

# SCHEDULE A

## Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

### TO BE COMPLETED BY SUBMITTER ONLY

Submitter: Booth Hansen, Ltd Project: P-16016-146 Robinson (Jackie) Park 236 New Fieldhouse

Is the submitter a certified MBE/WBE? MBE:  Yes  No WBE:  Yes  No

If yes, attach all current Letters of Certification.

#### NOTE:

CERTIFICATION OF THE SUBMITTER AS AN **MBE** SATISFIES ONLY THE **MBE** GOAL; THE **WBE** GOAL MUST STILL BE MET. CERTIFICATION OF THE SUBMITTER AS A **WBE** SATISFIES ONLY THE **WBE** GOAL; THE **MBE** GOAL MUST STILL BE MET. CERTIFICATION OF THE SUBMITTER AS BOTH **MBE** AND **WBE** MAY SATISFY **ONE GOAL** ONLY.

The submitter intends to perform work in connection with this project as a:

**GENDER:**  
 Male  
 Female

**RACE/ETHNICITY:**  
 Black/African American  
 Hispanic American  
 Asian American  
 White American  
 Other \_\_\_\_\_

**TYPE OF FIRM:**  
 Partnership  
 Sole Proprietorship  
 Corporation  
 Joint Venturer  
 Other \_\_\_\_\_

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Supplier Development Council (CMSDC), Women Business Development Center (WBDC), and the Small Business Administration.

### I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: dbHMS Engineering – MEP-FP Engineering; Technology/Security/AV Engineering; Lighting Design

Address: 303 West Erie Street, Suite 510. Chicago, IL 60654

Contact Person: Sachin Anand Phone: (312) 915-0557 x221

E-mail: sanand@dbhms.com Fax: \_\_\_\_\_

MBE/WBE Participation: Dollars \$ 227,000 Percent: 18.8%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

2. Name of MBE/WBE: SP Engineers Ltd. – Structural Engineering

Address: 134 N LaSalle Suite 1930, Chicago, IL 60602

Contact Person: Mehul Shani Phone: 312.332.2800 x301

E-mail: mehul@spengineersltd.com Fax: \_\_\_\_\_

MBE/WBE Participation: Dollars \$ 90,000 Percent: 7.4%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? X Yes  No

3. Name of MBE/WBE: Terra Engineering, Ltd. – Civil Engineering & Surveying

Address: 225 West Ohio Street, 4<sup>th</sup> Floor, Chicago, IL 606054

Contact Person: Danielle Kowalewski Phone: 312.467.0123

E-mail: dkowalewski@terraengineering.com Fax: \_\_\_\_\_

MBE/WBE Participation: Dollars \$ 82,190 Percent: 6.8%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? X Yes  No

4. Name of MBE/WBE: CCS International, Inc. – Cost Estimating

Address: 1815 S. Meyers Road, Suite 200, Oakbrook Terrace, IL 60181

Contact Person: Clive Bransby Phone: (630) 678-0808

E-mail: CBransby@ccsdifference.com Fax: \_\_\_\_\_

MBE/WBE Participation: Dollars \$ 50,930 Percent: 4.2%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? X Yes  No

5. Name of MBE/WBE: MAP Strategies, LLC – Permit Management & Expediting

Address: 181 W. Madison St., Suite 3815, Chicago, IL 60602

Contact Person: Heather Morrison Phone: 312-345-6277

E-mail: hmorrison@map-strategies.com Fax: \_\_\_\_\_

MBE/WBE Participation: Dollars \$ 14,300 Percent: 1.2%

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? X Yes  No

Attach additional sheets as needed.

**II. Summary of MBE/WBE Proposal:**

A. MBE Proposal:

1. MBE Participation:

MBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct (check <input checked="" type="checkbox"/> one)	Indirect
dbHMS Engineering	\$ 227,000	18.8 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SP Engineers Ltd.	\$ 90,000	7.4 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CCS International, Inc.	\$ 50,930	4.2 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
Total MBE Participation:	\$ 367,390	30.4 %		

2. WBE Participation:

WBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct	Indirect
Terra Engineering, Ltd	\$ 82,190	6.8 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MAP Strategies, LLC	\$ 14,300	1.2 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
	\$ _____	_____ %	<input type="checkbox"/>	<input type="checkbox"/>
Total WBE Participation:	\$ 96,390	8.0 %		

The submitter designates the following person as its MBE/WBE Liaison Officer:

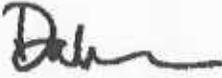
David Mann; Principal- Director  
 (Name and Title)

(312) 869-5023  
 (Phone Number)

dmann@boothhansen.com  
 (E-mail address)

The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Park District requirements and have not violated any City or Sister Agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Park District.

Submitter: Booth Hansen, Ltd.  
*(Print or Type Name of Business)*

Signature:  \_\_\_\_\_ Date: 09-08-22  
*(Written Signature of Authorized Officer/Representative)*

Name/Title: David Mann Principal-Director  
*(Print or Type Name and Title of Person Signing Statement)*

**NOTE**

If submitter is an MBE/WBE joint venture with a non-MBE/WBE firm,  
use the following signature page instead:

**End of Schedule A**

## SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
**DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER**

Project: P-16015-146 Robinson (Jackie) Park 236New Fieldhouse Design and Construction Administration Services

From: Nest Builders, Inc. dba dbHMS MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: Booth Hansen and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

**GENDER:**

- Male  
 Female

**RACE/ETHNICITY:**

- Black/African American  
 Hispanic American  
 Asian American  
 White American  
 Other \_\_\_\_\_

**TYPE OF FIRM:**

- Partnership  
 Sole Proprietorship  
 Corporation  
 Joint Venturer  
 Other \_\_\_\_\_

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

**Attach all current certification letters behind Schedule B.**

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

MEP-FP Engineering , Technology, and Lighting Design

The above described performance is offered for the following price and described terms of payment:

227,000

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 8.26.22  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Sachin Anand, Principal  
(Print or Type Name and Title)

Address: 303 W. Erie St., Ste. 510 Chicago, IL 60654

Telephone: 312.915.0557 Fax: 312.915.0558

**End of Schedule B**



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

APR 11 2019

Victor Avila  
Nest Builders, Inc. d/b/a dbHMS  
303 West Erie Street, Suite 510  
Chicago, IL 60654

Dear Mr. Avila:

We are pleased to inform you that **Nest Builders, Inc. d/b/a dbHMS** is recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This MBE certification is valid until **04/01/2024**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five-year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **04/01/2020, 04/01/2021, 04/01/2022, and 04/01/2023**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five-year certification will expire on **04/01/2024**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five-year anniversary date. Therefore, you must file for recertification by **02/01/2024**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**

**541330 - Engineering design services**

**541350 - Building inspection services**

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Shannon E. Andrews *ms*  
Chief Procurement Officer

SEA/sl

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: JACKIE ROBINSON FIELDHOUSE  
From: SP ENGINEERS LTD. MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No  
To: BOOTH HANSEN and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- |  |  |   |
|--|--|---|
| <b>GENDER:</b>                           | <b>RACE/ETHNICITY:</b>                             | <b>TYPE OF FIRM:</b>                            |
| <input checked="" type="checkbox"/> Male | <input type="checkbox"/> Black/African American    | <input type="checkbox"/> Partnership            |
| <input type="checkbox"/> Female          | <input type="checkbox"/> Hispanic American         | <input type="checkbox"/> Sole Proprietorship    |
|  | <input checked="" type="checkbox"/> Asian American | <input checked="" type="checkbox"/> Corporation |
|  | <input type="checkbox"/> White American            | <input type="checkbox"/> Joint Venturer         |
|  | <input type="checkbox"/> Other _____               | <input type="checkbox"/> Other _____            |

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

STRUCTURAL ENGINEERING

The above described performance is offered for the following price and described terms of payment:

\$90,000.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: MEHUL SHARMA Date: 08/25/2022  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: PRESIDENT  
(Print or Type Name and Title)

Address: 134 N WABLER SUITE 1930. CHICAGO. IL 60602.

Telephone: 312.332.2800 x 301 Fax: 312.332.2820



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

AUG 25 2020

Mehul Shani  
Sp Engineers, Ltd.  
134 North LaSalle Street, Suite 1930  
Chicago, IL 60602

Dear Mr. Shani:

We are pleased to inform you that **Sp Engineers, Ltd.** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is **valid until 8/1/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **8/1/2021, 8/1/2022, 8/1/2023 and 8/1/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **8/1/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **6/1/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or

DW

- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Certified Firms in the specialty area(s) of:

**NAICS Code(s):**

**541330 - Engineering Services**  
**541340 - Drafting Services**

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Programs.

Sincerely,



Shannon E. Andrews   
Chief Procurement Officer

SEA/rn

## SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
**DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER**

Project: Jackie Robinson Park Fieldhouse Request for Services - Chicago Park District

From: TERRA Engineering, Ltd. MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: Booth Hansen and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

<b>GENDER:</b>	<b>RACE/ETHNICITY:</b>	<b>TYPE OF FIRM:</b>
<input type="checkbox"/> Male	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Asian American	<input type="checkbox"/> Corporation
	<input checked="" type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

**Attach all current certification letters behind Schedule B.**

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Civil engineering services, land surveying as per our September 2, 2022 proposal.

The above described performance is offered for the following price and described terms of payment:  
Eighty-Two Thousand, One-Hundred Ninety Dollars and No Cents (\$82,190.00)

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 9/02/2022  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Karen Steingraber, President  
(Print or Type Name and Title)

Address: 225 West Ohio Street, 4th Floor, Chicago, IL 60654

Telephone: 312.467.0123 Fax: 312.467.0220

End of Schedule B

January 6, 2022

Ms. Karen Steingraber  
Terra Engineering, Ltd.  
225 W. Ohio St., 4th Floor  
Chicago, IL 60654

Re: **Women Business Enterprise (WBE)**  
Certification Term Expires: **January 6, 2023**

Dear **Ms. Karen Steingraber**:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Women Business Enterprise (WBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above. Please note that you have been granted certification under the Fast Track Application because you are certified with one of our partner organizations and, as such, must recertify each year.

At least 60 days prior to the anniversary date of your certification, you will be notified by BEP through email to update your certification as a condition of continued certification. It is your responsibility to ensure that the contact email address listed in the system is accurate and up to date and that the email account is checked regularly so that you do not miss any important notifications. In addition, should any changes occur in ownership and/or control of the business, in the business' certification status with the partner organization, or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm.

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

**NIGP 90656: LANDSCAPE, ARCHITECTURAL SERVICES**

**NIGP 92536: ENGINEERING SERVICES (NOT OTHERWISE CLASSIFIED)**

**NIGP 96252: MAPPING AND GEOGRAPHICAL INFORMATION SYSTEMS (GIS)SERVICES, INCLUDING CARTOGRAPHY AND SURVEYING SERVICES, NOT AERIAL, (SEE 920-33 FOR DIGITIZED MAPPING SERVICES AND 905-10 FOR AERIAL MAPPING AND SURVEY SERVICES)**

Your firm will only show up in the database of BEP-certified vendors the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on [www.opportunities.illinois.gov](http://www.opportunities.illinois.gov) and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,



Carlos Gutiérrez  
Certification Manager

## SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant

**DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER**

Project: Chicago Park District - Jackie Robinson Park 236 - New Fieldhouse

From: CCS International, Inc. MBE:  Yes  No  
*(Name of MBE/WBE Firm)* WBE:  Yes  No

To: Booth Hansen and the Chicago Park District:  
*(Name of Prime Contractor-Submitter)*

The undersigned intends to perform work in connection with the above projects as a:

<b>GENDER:</b>	<b>RACE/ETHNICITY:</b>	<b>TYPE OF FIRM:</b>
<input checked="" type="checkbox"/> Male	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input type="checkbox"/> Female	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Sole Proprietorship
	<input checked="" type="checkbox"/> Asian American	<input checked="" type="checkbox"/> Corporation
	<input type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

**Attach all current certification letters behind Schedule B.**

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Cost Estimating

The above described performance is offered for the following price and described terms of payment:

\$50,930

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 8/25/22  
*(Signature of Owner or Authorized Agent of MBE/WBE)*

Name/Title: Clive Bransby, CEO  
*(Print or Type Name and Title)*

Address: 1815 S. Meyers Road, Ste. 1070, Oakbrook Terrace, IL 60181

Telephone: 630.678.0808 Fax: N/A

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

OCT 19 2018

Ian Parr  
**CCS International, Inc.**  
1815 S. Meyers Rd., Suite 1070  
Oakbrook Terrace, IL 60181

Dear Ian Parr:

We are pleased to inform you that **CCS International, Inc.** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **10/15/2023**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **10/15/2019, 10/15/2020, 10/15/2021, and 10/15/2022**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **10/15/2023**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **8/15/2023**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

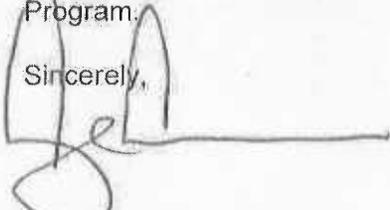
Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**  
**541990- All Other Professional, Scientific, and Technical Services**

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) of specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



George W. Coleman, Jr.  
Deputy Procurement Officer

GC/fn

## SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
**MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT**

Project: Jackie Robinson Park New Fieldhouse

From: MAP Strategies, LLC MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: Booth Hansen and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

<b>GENDER:</b>	<b>RACE/ETHNICITY:</b>	<b>TYPE OF FIRM:</b>
<input type="checkbox"/> Male	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Hispanic American	<input checked="" type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Asian American	<input type="checkbox"/> Corporation
	<input checked="" type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

**Attach all current certification letters behind Schedule B.**

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Permit Expediting Services

The above described performance is offered for the following price and described terms of payment:  
Terms same as Prime Contractor.

\$14,300

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: September 1, 2022  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Heather Morrison, President  
(Print or Type Name and Title)

Address: 181 W Madison St., Ste 3815, Chicago, IL 60602

Telephone: 312-345-6277 Fax: \_\_\_\_\_



OFFICE OF CONTRACT COMPLIANCE

**Lisa Alexander**

DEPUTY DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

**TONI PRECKWINKLE**

PRESIDENT

Cook County Board  
of Commissioners

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15th District

FRANK AGUILAR

16th District

SEAN M. MORRISON

17th District

August 19, 2021

Ms. Heather Morrison

President

Morrison Architectural Planning Strategies, LLC

d/b/a MAP Strategies, LLC

181 West Madison Street, Ste. 3815

Chicago, IL 60602

**Re: Annual Certification Expires: August 19, 2022**

Dear Ms. Morrison:

Congratulations on your continued eligibility for Certification as a **Women-owned Business Enterprise (WBE)** Cook County Government. This certification is valid until **August 19, 2023**; however, you must re-validate your firms' certification annually.

As a condition of continued Certification, you must file a **"No Change Affidavit"** within **sixty (60) business days prior to the date of Annual Certification Expiration**. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) business days** of such change.

Cook County Government may commence action to remove your firm as an **WBE** vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

**CONSULTING: PERMIT MANAGEMENT SERVICES, PUBLIC WAY SERVICES, VARIANCE AND LOBBYING SERVICES, CODE CONSULTING, LICENSE STRATEGY AND PROCUREMENT SERVICES, OWNER'S REPRESENTATION; TECHNOLOGY: FORMWORK TECHNOLOGY SOFTWARE, MAPS TRACKER**

Your firm's participation on Cook County contracts will be credited toward **WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **WBE** goals will be given only for work performed in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran and People with Disabilities Business Enterprise Programs.

Sincerely,

*Lisa Alexander*

Lisa Alexander

Deputy Director, Office of Contract Compliance

LA/ew.