

SCHEDULE A

Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

TO BE COMPLETED BY SUBMITTER ONLY

Submitter: Bauer Latoza Studio Ltd dba Arda Design Project: P-22018-035 Douglass Park Fieldhouse

Is the submitter a certified MBE/WBE? MBE: ☒ Yes ☐ No WBE: ☐ Yes ☒ No

If yes, attach all current Letters of Certification.

NOTE:

CERTIFICATION OF THE SUBMITTER AS AN **MBE** SATISFIES ONLY THE **MBE** GOAL; THE **WBE** GOAL MUST STILL BE MET. CERTIFICATION OF THE SUBMITTER AS A **WBE** SATISFIES ONLY THE **WBE** GOAL; THE **MBE** GOAL MUST STILL BE MET. CERTIFICATION OF THE SUBMITTER AS BOTH **MBE** AND **WBE** MAY SATISFY **ONE GOAL** ONLY.

The submitter intends to perform work in connection with this project as a:

GENDER:

☒ Male
☐ Female

RACE/ETHNICITY:

☐ Black/African American
☒ Hispanic American
☐ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Supplier Development Council (CMSDC), Women Business Development Center (WBDC), and the Small Business Administration.

I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: Bauer Latoza Studio Ltd dba Arda Design

Address: 332 S. Michigan Avenue, Suite 701, Chicago, Illinois 60604

Contact Person: Edward Torrez, President Phone: 312.567.1000

E-mail: etorrez@ardadesign.com Fax: 312.567.9690

MBE/WBE Participation: Dollars \$ 271,500 Percent: 45.26 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

2. Name of MBE/WBE: CCJM Engineers, Ltd.

Address: 303 E. Wacker Drive, Suite 303, Chicago, Illinois 60601

Contact Person: Paul Ghassan, Vice President Phone: 312.626.2995

E-mail: pghassan@ccjm.com Fax: _____

MBE/WBE Participation: Dollars \$ \$150,000 Percent: 25.01 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

3. Name of MBE/WBE: TERRA Engineering, Ltd.

Address: 223 W. Ohio Street, 4th Floor, Chicago, Illinois 60654

Contact Person: Danielle Kowalewski, Vice Pres. Phone: 312.467.0123

E-mail: dkowalewski@terraengineering.com Fax: _____

MBE/WBE Participation: Dollars \$ 60,200 Percent: 10.04 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

4. Name of MBE/WBE: Rubinos and Mesia Engineers, Inc.

Address: 200 S. Michigan Avenue, Unit 1500, Chicago, Illinois 60604

Contact Person: Nihar Shah, President Phone: 312.870.6600

E-mail: nshah@rme-i.com Fax: _____

MBE/WBE Participation: Dollars \$ \$62,000 Percent: 10.34 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

5. Name of MBE/WBE: _____

Address: _____

Contact Person: _____ Phone: _____

E-mail: _____ Fax: _____

MBE/WBE Participation: Dollars \$ _____ Percent: _____ %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☐ Yes ☐ No

6. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$_____ Percent: _____ %
Will this subcontractor be used as direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

7. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$_____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

8. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$_____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

9. Name of MBE/WBE: _____
Address: _____
Contact Person: _____ Phone: _____
E-mail: _____ Fax: _____
MBE/WBE Participation: Dollars \$_____ Percent: _____ %
Will this subcontractor be used for direct or indirect participation? (circle one)
Schedule B and all current certification letters attached? ☐ Yes ☐ No

Attach additional sheets as needed.

II. Summary of MBE/WBE Proposal:

A. MBE Proposal:

1. MBE Participation:

MBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct (check <input checked="" type="checkbox"/> one)	Indirect
Arda Design	\$ 271,500	45.26 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CCJM Engineers, Ltd.	\$ 150,000	25.01 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rubinos & Mesia Engineers, Inc.	\$ 62,000	10.34 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	\$	%	<input type="checkbox"/>	<input type="checkbox"/>
	\$	%	<input type="checkbox"/>	<input type="checkbox"/>
	\$	%	<input type="checkbox"/>	<input type="checkbox"/>
	\$	%	<input type="checkbox"/>	<input type="checkbox"/>
	\$	%	<input type="checkbox"/>	<input type="checkbox"/>
Total MBE Participation:	\$ 483,500	80.60 %		

2. WBE Participation:

WBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation		
TERRA Engineering, Ltd.	\$ 60,200	10.04 %	X	
	\$	%		
	\$	%		
	\$	%		
	\$	%		
	\$	%		
	\$	%		
	\$	%		
	\$	%		
Total WBE Participation:	\$ 60,200	10.04 %		

The submitter designates the following person as its MBE/WBE Liaison Officer:

Edward Torrez, President

(Name and Title)

(312) 567.1000

(Phone Number)

etorrez@ardadesign.com

(E-mail address)

The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Park District requirements and have not violated any City or Sister Agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Park District.

Submitter: Baker Latoza Studio Ltd dba Arda Design
(Print or Type Name of Business)

Signature:  Date: 7/7/2025
(Written Signature of Authorized Officer/Representative)

Name/Title: Edward Torrez, President
(Print or Type Name and Title of Person Signing Statement)

NOTE

**If submitter is an MBE/WBE joint venture with a non-MBE/WBE firm,
use the following signature page instead:**

End of Schedule A

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: P-22018-035 Douglass Park Field House Renovation

From: Bauer Latoza Studio Ltd dba Arda Design MBE: ☒ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☐ Yes ☒ No

To: Bauer Latoza Studio Ltd dba Arda Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:	RACE/ETHNICITY:	TYPE OF FIRM:
<input checked="" type="checkbox"/> Male	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input type="checkbox"/> Female	<input checked="" type="checkbox"/> Hispanic American	<input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Asian American	<input checked="" type="checkbox"/> Corporation
	<input type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Architectural Services

The above described performance is offered for the following price and described terms of payment:

\$270,000

Lump Sum at Project Milestones

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 7/11/2025
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Edward Torrez, President
(Print or Type Name and Title)

Address: 332 S. Michigan Avenue, Suite 701, Chicago, Illinois 60604

Telephone: 312.567.1000 Fax: 312.567.9690

End of Schedule B



March 14, 2025

Edward Torrez, President
Bauer Latoza Studio, Ltd. dba Arda Design
332 S Michigan Avenue, Suite 701
Chicago, IL 60604

Annual Certification Renewal: March 11, 2026

Mr. Torrez,

Congratulations on your continued eligibility for certification as a **Minority Business Enterprise (MBE)**, by Cook County Government. This certification does not expire; however, you must re-validate your firm's certification annually.

In the past, we have provided annual letters, this practice will no longer continue given that your firm will remain certified indefinitely based on your compliance to programmatic requirements. Please refer to this letter, the Vendor Directory, and your account dashboard for evidence of certification.

As a condition of continued Certification, you must file a No Change Affidavit within **ninety (90) calendar days prior** to the date of the annual renewal. Failure to file this affidavit may result in the removal of your Certification. You must notify Cook County's Office of the Chief Procurement Officer of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, fails to submit annual renewals, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

This firm is Certified under the following commodity codes/area(s) of specialty:

NAICS Codes:

541310 - Architects' (except landscape) Private Practices, Architectural (except landscape) Consultants' Offices, Architectural Services, Building Architectural Design Services

Your firm's participation on Cook County contracts will be credited toward **Minority Business Enterprise (MBE)**, goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **Minority Business Enterprise (MBE)**, goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,
Certification Division

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: P-22018-035 Douglass Park Field House Renovation

From: CCJM Engineers, Ltd. MBE: ☒ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☐ Yes ☒ No

To: Bauer Latoza Studio Ltd dba Arda Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:	RACE/ETHNICITY:	TYPE OF FIRM:
<input checked="" type="checkbox"/> Male	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input type="checkbox"/> Female	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Sole Proprietorship
	<input checked="" type="checkbox"/> Asian American	<input checked="" type="checkbox"/> Corporation
	<input type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Mechanical, Electrical and Plumbing and Fire Protection Engineering

The above described performance is offered for the following price and described terms of payment:

\$150,000
Lump Sum at Project Milestones

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Paul Ghassan Digitally signed by Paul Ghassan
(Signature of Owner or Authorized Agent of MBE/WBE) Date: 2025.07.10 15:48:57 -05'00' Date: 7/11/2025

Name/Title: Paul Ghassan, Vice President
(Print or Type Name and Title)

Address: 303 E. Wacker Drive, Suite 303, Chicago, Illinois 60601

Telephone: 312.626.2995 Fax: _____

End of Schedule B



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

AUG - 8 2023

Sudarshan Kumar Malhotra
B+A Engineers, Ltd., d/b/a CCJM Engineers, Ltd.
303 E. Wacker Dr., Suite 303
Chicago, IL 60601

RE: CONTINUATION OF CERTIFICATION

Dear Mr. Malhotra:

We are pleased to inform you that **B+A Engineers, Ltd., d/b/a CCJM Engineers, Ltd.** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This recertification is a continuation of your previous certification which expired **July 15, 2023** and will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 calendar days before your annual anniversary date of July 15th.**

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit 60 calendar days before your anniversary date of July 15th.** Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

You shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

You have an obligation to cooperate with the City with any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

If you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541330 – Engineering Services

541310 – Architectural (except landscape) Design Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/etm 

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: P-22018-035 Douglass Park Field House Renovation

From: TERRA Engineering, Ltd. MBE: ☐ Yes ☒ No
(Name of MBE/WBE Firm) WBE: ☒ Yes ☐ No

To: Bauer Latoza Studio Ltd dba Arda Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:

- ☐ Male
☒ Female

RACE/ETHNICITY:

- ☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:

- ☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Civil Engineering and Survey

The above described performance is offered for the following price and described terms of payment:

\$60,200

Lump Sum at Project Milestones

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Karen Steingraber Digitally signed by Karen Steingraber
(Signature of Owner or Authorized Agent of MBE/WBE) Date: 2025.07.11 09:57:35 -05'00' Date: 7/11/2025

Name/Title: Karen Steingraber, President
(Print or Type Name and Title)

Address: 223 W. Ohio Street, 4th Floor, Chicago, Illinois 60654

Telephone: 312.467.0123 Fax: _____

End of Schedule B

Certification: View**Help & Tools** 

Certification List

Submit Change Request

View Letters & Certificates

Add Date Alert

Vendor Information

BUSINESS NAME	Terra Engineering, Ltd.
SYSTEM VENDOR NUMBER	20061427
PRIMARY OWNER'S NAME	Ms. Karen Steingraber
ETHNIC GROUP	Caucasian
GENDER	Female

Certification Information

CERTIFYING AGENCY	City of Chicago
CERTIFICATION TYPE	WBE - Women Business Enterprise
EFFECTIVE DATE	5/16/2025
RENEWAL DATE	6/15/2026

Contact Information

MAIN COMPANY EMAIL	elim@terraengineering.com
MAIN PHONE	312-467-0123
MAIN FAX	312-467-0220
MAIN COMPANY WEBSITE	http://www.terraengineering.com

Addresses

PHYSICAL ADDRESS	225 W. Ohio St., 4th Floor Chicago, IL 60654 [map]
MAILING ADDRESS	225 W. Ohio St., 4th Floor Chicago, IL 60654 [map]

Business Capabilities

BUSINESS CERTIFIED FOR	NAICS 541320 Landscape architectural services NAICS 541330 Engineering services NAICS 541370 Surveying and mapping services (except geophysical)
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FULL DESCRIPTION OF
CAPABILITIES/PRODUCTS

NAICS 541320 Landscape architectural services
NAICS 541330 Engineering services
NAICS 541370 Surveying and mapping services (except geophysical)

COMMODITY CODES

NAICS 541320 **Landscape architectural services** ([More](#))
NAICS 541330 **Engineering services** ([More](#))
NAICS 541370 **Surveying and mapping services (except geophysical)** ([More](#))

Owner Ethnicity and Gender

ETHNIC GROUP **Caucasian**

GENDER **Female**

DBE ETHNIC GROUP **Caucasian**

Location

COUNTY **Cook (IL)**

Additional Information

WARD **42**

COMMUNITY AREA **8 Near North Side**

QUALIFIED INVESTMENT AREA **N/A**

Letters & Certificates

View	Letter Type	Format	Date Sent	Viewed In System By Vendor
View	Approval ltr	Email	6/30/2023	-

Certification List

This profile was generated on 5/21/2025

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: P-22018-035 Douglass Park Field House Renovation

From: Rubinos and Mesia Engineers, Inc. MBE: ☒ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☐ Yes ☒ No

To: Bauer Latoza Studio Ltd dba Arda Design and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:

☒ Male
☐ Female

RACE/ETHNICITY:

☐ Black/African American
☐ Hispanic American
☒ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Structural Engineering Services

The above described performance is offered for the following price and described terms of payment:

\$62,000

Lump Sum at Project Milestones

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Nihar D Shah Digitally signed by Nihar D Shah
DN: cn=Nihar D Shah, dnQualifier=A01410C000001935069234400053B6C,
o=Unaffiliated, c=US
Date: 2025.07.11 08:53:47 -0500 Date: 7/11/2025
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Nihar Shah, President
(Print or Type Name and Title)

Address: 200 S. Michigan Avenue, Unit 1500, Chicago, Illinois 60604

Telephone: 312.870.6600 Fax: _____

End of Schedule B



COOK COUNTY
OFFICE OF THE
Chief Procurement
Officer

161 N. Clark
Suite 2300
Chicago, Illinois 60601

June 24, 2025

Nihar D Shah, President
Rubinos & Mesia Engineers, Inc.
200 S. Michigan Ave. - Suite 1500
Chicago, IL 60604

Annual Certification Renewal: June 2, 2026

Mr. Shah,

Congratulations! Your firm's Change in Ownership has been approved and the firm maintains continued eligibility for Certification as a **Minority Business Enterprise (MBE)**, by Cook County Government. This certification does not expire; however, you must re-validate your firm's certification annually.

In the past, we have provided annual letters, this practice will no longer continue given that your firm will remain certified indefinitely based on your compliance to programmatic requirements. Please refer to this letter, the Vendor Directory, and your account dashboard for evidence of certification.

As a condition of continued Certification, you must file a No Change Affidavit within **ninety (90) calendar days prior** to the date of the annual renewal. Failure to file this affidavit may result in the removal of your Certification. You must notify Cook County's Office of the Chief Procurement Officer of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, fails to submit annual renewals, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

This firm is Certified under the following commodity codes/area(s) of specialty:

NAICS Codes:

541330 – Engineering Services

236220 – Construction Management: Commercial and Institutional Building Construction

237110 – Construction Management: Water and Sewer Line; Construction Management: Water and Sewage Treatment Plant

237310 – Highway, Street, and Bridge Construction

237990 – Construction Management, Mass Transit

541310 – Architectural Services

**541611 – Administrative Management and General Management Consulting Services
Providing Program and Project Management Administrative Services**

Your firm's participation on Cook County contracts will be credited toward **Minority Business Enterprise (MBE)** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **Minority Business Enterprise (MBE)** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,
Certification Division