%	

Total Non-MBE/WBE Participation: \$ 90,000 22.5

The submitter designates the following person as its Schedule C Liaison:

(Name and Title)

(Phone Number)

(Fax Number)

(Email Address)

C. Non-MBE/WBE Participation:

<u>Non-MBE/WBE Firm Name</u>	<u>Dollar Amount of Participation</u>	<u>Percent Amount of Participation</u>	<u>Direct / Indirect (check \checkmark one)</u>
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____
_____	\$ _____	_____ %	_____

Total Non-MBE/WBE Participation: \$ _____ %

The submitter designates the following person as its Schedule C Liaison:

Katrina Balog, Managing Director (312) 416-2816
 (Name and Title) (Phone Number)

 (Fax Number)

 (Email Address) katrina@musecommunitydesign.com

Katrina Balog

SCHEDULE C SIGNATURE PAGE

(Complete this signature page only if you are the MBE/WBE operating as the submitter)

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule C are true, and no material facts have been omitted.

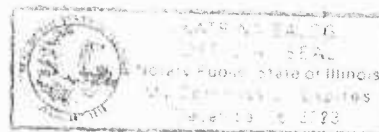
The submitter is currently certified in the appropriate category of services and is self performing a minimum of 50% of the contract value.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

Submitter: MUSE Community + Design Date Jan 31, 2022
(Print or Type Name of Business)
Signature: [Signature] Date: January 31, 2022
(Written Signature of Authorized Officer/Representative)
Name/Title: Courtney Kashima, AICP Owner/Founding Principal
(Print or Type Name and Title of Person Signing Statement)

Subscribed to before me on (date) January 31, 2022, at Peek County
Illinois (state).

Print or type name of signatory: Katrina Balog
[Signature] Notary Public
Commission Expires 2/16/23



SCHEDULE D FOR MBE OR WBE PARTICIPATION Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A MBE or WBE

Statement of Intent from MBE/WBE to Perform as Self-Performing Prime, Subcontractor, Supplier and/or Consultant

PROJECT Washington (George) Park (Park No. 21) Framework Plan SPECIFICATION NUMBER: P-21016

From: Rudd Resources LLC MBE: ☒ Yes ☐ No
 (Name of MBE/WBE Firm) WBE: ☒ Yes ☐ No

To: MUSE Community + Design and the Chicago Park District:
 (Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☐ Male
☒ Female

RACE/ETHNICITY:
☒ Black/African American
☐ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☐ Corporation
☐ Joint Venture
☒ Other LLC

The MBE/WBE status of the undersigned is confirmed by current Letters of Certification from public or private entities including the City of Chicago, Cook County, State of Illinois (CMS), Chicago Minority Supplier Development Council (CMSDC), Women's Business Development Center (WBDC), Water Reclamation, and the U.S. Small Business Administration (SBA).

Attach all current certification letters behind Schedule D.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

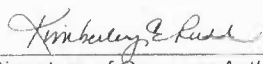
Support community and stakeholder engagement deliverables, preparation of public materials and development of content for the project website.

The above-described performance is offered for the following price and described terms of payment:

\$55,000 Lump sum, invoiced monthly

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

UPDATED 3/31/2022

Signature:  Date: January 31, 2022
 (Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Kimberley E Rudd
 (Print or Type Name and Title)

Address: 8530 S. Racine Ave., Chicago, IL 60620-3323

Telephone: 773-966-4079 Fax: n/a

SCHEDULE D FOR MBE OR WBE PARTICIPATION Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A MBE or WBE

Statement of Intent from MBE/WBE to Perform as Self-Performing Prime, Subcontractor, Supplier and/or Consultant

PROJECT Washington Park (Park No. 21) SPECIFICATION NUMBER: P-21016

From: Sanchez & Associates, P.C. MBE: ☒ Yes ☐ No
 (Name of MBE/WBE Firm) WBE: ☐ Yes ☒ No

To: MUSE Community + Design and the Chicago Park District:
 (Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☒ Male
☐ Female

RACE/ETHNICITY:
☐ Black/African American
☒ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venture
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by current Letters of Certification from public or private entities including the City of Chicago, Cook County, State of Illinois (CMS), Chicago Minority Supplier Development Council (CMSDC), Women's Business Development Center (WBDC), Water Reclamation, and the U.S. Small Business Administration (SBA).

Attach all current certification letters behind Schedule D.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

Survey work to help prepare a base map that will be used to prepare the Framework Plan

The above-described performance is offered for the following price and described terms of payment:

\$25,000 (twenty-five thousand and 00/100 dollars) Lump sum, invoiced monthly

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature: _____

Gerardo P. Sanchez
 (Signature of Owner or Authorized Agent of MBE/WBE)

DATE: 01/25/2022

Name/Title: _____

Gerardo P. Sanchez / President
 (Print or Type Name and Title)

Address: _____

8604 W. Catalpa Ave, Suite 912, Chicago, IL. 60656

Telephone: 773-444-0144

Fax: 847-232-3104

SCHEDULE D FOR MBE OR WBE PARTICIPATION Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A MBE or WBE

Statement of Intent from MBE/WBE to Perform as Self-Performing Prime, Subcontractor, Supplier and/or Consultant

PROJECT Washington Park Framework Plan SPECIFICATION NUMBER: P-21016

From: SW Consulting & Engineering Services, LLC dba SWE Solutions MBE: ☒ Yes ☐ No
 (Name of MBE/WBE Firm) WBE: ☒ Yes ☐ No

To: MUSE Community + Design and the Chicago Park District:
 (Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☐ Male
☒ Female

RACE/ETHNICITY:
☐ Black/African American
☐ Hispanic American
☒ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☐ Corporation
☐ Joint Venture
☒ Other Limited Liability Company

The MBE/WBE status of the undersigned is confirmed by current Letters of Certification from public or private entities including the City of Chicago, Cook County, State of Illinois (CMS), Chicago Minority Supplier Development Council (CMSDC), Women's Business Development Center (WBDC), Water Reclamation, and the U.S. Small Business Administration (SBA).

Attach all current certification letters behind Schedule D.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

3D model of site available to share with client over web browser, topographic survey and TIN surface model, GPS text files, and CADD drawing with survey data referenced.

The above-described performance is offered for the following price and described terms of payment:

\$15,000 lump sum payment. SWE Solutions will submit an invoice at the end of each month based on actual allowable costs incurred during the month then ending.

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature: Steph Wong Date: 01-16-2022
 (Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Stephanie Wong, President
 (Print or Type Name and Title)

Address: 1755 Park St Suite 200 Naperville, IL 60563

Telephone: 331-645-8183 Fax: N/A

SCHEDULE D FOR MBE OR WBE PARTICIPATION Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A MBE or WBE

Statement of Intent from MBE/WBE to Perform as Self-Performing Prime, Subcontractor, Supplier and/or Consultant

PROJECT Washington (George) Park Framework Plan SPECIFICATION NUMBER: P-21016

From: Milhouse Engineering and Construction MBE: ☒ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☐ Yes ☐ No

To: MUSE Community + Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☐ Male
☐ Female

RACE/ETHNICITY:
☒ Black/African American
☐ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venture
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by current Letters of Certification from public or private entities including the City of Chicago, Cook County, State of Illinois (CMS), Chicago Minority Supplier Development Council (CMSDC), Women's Business Development Center (WBDC), Water Reclamation, and the U.S. Small Business Administration (SBA).

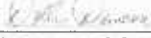
Attach all current certification letters behind Schedule D.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

Assessment of the existing regulatory context that impacts development within the park, assist in preparation of cost opinions at various stages of design at a conceptual level to help guide decision-making and budget improvements, Prepare and document assessment of existing utility infrastructure, review existing utilities.

The above-described performance is offered for the following price and described terms of payment:
\$10,000 Lump sum, invoiced monthly

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature:  Date: 3/31/2022
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Dolla Dawson COO/President, Business Services
(Print or Type Name and Title)

Address: 333 South Wabash Avenue Chicago, IL 60604

Telephone: 312-987-0061 Fax: _____

SCHEDULE D FOR MBE OR WBE PARTICIPATION Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A MBE or WBE

Statement of Intent from MBE/WBE to Perform as Self-Performing Prime, Subcontractor, Supplier and/or Consultant

Washington (George) Park Framework Plan
 PROJECT RFP P-21016 SPECIFICATION NUMBER: P-21016
 From: Fish Transportation Group, Inc MBE: ☐ Yes ☒ No
 (Name of MBE/WBE Firm) WBE: ☒ Yes ☐ No
 To: Muse Community + Design and the Chicago Park District:
 (Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☐ Male
☒ Female

RACE/ETHNICITY:
☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venture
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by current Letters of Certification from public or private entities including the City of Chicago, Cook County, State of Illinois (CMS), Chicago Minority Supplier Development Council (CMSDC), Women's Business Development Center (WBDC), Water Reclamation, and the U.S. Small Business Administration (SBA).

Attach all current certification letters behind Schedule D.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

Transportation planning consulting

The above-described performance is offered for the following price and described terms of payment:

\$5,000 - Lump sum invoiced monthly

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature: Cindy Fish Date: 01/20/2022
 (Signature of Owner or Authorized Agent of MBE/WBE)
 Name/Title: Cindy Fish President
 (Print or Type Name and Title)
 Address: 1800 Des Plaines Ave, Suite 103, Forest Park, IL 60130
 Telephone: 217-685-8493 Fax: n/a

SCHEDULE D FOR NON-MBE OR NON-WBE SUBCONTRACTOR Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A NON-MBE or NON-WBE SUBCONTRACTOR

Statement of Intent from NON-MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Statement of Intent from NON-MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

PROJECT Washington Park Framework Plan SPECIFICATION NUMBER: P-21016

From: The F.A. Bartlett Tree Expert Company
(Name of Non-MBE/WBE Firm)

To: MUSE Community + Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venture
☐ Other _____

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

Tree survey and inventory

The above-described performance is offered for the following price and described terms of payment:

\$5,000 Lump sum, invoiced monthly

If more space is needed to fully describe the Non-MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature: _____



(Signature of Owner or Authorized Agent of Non-MBE/WBE)

DATE: 1/24/2022

UPDATED 3/31/2022

Name/Title: _____

Matthew Farin, Executive Vice President
(Print or Type Name and Title)

Address: _____

4151 W. Lake Street, Chicago, IL 60624

Telephone: 773.529.7313

Fax: _____

SCHEDULE D
FOR NON-MBE OR NON-WBE SUBCONTRACTOR
Target Market Program

COMPLETE THIS PAGE ONLY IF YOU ARE A NON-MBE or NON-WBE SUBCONTRACTOR

Statement of Intent from NON-MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
Do NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Statement of Intent from NON-MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

PROJECT Washington Park (Park No. 21) SPECIFICATION NUMBER: P-21016

From: Hitchcock Design Group
(Name of Non-MBE/WBE Firm)

To: Muse Community + Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venture
☐ Other _____

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

Landscape Architecture and Planning

The above-described performance is offered for the following price and described terms of payment:

\$83,500 - Lump sum invoiced monthly

If more space is needed to fully describe the Non-MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature: _____



(Signature of Owner or Authorized Agent of Non-MBE/WBE)

UPDATED 3/31/2022
Date: 01/26/2022

Name/Title: _____

Joel Baldin, Principal

(Print or Type Name and Title)

Address: _____

22 E. Chicago Avenue, Suite 200A Naperville, Illinois 60540

Telephone: 312.660.7705

Fax: _____

SCHEDULE D **FOR NON-MBE OR NON-WBE SUBCONTRACTOR** **Target Market Program**

COMPLETE THIS PAGE ONLY IF YOU ARE A NON-MBE or NON-WBE SUBCONTRACTOR

Statement of Intent from NON-MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
 DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Statement of Intent from NON-MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

PROJECT Washington Park Framework Plan SPECIFICATION NUMBER: P-21016

From: US255 Graphics Inc. DBA AlphaGraphics Chicago North
 (Name of Non-MBE/WBE Firm)

To: MUSE Community + Design and the Chicago Park District:
 (Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venture
☐ Other _____

** Our MBE Application has been
 filed & we are waiting for
 the city certificate. Our
 application is pending.*

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project:

Printing and binding of final plan

The above-described performance is offered for the following price and described terms of payment:

\$1,500 lump sum

If more space is needed to fully describe the Non-MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

Signature: _____

(Signature of Owner or Authorized Agent of Non-MBE/WBE)

Date: 4/1/22

Name/Title: _____

(Print or Type Name and Title)

Address: _____

511 W Evergreen Ave Ste 104 Chicago IL 60642

Telephone: _____

312-266-9266

Fax: _____

312-266-2337



TONI PRECKWINKLE

PRESIDENT
Cook County Board
of Commissioners

BRANDON JOHNSON
1st District

DENNIS DEER
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

DONNA MILLER
6th District

ALMA E. ANAYA
7th District

LUIS ARROYO, JR.
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

BRIDGET DEGNEN
12th District

LARRY SUFFREDIN
13th District

SCOTT R. BRITTON
14th District

KEVIN B. MORRISON
15th District

FRANK AGUILAR
16th District

SEAN M. MORRISON
17th District

OFFICE OF CONTRACT COMPLIANCE

LISA ALEXANDER

DEPUTY DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

May 26, 2021

Ms. Kimberley Rudd, President
Rudd Resources LLC
8530 S. Racine Avenue
Chicago, IL 60620

Annual Certification Expires: May 26, 2022

Dear Ms. Rudd:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise (MBE)** and **Women-owned Business Enterprise (WBE)** by Cook County Government. This certification is valid until **May 26, 2024**; however, you must re-validate your firms' certification annually.

As a condition of continued Certification during the five (5) year term, you must file an annual **"No Change Affidavit"** within **sixty (60) business days** prior to the date of the annual expiration. Failure to file this Affidavit may result in the termination of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) business days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

**Professional Service: Public Relation Agency – Communications, Consulting, Ideation,
Strategy & Planning, Custom Computer Programming Services**

Your firm's participation on Cook County contracts will be credited toward **MBE** or **WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** or **WBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran and People with Disabilities Business Enterprise Programs.

Sincerely,

Lisa Alexander

Lisa Alexander
Contract Compliance Deputy Director

LA/ek



ILLINOIS

JB Pritzker, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Janel L. Fonde, Director

July 9, 2021

Kimberley Rudd
Rudd Resources LLC
10153 South Artesian Avenue
Chicago, IL 60655-1055

Re: Women/Minority Business Enterprise (WMBE)
Certification Term Expires: July 9, 2022

Dear Kimberley Rudd:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Women/Minority Business Enterprise (WMBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above. Please note that you have been granted certification under the Fast Track Application because you are certified with one of our partner organizations and, as such, must recertify each year.

At least 60 days prior to the anniversary date of your certification, you will be notified by BEP through email to update your certification as a condition of continued certification. It is your responsibility to ensure that the contact email address listed in the system is accurate and up to date and that the email account is checked regularly so that you do not miss any important notifications. In addition, should any changes occur in ownership and/or control of the business, in the business' certification status with the partner organization, or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm.

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

NIGP 91501: ADVERTISING AGENCY SERVICES
NIGP 91503: ADVERTISING AND PUBLIC RELATIONS, INCLUDING SKYWRITING
NIGP 91826: PUBLIC RELATIONS CONSULTING
NIGP 91876: MARKETING CONSULTING
NIGP 92040: PROGRAMMING SERVICES, COMPUTER, INCLUDING MOBILE DEVICE APPLICATIONS

Your firm will only show up in the database of BEP-certified vendors the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on www.opportunities.illinois.gov and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,



Carlos Gutiérrez
Certification Manager



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

June 19, 2020

CERTIFIED-RETURN RECEIPT REQUESTED

Mr. Gerardo P. Sanchez
Sanchez & Associates, P.C.
8604 W. Catalpa Ave., Ste. 912
Chicago, IL 60656

Dear Mr. Sanchez:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Sanchez & Associates, P.C. and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **July 1, 2021**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Debra A. Clark'.

Debra A. Clark, Bureau Chief
Bureau of Small Business Enterprises



DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

NOV 14 2017

Gerardo P. Sanchez
Sanchez & Associates
8604 W. Catalpa Ave., Ste. 912
Chicago, IL 60656

Dear Mr. Gerardo P. Sanchez:

We are pleased to inform you that **Sanchez & Associates, P.C.** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **11/1/2022**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **11/1/2018, 11/1/2019, 11/1/2020, and 11/1/2021**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **11/1/2022**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **9/1/2022**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541370 - Land surveying services

Your firm's participation on City contracts will be credited only toward **Minority-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Rich Butler
First Deputy Procurement Officer
RB/od



TONI PRECKWINKLE

PRESIDENT
Cook County Board
of Commissioners

BRANDON JOHNSON
1st District

DENNIS DEER
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

DONNA MILLER
6th District

ALMA E. ANAYA
7th District

LUIS ARROYO, JR.
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

BRIDGET DEGNEN
12th District

LARRY SUFFERDIN
13th District

SCOTT R. BRITTON
14th District

KEVIN B. MORRISON
15th District

FRANK AGUILAR
16th District

SEAN M. MORRISON
17th District

OFFICE OF CONTRACT COMPLIANCE

NICOLE MANDEVILLE

DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

November 8, 2021

Ms. Stephanie Wong, President
SW Consulting & Engineering Services LLC
d/b/a SWE Solutions
1755 Park Street
Suite 200
Naperville, IL 60563-8404

Annual Certification Expires: November 8, 2022

Dear Ms. Wong:

We are pleased to inform you that **SW Consulting & Engineering Services LLC d/b/a SWE Solutions** has been certified as a **Minority-owned Business Enterprise (MBE)** and **Women-owned Business Enterprise (WBE)** by Cook County Government. This certification is valid until **November 8, 2026**; however, you must re-validate your firms' certification annually.

As a condition of continued Certification during this five (5) year term, you must file a **"No Change Affidavit"** within **sixty (60) business days prior to the date of Annual Certification Expiration**. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) business days** of such change.

Cook County Government may commence action to remove your firm as an **MBE** or **WBE** vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

**Consulting: Aerial Geophysical Surveying and Geophysical Engineering Services;
Computer-aided Design Drafting (CADD); Photogrammetric Mapping Services;
Site Selection Consulting; Agricultural Consulting; Safety Consulting Services;
Photographers Specializing in Aerial Photography**

Your firm's participation on Cook County contracts will be credited toward **MBE** or **WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** or **WBE** goals will be given only for work performed in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and People with Disabilities Business Enterprise Programs.

Sincerely,

Lisa Alexander

Lisa Alexander
Contract Compliance Deputy Director

LA/ek



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

November 5, 2021

CERTIFIED-RETURN RECEIPT REQUESTED

Ms. Courtney Kashima
Muse Community + Design
1212 N. Ashland, 2nd Flr.
Chicago, IL 60622

Dear Ms. Kashima:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Muse Community + Design and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **November 1, 2022**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in cursive script that reads "Tony L. Day".

Tony L. Day
DBE Certification Section Manager
Bureau of Small Business Enterprises



CITY OF CHICAGO

SEP 17 2020

DEPARTMENT OF PROCUREMENT SERVICES

Courtney Kashima
Muse Community Design, LLC
1212 N. Ashland Ave., Suite 200
Chicago, Illinois 60622

Dear Ms. Kashima:

We are pleased to inform you that **Muse Community Design, LLC** is recertified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **9/15/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **9/15/2021, 9/15/2022, 9/15/2023 and 9/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **9/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **7/15/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):


541320 – Urban Planning Services

541320 – City, Town, and Land Use Planning Services

Your firm's participation on City contracts will be credited only toward **WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,


Shannon E. Andrews
Chief Procurement Officer

SEA/lj

THIS CERTIFIES THAT

MILHOUSE ENGINEERING AND CONSTRUCTION, INC.



* Nationally certified by the: **CHICAGO MINORITY SUPPLIER DEVELOPMENT COUNCIL**

* NAICS Code(s): 236220; 237110; 541330; 238110; 237310; 541310

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

05/31/2021

Issued Date

CH02617

Certificate Number

Adrienne C. Trimble
Adrienne Trimble

05/31/2022

Expiration Date

J. Vincent Williams
J. Vincent Williams / CEO

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

Certify, Develop, Connect, Advocate.

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®



CITY OF CHICAGO

*

DEPARTMENT OF PROCUREMENT SERVICES

JUN 04 2020

Wilbur C. Milhouse, III
Milhouse Engineering and Construction, Inc.
333 S. Wabash Ave.
Chicago, IL 60604

Dear Mr. Milhouse, III:

We are pleased to inform you that **Milhouse Engineering and Construction, Inc.** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **5/15/2025**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **5/15/2021, 5/15/2022, 5/15/2023 and 5/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **5/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **3/15/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or

DMW

- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Codes:

236220- Commercial Building Construction General Contractors; Construction Management, Commercial and Institutional Buildings

237110- Sewer Collection and Disposal Line Construction; Utility Line (i.e., Sewer, Water), Construction

237310- Construction Management, Highway Road, Street and Bridge

541310- Architectural (Except Landscape) Services; Building Architectural Design Services

541330- Civil, Electrical, and Mechanical Engineering Services; Engineering Consulting Services

541350- Building Inspection Services

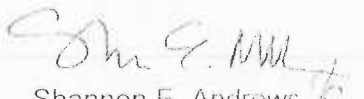
541512- Computer Aided Design (CAD) Systems Integration Design Services

541620- Environmental Consulting Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Shannon E. Andrews
Chief Procurement Officer

SEA/fn



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

JUN - 7 2018

Cindy A. Fish
Fish Transportation Group, Inc.
801 South Blvd. - Suite 5
Oak Park, IL 60302-2855

Dear Cindy A. Fish:

We are pleased to inform you that **Fish Transportation Group, Inc.** has been recertified as a **Women Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **05/15/2023**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five-year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **05/15/2019, 05/15/2020, 05/15/2021, 05/15/2022**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **05/15/2023**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five-year anniversary date. Therefore, you must file for recertification by **03/15/2023**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541614 - Transportation management consulting services

Your firm's participation on City contracts will be credited only toward **Women-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Rich Butler
First Deputy Procurement Officer

RB/sl