

# SCHEDULE A

## Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

TO BE COMPLETED BY SUBMITTER ONLY

Submitter: MB Real Estate Services Inc

Project: P-13034 Maggie Daley Park

Is the submitter a certified MBE/WBE?

MBE:  Yes  No    WBE:  Yes  No

If yes, attach all current Letters of Certification.

**NOTE:**

Certification of the submitter as an MBE satisfies only the MBE goal; the WBE goal must still be met. Certification of the submitter as a WBE satisfies only the WBE goal; the MBE goal must still be met. Certification of the submitter as both MBE and WBE may satisfy one goal only.

The submitter intends to perform work in connection with this project as a:

**GENDER:**

- Male
- Female

**RACE/ETHNICITY:**

- Black/African American
- Hispanic American
- Asian American
- White American
- Other \_\_\_\_\_

**TYPE OF FIRM:**

- Partnership
- Sole Proprietorship
- Corporation
- Joint Venturer
- Other \_\_\_\_\_

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Supplier Development Council (CMSDC), Women Business Development Center (WBDC), and the Small Business Administration.

**I. Participation of MBE/WBE Firms**

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: Milhouse Engineering and Construction

Address: 60 E. Van Buren, Suite 1501, Chicago, IL

Contact Person: Adam Hardy Phone: (312)884-8085

E-mail: ahardy@milhouseinc.com Fax: (312)987-0061

MBE/WBE Participation: Dollars \$ TBD Percent: TBD

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

2. Name of MBE/WBE: Christy Webber & Company

Address: 2900 W. Ferdinand St., Chicago, IL 60612

Contact Person: Christy Webber Phone: (773)533-0477

E-mail: \_christy@christywebber.com Fax: \_(773)533-0771

MBE/WBE Participation: Dollars \$ TBD Percent: TBD %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

3. Name of MBE/WBE: Diverse Facility Solutions

Address: 6140 S. Central Avenue, Chicago, IL 60638

Contact Person: Mark Phone: (773) 582-1022

E-mail: \_\_m.wright@dfscompany.com Fax: \_(773) 582-1094

MBE/WBE Participation: Dollars \$ TBD Percent: TBD %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

4. Name of MBE/WBE: Fact Finders Group Inc.

Address: 4747 Lincoln Mall Dr., Ste 415, Matteson, IL 60443

Contact Person: Kenneth Webb Phone: (708) 283-4200

E-mail: \_kenwebb@factfindersgroup.com Fax: \_(708) 283-0186

MBE/WBE Participation: Dollars \$ TBD Percent: TBD %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

5. Name of MBE/WBE: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

6. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used as direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

7. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

8. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

9. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

**Attach additional sheets as needed.**

**II. Summary of MBE/WBE Plan:**

**A. MBE Participation:**

<u>MBE Firm Name</u>	Dollar Amount of Participation *	Percent Amount of Participation *
<u>Milhouse Engineering</u>	<u>\$ 185,160</u>	<u>4%</u>
<u>Diverse Facility Solutions</u>	<u>\$ 776,453</u>	<u>18%</u>
<u>Fact Finders Group Inc.</u>	<u>\$ 214,247</u>	<u>5%</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<b>Total MBE Participation:</b>	<b><u>\$ 1,175,860</u></b>	<b><u>27%</u></b>

**B. WBE Participation:**

<u>WBE Firm Name</u>	Dollar Amount of Participation *	Percent Amount of Participation *
<u>Christy Webber &amp; Company</u>	<u>\$ 270,000</u>	<u>6%</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<b>Total WBE Participation:</b>	<b><u>\$ 270,000</u></b>	<b><u>6%</u></b>

The submitter designates the following person as its MBE/WBE Liaison Officer:

Walter Hennig  
(Name and Title)

( 312) 558-3865  
(Phone Number)


whennig@mbres.com  
(E-mail address)

\* Estimated

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

Submitter: MB REAL ESTATE SERVICES INC.  
*(Print or Type Name of Business)*

Signature:  Date: 5/20/14  
*(Signature of Authorized Officer/Representative)*

Name/Title: Kevin Purcell, EVP  
*(Print or Type Name and Title of Person Signing Statement)*

**NOTE**

If submitter is a MBE/WBE operating as a joint venture with a non-MBE/WBE firm, use the signature page that follows instead.

**End of Schedule A**

### SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Management and Operation of Maggie Daley Park

From: Milhouse Engineering & Construction, Inc. MBE:  Yes  No  
*(Name of MBE/WBE Firm)* WBE:  Yes  No

To: MB Real Estate and the Chicago Park District:  
*(Name of Prime Contractor-Submitter)*

The undersigned intends to perform work in connection with the above projects as a:

- |  |  |   |
|--|--|---|
| <b>GENDER:</b>                           | <b>RACE/ETHNICITY:</b>                                     | <b>TYPE OF FIRM:</b>                            |
| <input checked="" type="checkbox"/> Male | <input checked="" type="checkbox"/> Black/African American | <input type="checkbox"/> Partnership            |
| <input type="checkbox"/> Female          | <input type="checkbox"/> Hispanic American                 | <input type="checkbox"/> Sole Proprietorship    |
|  | <input type="checkbox"/> Asian American                    | <input checked="" type="checkbox"/> Corporation |
|  | <input type="checkbox"/> White American                    | <input type="checkbox"/> Joint Venturer         |
|  | <input type="checkbox"/> Other _____                       | <input type="checkbox"/> Other _____            |

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Engineering Services

The above described performance is offered for the following price and described terms of payment:  
TBD

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within three (3) working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 5/21/14  
*(Signature of Owner or Authorized Agent of MBE/WBE)*

Name/Title: Joseph Zurad, Vice President of Engineering  
*(Print or Type Name and Title)*

Address: 60 E Van Buren St Ste 1501, Chicago, IL 60605

Telephone: 312-987-0061 Fax: 312-987-0071

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

MAY 21 2014

Wilbur C. Milhouse, III.  
Milhouse Engineering and Construction, Inc.  
60 East Van Buren Street, Suite 1501  
Chicago, IL 60605

Dear Mr. Milhouse:

We are pleased to inform you that **Milhouse Engineering and Construction, Inc.** has been recertified as a **Minority Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **05/15/2019**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **05/15/2015, 05/15/2016, 05/15/2017, and 05/15/2018**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **05/15/2019**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **03/15/2019**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or

- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**

**236220 - Commercial Building Construction**  
**236220 - Commercial Building Construction General Contractors**  
**236220 - Construction Management, Commercial and Institutional Building**  
**237110 - Sewage Collection and Disposal Line Construction**  
**237110 - Utility Line (i.e., sewer, water), Construction**  
**237310 - Construction Management, Highway, Road, Street and Bridge**  
**238320 - Painting (except roof) Contractors**  
**238350 - Finish Carpentry**  
**541310 - Architectural (except landscape) Services**  
**541310 - Building Architectural Design Services**  
**541330 - Civil Engineering Services**  
**541330 - Electrical Engineering Services**  
**541330 - Engineering Consulting Services**  
**541330 - Mechanical Engineering Services**  
**541330 - Traffic Engineering Consulting Services**  
**541350 - Building Inspection Services**  
**541512 - Computer-aided Design (CAD) Systems Integration Design Services**  
**541620 - Environmental Consulting Services**

Your firm's participation on City contracts will be credited only toward **Minority Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer

JLR/sl



### SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Landscaping for Maggie Daley

From: Christy Webber & Company MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: MB Real Estate and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- |  |  |   |
|--|--|---|
| <b>GENDER:</b>                             | <b>RACE/ETHNICITY:</b>                             | <b>TYPE OF FIRM:</b>                            |
| <input type="checkbox"/> Male              | <input type="checkbox"/> Black/African American    | <input type="checkbox"/> Partnership            |
| <input checked="" type="checkbox"/> Female | <input type="checkbox"/> Hispanic American         | <input type="checkbox"/> Sole Proprietorship    |
|  | <input type="checkbox"/> Asian American            | <input checked="" type="checkbox"/> Corporation |
|  | <input checked="" type="checkbox"/> White American | <input type="checkbox"/> Joint Venturer         |
|  | <input type="checkbox"/> Other _____               | <input type="checkbox"/> Other _____            |

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Landscaping & Snow Removal Services

The above described performance is offered for the following price and described terms of payment:

Landscape = \$250,000

Snow = \$148,360

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within three (3) working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 5-15-14  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Christy Webber, President  
(Print or Type Name and Title)

Address: 2900 W Ferdinand St, Chicago, IL 60612

Telephone: 773-533-0477 Fax: 773-533-0771

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

APR 03 2014

Christy Weber  
Christy Webber & Company, DBA Christy Webber Landscapes  
2900 West Ferdinand Street  
Chicago, IL 60612

Dear Ms. Weber:

We are pleased to inform you that **Christy Webber & Company, DBA Christy Webber Landscapes** has been recertified as a **Women Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **02/15/2018**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **02/15/2015, 02/15/2016, and 02/15/2017**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **02/15/2018**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **12/15/2017**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

*dw.*

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**

**236118 - Addition, Alteration and Renovation (i.e., Construction), Residential Building**

**236118 - Addition, Alteration and Renovation of Single-Family Dwellings**

**236118 - Addition, Alteration and Renovation, Residential Building, General Contractors**

**236118 - Construction Management, Residential Remodeling**

**236118 - Home Improvement (e.g., Adding On, Remodeling, Renovating), Single-Family Housing, General Contractors**

**236118 - Remodeling and Renovating General Contractors, Residential**

**424910 - Mulch Merchant Wholesalers**

**444220 - Farm Supply Stores**

**444220 - Feed Stores (Except Pet)**

**444220 - Garden Centers**

**444220 - Lawn Supply Stores**

**444220 - Nursery and Garden Centers Without Tree Production**

**561730 - Arborist Services**

**561730 - Cemetery Plot Care Services**

**561730 - Fertilizing Lawns**

**561730 - Garden Maintenance Services**

**561730 - Hydroseeding Services (e.g., Decorative, Erosion Control Purposes)**

**561730 - Landscape Care and Maintenance Services**

**561730 - Landscape Contractors (Except Construction)**

- 561730 - Landscape Installation Services
- 561730 - Landscaping Services (Except Planning)
- 561730 - Lawn Care Services (e.g., Fertilizing, Mowing, Seeding, Spraying)
- 561730 - Lawn Fertilizing Services
- 561730 - Lawn Maintenance Services
- 561730 - Lawn Mowing Services
- 561730 - Lawn Seeding Services
- 561730 - Lawn Spraying Services
- 561730 - Line Slash (i.e., Rights of Way) Maintenance Services
- 561730 - Maintenance of Plants and Shrubs In Buildings
- 561730 - Mowing Services (e.g., Highway, Lawn, Road Strip)
- 561730 - Ornamental Tree and Shrub Services
- 561730 - Plant and Shrub Maintenance In Buildings
- 561730 - Plant Maintenance Services
- 561730 - Pruning Services, Ornamental Tree and Shrub
- 561730 - Seasonal Property Maintenance Services (i.e., Snow Plowing In Winter, Landscaping During Other Seasons)
- 561730 - Seeding Lawns
- 561730 - Shrub Services (e.g., Bracing, Planting, Pruning, Removal, Spraying, Surgery, Trimming)
- 561730 - Snow Plowing Services Combined With Landscaping Services (i.e., Seasonal Property Maintenance Services)
- 561730 - Sod Laying Services
- 561730 - Spraying Lawns
- 561730 - Tree Pruning Services
- 561730 - Tree Removal Services
- 561730 - Tree Services (e.g., Bracing, Planting, Pruning, Removal, Spraying, Surgery, Trimming)
- 561730 - Tree Trimming Services
- 561730 - Turf (Except Artificial) Installation Services
- 561730 - Weed Control and Fertilizing Services (Except Crop)

Your firm's participation on City contracts will be credited only toward **Women Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,

  
Jamie L. Rhee   
Chief Procurement Officer

JLR/ha

*H.W.*

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Maggie Daley Park  
From: Diverse Facility Solutions, Inc MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No  
To: MB Real Estate and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:  Male  Female  
RACE/ETHNICITY:  Black/African American  Hispanic American  Asian American  White American  Other \_\_\_\_\_  
TYPE OF FIRM:  Partnership  Sole Proprietorship  Corporation  Joint Venturer  Other \_\_\_\_\_

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Business Development Council (CMBDC), the Women's Business Development Center (WBDC), and the Small Business Administration.  
Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:  
Janitorial Services for Maggie Daley Park

The above described performance is offered for the following price and described terms of payment:

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 5-16-14  
(Signature of Owner or Authorized Agent of MBE/WBE)  
Name/Title: Mark S. Wright, President/CEO  
(Print or Type Name and Title)  
Address: 6140 S. Central Ave, Chicago, IL 60638  
Telephone: 773.582.1022 Fax: 773.582.1094

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

JUN 27 2013

Mark S. Wright  
Diverse Facility Solution, Inc.  
6140 South Central Ave  
Chicago, Illinois 60638

Dear Mr. Wright:

We are pleased to inform you that Diverse Facility Solution, Inc., has been recertified as a **Minority Business Enterprise (MBE)** by the City of Chicago ("City"). This **MBE certification is valid until June 15, 2018**; however your firm's certification must be re-validated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five-year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit is due by June 15, 2014, June 15, 2015, June 15, 2016, and June 15, 2017**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's **five year certification will expire on June 15, 2018**. You have an affirmative duty to file for recertification 60 days prior to the date of the five year anniversary date. Therefore, **you must file for recertification by April 15, 2018**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims," of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification within 10 days of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining, a contract with the City by falsely representing the individual or entity, or the individual or entity assisted, is a minority-owned business or a woman-owned business, is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code – 561720 – Janitorial Services**

**NAICS Code – 561740 – Carpet and Upholstery Cleaning Services (not in C2)**

Your firm's participation on City contracts will be credited only toward Minority Business Enterprise goals in your area(s) of specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer

JLR/jea



### Vendor Information



#### Vendor Information

Business Name **Diverse Facility Solutions, Inc.**  
 Owner **Mr Mark S. Wright**  
 Address **6140 South Central Avenue**  
 > [Map This Address](#) **Chicago, IL 60532**  
 Phone **773-582-1022**  
 Fax **773-582-1094**  
 Email **[m.wright@dfscompany.com](mailto:m.wright@dfscompany.com)**  
 Website **<http://www.diversefacilitysolutions.com>**

#### Certification Information

Certifying Agency **City of Chicago**  
 Certification Type **MBE - Minority Business Enterprise**  
 Certification Date **6/27/2013**  
 Renewal/Anniversary Date **6/15/2014**  
 Expiration Date **6/15/2018**  
 Certified Business Description **NAICS 561720 Janitorial services**  
**NAICS 561740 Carpet and Upholstery Cleaning Services**

#### Commodity Codes

NAICS 561720 Janitorial services ([More](#))  
 NAICS 561740 Carpet cleaning services ([More](#))  
 NAICS 561740 Upholstery cleaning services ([More](#))

#### Customer Support

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[Print This Page](#)



### SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Maggie Daley Park

From: Fact Finders Group, Inc. MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: Titan Security and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- |  |  |   |
|--|--|---|
| <b>GENDER:</b>                           | <b>RACE/ETHNICITY:</b>                                     | <b>TYPE OF FIRM:</b>                            |
| <input checked="" type="checkbox"/> Male | <input checked="" type="checkbox"/> Black/African American | <input type="checkbox"/> Partnership            |
| <input type="checkbox"/> Female          | <input type="checkbox"/> Hispanic American                 | <input type="checkbox"/> Sole Proprietorship    |
|  | <input type="checkbox"/> Asian American                    | <input checked="" type="checkbox"/> Corporation |
|  | <input type="checkbox"/> White American                    | <input type="checkbox"/> Joint Venturer         |
|  | <input type="checkbox"/> Other _____                       | <input type="checkbox"/> Other _____            |

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above described performance is offered for the following price and described terms of payment:

\_\_\_\_\_  
\_\_\_\_\_

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within three (3) working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 4/21/14  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: President/ CEO  
(Print or Type Name and Title)

Address: 4747 Lincoln Mall Drive, Suite 300, Matteson, IL 60443

Telephone: (708) 283-4200 Fax: (708) 283-0186

End of Schedule B



## CHICAGO MINORITY SUPPLIER DEVELOPMENT COUNCIL

THIS CERTIFIES THAT

### FACT FINDERS GROUP, INC.

Has met the requirements for certification as a bona fide Minority Business Enterprise as defined by the National Minority Supplier Development Council, Inc. (NMSDC) and as adopted by the Chicago Minority Supplier Development Council.

**\*\*NAICS Codes: 541690, 561611, 561612, 238210**

**\*\*Description of their product/services as defined by the North American Industry Classification System (NAICS)**

**Product/Service Description:** INVESTIGATIVE AND SURVEILLANCE SERVICES SPECIALIZING IN AUDITS, CRIMINAL, CIVIL, INTELLECTUAL PROPERTY, BACKGROUND, FINGERPRINTING, PRE-EMPLOYMENT VERIFICATION, CORPORATE DUE DILIGENCE, ASSET SEARCH, WITNESS STATEMENTS, INTERVIEWS, UNDERCOVER OPERATIONS, SECURITY CONSULTATION, AND CYBER SECURITY

**2/28/2014**

*Issued Date*

**2/28/2015**

*Expiration Date*

**CH3321**

*Certificate Number*

*President, ChicagoMSDC*

By using your assigned (through NMSDC only) password, NMSDC Corporate Members may view the original certificate by logging in at: <http://www.nmsdc.org>



*An affiliate of the National Minority Supplier Development Council, Inc. (NMSDC)*



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

NOV 15 2013

Mr. Kenneth Webb Sr.  
Fact Finders Group, Inc.  
4747 Lincoln Mall Dr., Suite 300  
Matteson, IL 60443

Dear Mr. Webb:

We are pleased to inform you that Fact Finders Group, Inc., has been recertified as a **Minority Business Enterprise ("MBE")** by the City of Chicago ("City"). This MBE certification is valid until **11/15/2018**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **11/15/2014, 11/15/2015, 11/15/2016, and 11/15/2017**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **11/15/2018**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **09/15/2018**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

121 NORTH LASALLE STREET, ROOM 806, CHICAGO ILLINOIS 60602

91



**TONI PRECKWINKLE**

PRESIDENT  
Cook County Board  
of Commissioners

EARLEAN COLLINS  
1st District

ROBERT STEELE  
2nd District

JERRY BUTLER  
3rd District

STANLEY MOORE  
4th District

DEBORAH SIMS  
5th District

JOAN PATRICIA MURPHY  
6th District

JESUS G. GARCIA  
7th District

EDWIN REYES  
8th District

PETER N. SILVESTRI  
9th District

BRIDGET GAINER  
10th District

JOHN P. DALEY  
11th District

JOHN A. FRITCHEY  
12th District

LARRY SUFFREDIN  
13th District

GREGG GOSLIN  
14th District

TIMOTHY O. SCHNEIDER  
15th District

JEFFREY R. TOBOLSKI  
16th District

LIZABETH ANN DODDY GORMAN  
17th District

OFFICE OF CONTRACT COMPLIANCE

**JACQUELINE GOMEZ**

DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

August 10, 2013

Mr. Kenneth M. Webb, Sr.  
**Fact Finders Group Inc.**  
4747 Lincoln Mall Drive, Suite #300  
Matteson, IL 60443

**Annual Certification Expires: August 10, 2014**

Dear Mr. Webb,

We are pleased to inform you that **Fact Finders Group Inc.** has been certified as a MBE by Cook County Government. This annual MBE Certification is valid until **August 10, 2014**.

As a condition of continued Certification during this three (3) year term, you must file a **"No Change Affidavit"** within sixty (60) business days prior to the date of annual expiration. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification.

Cook County Government may commence action to remove your firm as a MBE vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of Minority Business Enterprises and Women Business Enterprises in the area(s) of specialty:

**Professional Services: Investigative and Security Services**

Your firm's participation on Cook County contracts will be credited toward MBE goals in your areas of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward MBE goals will be given only for work performed in the referenced specialty category.

Thank you for your continued interest in Cook County Government's Minority and Women Business Enterprise Programs.

Sincerely,

Jacqueline Gomez  
Contract Compliance Director

JG/pgb

2016



July 31, 2013

Kenneth M. Webb  
Fact Finders Group Inc  
4747 Lincoln Mall Drive  
Suite #300  
Matteson, IL 60443-3814

Certification Term Expires: July 31, 2014

Dear Business Owner:

Re: (MBE) Full Certification Approval

Congratulations! We are pleased to inform you that your firm has been granted certification as a Minority Business Enterprise (MBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities.

Although your full certification is valid for a five-year term until July 31, 2018, you are required to submit an annual Affidavit of No-Change form 60 days prior to the anniversary day of your certification; you will be notified by BEP to update your certification as a condition of continued certification. It is your responsibility to ensure that your firm's certification remains current. In addition, should any changes occur in ownership and/or control of the business or other changes affecting the firm's operations, you are required to notify this office within 14 business days of such changes. Failure to return the annual No-change Affidavit or notify our office of any changes will result in decertification of your firm.

Please be advised, while this certification does not guarantee you will receive a State contract, it does assure your firm the opportunity to participate in the State's procurement process. Your firm's participation on State contracts will be credited only toward Minority Business Enterprise (MBE) goals in your area(s) of specialty. Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program (BEP) in the specialty area(s) of:

SERVICES, SECURITY  
SERVICES, INVESTIGATIVE  
GUARDS

Please visit our website at [www.sell2.illinois.gov](http://www.sell2.illinois.gov) to obtain information about current and upcoming procurement opportunities, contracts, forms, and also to register to receive email alerts when the State is preparing to purchase a product or service you may provide.

Thank you for your participation in the Business Enterprise Program (BEP). We welcome your participation and wish you continued success.

Sincerely,



7/31/13  
Carlos Gutierrez  
Certification Manager  
Business Enterprise Program

(L13MBE)



**U. S. Small Business Administration**  
**Illinois District Office**  
500 West Madison Street, Suite 1150  
Chicago, IL 60661  
312-353-4528 • 312-353-1160 (FAX) • 312-886-5108 (TDD)  
<http://www.sba.gov/il>

May 21, 2014

**KENNETH WEBB PRESIDENT**  
**FACT FINDER GROUP INC**  
4747 LINCOLN MALL DR STE 300  
MATTESON IL 60443-3821

Dear Mr. Webb:

The **ILLINOIS DISTRICT OFFICE** of the U.S. Small Business Administration (SBA) has completed its review of your 8(a) Annual Update (SBA Form 1450) and supporting documentation for program year #2 from **February 1, 2013 to January 31, 2014**. It is our determination that your firm continues to meet the criteria for 8(a) status.

Most contracts that are awarded under the 8(a) Program are usually a result of the self-marketing efforts of the 8(a) firm. SBA will do its best to assist you in your efforts to obtain contracting opportunities.

You are encouraged to utilize all of the SBA's business counseling resources available to you including the **Service Corps of Retired Executives (SCORE)**, the **Procurement Technical Assistance Centers (PTACs)**, and the **Small Business Development Centers (SBDCs)**. Please feel free to contact me at (312) 353-7076 to discuss these services or your firm's developmental requirements.

We wish you continued success in the growth and development of your business.

Sincerely,

//Signed//

**Ronald D. Miller**  
**Business Opportunity Specialist**  
8(a)/HUBZone/Veteran  
(202) 481-5345 (fax)  
[ronald.miller@sba.gov](mailto:ronald.miller@sba.gov) (Email)