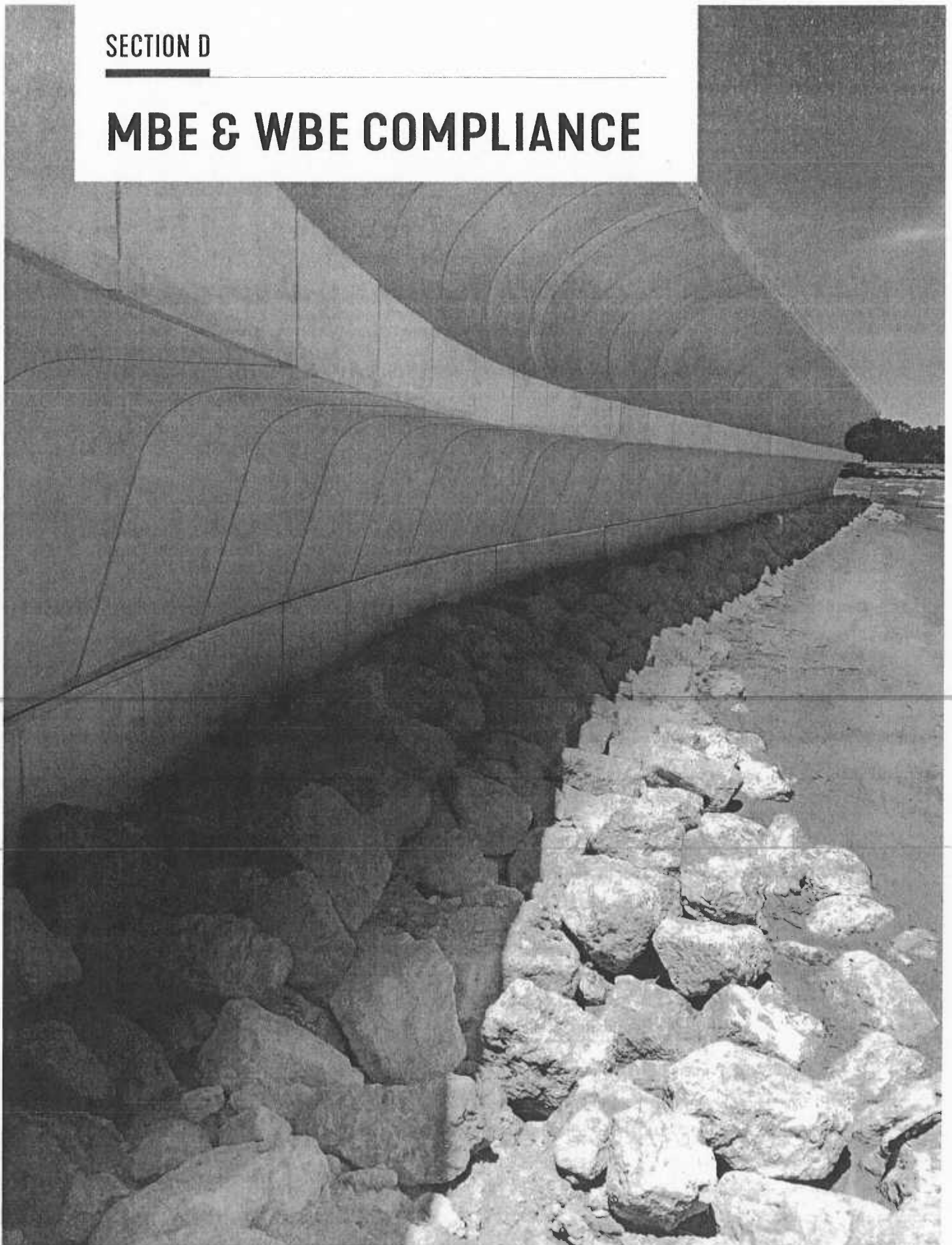


**SECTION D**

# **MBE & WBE COMPLIANCE**



## SCHEDULE A

### Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

#### TO BE COMPLETED BY SUBMITTER ONLY

Submitter: SmithGroup

Project: Districtwide Lakefront Shoreline Assessment and Strategic Action Plan, P-16015-066

Is the submitter a certified MBE/WBE?

MBE:  Yes  No    WBE:  Yes  No

If yes, attach all current Letters of Certification.

#### NOTE:

CERTIFICATION OF THE SUBMITTER AS AN **MBE** SATISFIES ONLY THE **MBE** GOAL; THE **WBE** GOAL MUST STILL BE MET.

CERTIFICATION OF THE SUBMITTER AS A **WBE** SATISFIES ONLY THE **WBE** GOAL; THE **MBE** GOAL MUST STILL BE MET.

CERTIFICATION OF THE SUBMITTER AS BOTH **MBE** AND **WBE** MAY SATISFY **ONE GOAL** ONLY.

The submitter intends to perform work in connection with this project as a:

#### GENDER:

- Male  
 Female

#### RACE/ETHNICITY:

- Black/African American  
 Hispanic American  
 Asian American  
 White American  
 Other \_\_\_\_\_

#### TYPE OF FIRM:

- Partnership  
 Sole Proprietorship  
 Corporation  
 Joint Venturer  
 Other \_\_\_\_\_

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Supplier Development Council (CMSDC), Women Business Development Center (WBDC), and the Small Business Administration.

#### I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: AREA
- Address: 914 South Wabash Avenue, Chicago, Illinois 60605 USA
- Contact Person: Maxine Mitchell Phone: 312-461-9332
- E-mail: MMitchell@areainc.net Fax: \_\_\_\_\_
- MBE/WBE Participation: Dollars \$ 25,000 Percent: 6.25 %
- Will this subcontractor be used for direct or indirect participation? (circle one)
- Schedule B and all current certification letters attached?  Yes  No

2. Name of MBE/WBE: Women and Drones  
Address: 2516 Waukegan Road, Suite 213, Glenview, Illinois 60025  
Contact Person: Sharon Rossmark Phone: 312-590-1907  
E-mail: sharon@womenanddrones.com Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ 3,500 Percent: 0.88 %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

3. Name of MBE/WBE: Muse  
Address: 1658 N. Milwaukee Ave. #277, Chicago, IL 60647  
Contact Person: Courtney D. Kashima, AICP Phone: 312-636-4624  
E-mail: courtney@musecommunitydesign.com Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ 25,000 Percent: 6.25 %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

4. Name of MBE/WBE: GSG Consultants, Inc.  
Address: 623 Cooper Court, Schaumburg, IL 60173  
Contact Person: David McCoy, PG Phone: 630-994-2606  
E-mail: dmccoy@gsg-consultants.com Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ 20,000 Percent: 5.00 %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

5. Name of MBE/WBE: Wang Engineering, Inc.  
Address: 1145 N Main Street, Lombard, Illinois 60148  
Contact Person: Liviu Iordache, PG Phone: 630-953-9928 ext. 1014  
E-mail: liordache@wangeng.com Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ 17,500 Percent: 4.38 %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

6. Name of MBE/WBE: Urban GIS  
Address: 1143 W Rundell Place, Suite 301, Chicago, IL 60607  
Contact Person: Taylor Morrison Phone: 312-666-7581  
E-mail: tm@urbangis.com Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ 34,000 Percent: 8.50 %  
Will this subcontractor be used as direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

7. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

8. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

9. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

**Attach additional sheets as needed.**

**II. Summary of MBE/WBE Proposal:**

**A. MBE Proposal:**

**1. MBE Participation:**

<u>MBE Firm Name</u>	Dollar Amount of Participation	Percent Amount of Participation
AREA	\$ 25,000	6.25 %
Women and Drones	\$ 3,500	0.88 %
Urban GIS	\$ 34,000	8.50 %
GSG Consultants, Inc.	\$ 20,000	5.00 %
Wang Engineering, Inc.	\$ 17,500	4.38 %
	\$	%
	\$	%
	\$	%
<b>Total MBE Participation:</b>	<b>\$ 100,000</b>	<b>25.01 %</b>

**2. WBE Participation:**

<u>WBE Firm Name</u>	Dollar Amount of Participation	Percent Amount of Participation
Muse	\$ 25,000	6.25 %
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
<b>Total WBE Participation:</b>	<b>\$ 25,000</b>	<b>6.25 %</b>

The submitter designates the following person as its MBE/WBE Liaison Officer:

Paul Wiese  
(Name and Title)

( 312 ) 641-6756  
(Phone Number)

Paul.Wiese@SmithGroup.com  
(E-mail address)

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Districtwide Lakefront Shoreline Assessment and Strategic Action Plan, P-16015-066

From: Applied Real Estate Analysis, Inc. MBE: [X] Yes [ ] No
(Name of MBE/WBE Firm) WBE: [X] Yes [ ] No

To: SmithGroup and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- GENDER: [ ] Male [X] Female
RACE/ETHNICITY: [X] Black/African American [ ] Hispanic American [ ] Asian American [ ] White American [ ] Other
TYPE OF FIRM: [ ] Partnership [ ] Sole Proprietorship [X] Corporation [ ] Joint Venturer [ ] Other

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:
Analysis of the potential economic impacts of rising water levels in Lake Michigan

The above described performance is offered for the following price and described terms of payment:
\$25,000

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 06/28/2019
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Maxine V. Mitchell - President
(Print or Type Name and Title)

Address: 914 S. Wabash Avenue, Chicago IL 60605

Telephone: 312-461-9332 Fax: 312-461-0015

End of Schedule B



## DEPARTMENT OF PROCUREMENT SERVICES

NOV 03 2015

CITY OF CHICAGO

Maxine Mitchell  
 APPLIED REAL ESTATE ANALYSIS, INC.  
 914 South Wabash Avenue  
 Chicago, IL 60605

Dear Maxine Mitchell:

We are pleased to inform you that **APPLIED REAL ESTATE ANALYSIS, INC.** has been recertified as a **Minority Business Enterprise ("MBE") and Women Business Enterprise ("WBE")** by the City of Chicago ("City"). This **MBE/WBE** certification is valid until **11/01/2020**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by, **11/01/2016, 11/01/2017, 11/01/2018, and 11/01/2019**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **11/01/2020**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **09/01/2020**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE/WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
  - Provide financial or other records requested pursuant to an audit within the required time period;
  - Notify the City of any changes affecting your firm's certification **within 10 days** of such change;
- or

121 NORTH LASALLE STREET, ROOM 806, CHICAGO, ILLINOIS 60602



- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

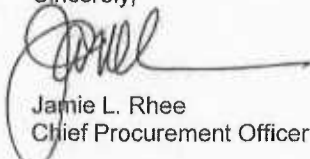
**NAICS Code(s):**

- 531320 - Appraisal services, real estate
- 531390 - Consultants', real estate
- 541511 - Computer program or software development, custom
- 541611 - Site location consulting services
- 541611 - Strategic planning consulting services
- 541690 - Economic consulting services
- 541720 - Business research and development services
- 541720 - Demographic research and development services
- 541720 - Economic research and development services
- 541720 - Social science research and development services
- 541720 - Sociology research and development services
- 541910 - Public opinion research services
- 541910 - Sampling services, statistical

Your firm's participation on City contracts will be credited only toward **Minority Business Enterprise and Women Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer

JLR/si



SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Chicago Park District Shoreline Study

From: Women And Drones, LLC MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: \_\_\_\_\_ and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- |  |  |  |
|--|--|--|
| <b>GENDER:</b>                             | <b>RACE/ETHNICITY:</b>                                     | <b>TYPE OF FIRM:</b>                         |
| <input type="checkbox"/> Male              | <input checked="" type="checkbox"/> Black/African American | <input type="checkbox"/> Partnership         |
| <input checked="" type="checkbox"/> Female | <input type="checkbox"/> Hispanic American                 | <input type="checkbox"/> Sole Proprietorship |
|  | <input type="checkbox"/> Asian American                    | <input type="checkbox"/> Corporation         |
|  | <input type="checkbox"/> White American                    | <input type="checkbox"/> Joint Venturer      |
|  | <input type="checkbox"/> Other _____                       | <input type="checkbox"/> Other <u>LLC</u>    |

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.  
Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Drone Video Capture

The above described performance is offered for the following price and described terms of payment:

\$3,500/day

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 08/21/2019  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Sharon Rossmark, Chief Executive Officer  
(Print or Type Name and Title)

Address: 2516 Waukegan Road - Suite 213, Glenview, IL 60025

Telephone: 312-590-1907 Fax: \_\_\_\_\_

End of Schedule B

## WOMEN AND DRONES

-----Original Message-----

From: State of Illinois Central Management Services <cms@diversitycompliance.com>

Sent: Friday, September 13, 2019 2:39 PM

To: Sharon Rossmark <sharon@womenanddrones.com>

Subject: CMS: Certification Approved

Sharon Rossmark  
Women And Drones LLC  
2516 Waukegan Road  
#213  
Glenview, IL 60025

Dear Business Owner:

Re: NCA Certification Approval Women/Minority Business Enterprise (WMBE) Certification Term Expires:  
September 12, 2020

Congratulations! After reviewing the No-Change Affidavit (NCA) information you supplied, we are pleased to inform you that your firm has been granted continued certification under the Business Enterprise Program (BEP) for Minorities, Females and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above as long as you continue to submit annual No -Change Affidavits and are found to still meet the requirements of the Program.

Your firm's name will appear in the State's Directory as a certified vendor with the BEP in the specialty area(s) of:

NIGP 03596: UNMANNED AERIAL VEHICLES (UAV), DRONES NIGP 90553: PILOT TRAINING  
SERVICES NIGP 92440: INSTRUCTOR-LED, CLASSROOM TRAINING, TECHNICAL

---

Your firm will only show up in in the database of BEP-certified vendors under the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on [www.opportunities.illinois.gov](http://www.opportunities.illinois.gov) and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification

---

Thank you for your participation in the BEP. We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutiérrez  
Certification Manager  
Business Enterprise Program

This message was sent to: [sharon@womenanddrones.com](mailto:sharon@womenanddrones.com)  
Sent on: 9/13/2019 2:39:05 PM  
System ReferenceID: 89576616

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Districtwide Lakefront Shoreline Assessment and Strategic Action Plan, P-16015-066

From: GSG Consultants, Inc. MBE: [X] Yes [ ] No
(Name of MBE/WBE Firm) WBE: [ ] Yes [ ] No

To: SmithGroup and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- GENDER: [X] Male [ ] Female
RACE/ETHNICITY: [X] Black/African American [ ] Hispanic American [ ] Asian American [ ] White American [ ] Other
TYPE OF FIRM: [ ] Partnership [ ] Sole Proprietorship [ ] Corporation [ ] Joint Venturer [ ] Other

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract: Environmental Engineering Services

The above described performance is offered for the following price and described terms of payment: \$20,000

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 6/20/19
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Ala Sassila
(Print or Type Name and Title)

Address: 623 Cooper Ct. Schaumburg, IL 60173

Telephone: 630-994-2600 Fax: 312-733-5612

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

DEC 21 2016

Guillermo Garcia  
GSG Consultants, Inc.  
855 W. Adams, Suite 200  
Chicago, IL 60607

Dear Guillermo Garcia:

We are pleased to inform you that **GSG Consultants, Inc.** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **12/15/2021**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **12/15/2017, 12/15/2018, 12/15/2019, and 12/15/2020**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **12/15/2021**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **10/15/2021**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

121 NORTH LASALLE STREET, ROOM 806. CHICAGO ILLINOIS 60602

A handwritten signature in black ink, appearing to be "GSG" or similar, located in the bottom right corner of the letter.

DEC 21 2016

GSG Consultants, Inc.

Page 2 of 2

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:


**NAICS Code(s):**

- 236220 - **Construction management, commercial and institutional building**
- 237310 - **Construction management, highway, road, street, bridge**
- 238910 - **Soil testing drilling**
- 541330 - **Civil engineering services**
- 541380 - **Geotechnical testing laboratories or services**
- 541620 - **Environmental Consulting Services**
- 541690 - **Safety consulting services**

Your firm's participation on City contracts will be credited only toward **Minority-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Rich Butler  
First Deputy Procurement Officer  
RB/sg



SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Districtwide Lakefront Shoreline Assessment and Strategic Action Plan, P-16015-066

From: Wang Engineering, Inc. MBE: [X] Yes [ ] No
(Name of MBE/WBE Firm) WBE: [ ] Yes [ ] No

To: SmithGroup and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- GENDER: [X] Male [ ] Female
RACE/ETHNICITY: [ ] Black/African American [ ] Hispanic American [X] Asian American [ ] White American [ ] Other
TYPE OF FIRM: [ ] Partnership [ ] Sole Proprietorship [X] Corporation [ ] Joint Venturer [ ] Other

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Geotechnical Engineering Services

The above described performance is offered for the following price and described terms of payment: \$17,500.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 06/19/2019
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Paul Wang, President
(Print or Type Name and Title)

Address: 1145 North Main Street, Lombard, Illinois 60148

Telephone: 630.953.9928 Fax:

End of Schedule B



TONI PRECKWINKLE

PRESIDENT

Cook County Board  
of Commissioners

BRANDON JOHNSON

1st District

DENNIS DEER

2nd District

BILL LOWRY

3rd District

STANLEY MOORE

4th District

DEBORAH SIMS

5th District

DONNA MILLER

6th District

ALMA E ANAYA

7th District

LUIS ARROYO, JR

8th District

PETER N. SILVESTRI

9th District

BRIDGET GAINER

10th District

JOHN P DALEY

11th District

BRIDGET DEGNEN

12th District

LARRY SUFFREDIN

13th District

SCOTT R. BRITTON

14th District

KEVIN B. MORRISON

15th District

JEFFREY R. TOBOLSKI

16th District

SEAN M. MORRISON

17th District

OFFICE OF CONTRACT COMPLIANCE

EDWARD H. OLIVIERI

DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603 5502

March 7, 2019

Mr. Paul Wang, President  
Wang Engineering, Inc.  
1145 N. Main Street  
Lombard, IL 60148

Annual Certification Expires: March 7, 2020

Dear Mr. Wang:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise (MBE)** by Cook County Government. This certification is valid until **March 7, 2020**; however, you must re-validate your firms' certification annually.

As a condition of continued Certification during the five (5) year term, you must file an annual "**Re-Certification Affidavit**" within **sixty (60) business days** prior to the date of the annual expiration. Failure to file this Affidavit may result in the termination of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) business days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

**Licensed Professional Services; Construction Services – Geotechnical Engineering;  
Construction Management and Inspection; Construction Materials Testing**

Your firm's participation on Cook County contracts will be credited toward MBE goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward MBE goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women and Veteran Business Enterprise Programs.

Sincerely,

Edward H. Olivieri  
Contract Compliance Director

EHO/ek



SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Districtwide Lakefront Shoreline Assessment and Strategic Action Plan, P-16015-066

From: Urban GIS, Inc. MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: SmithGroup and the Chicago Park District  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

<b>GENDER:</b>	<b>RACE/ETHNICITY:</b>	<b>TYPE OF FIRM:</b>
<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input type="checkbox"/> Female	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Asian American	<input checked="" type="checkbox"/> Corporation
	<input type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.  
**Attach all current certification letters behind Schedule B.**

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract.

Geographic Information Systems geodatabase

The above described performance is offered for the following price and described terms of payment:  
\$34,000

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Keith A. Searles Date: 8/21/19  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Keith A. Searles CEO  
(Print or Type Name and Title)

Address: 1443 W. Rundell Pl. Ste #301, Chicago, IL 60607

Telephone: 312-666-2581 Fax: 877-815-4450

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

JAN 16 2015

Keith A. Searles  
Urban GIS, Inc  
1143 W. Rundell Place  
Chicago, IL 60607

Dear Keith A. Searles:

We are pleased to inform you that **Urban GIS, Inc.** has been certified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This MBE certification is valid until **1/1/2020**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **1/1/2016, 1/1/2017, 1/1/2018, and 1/1/2019**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **1/1/2020**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **11/1/2019**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

121 NORTH LASALLE STREET, ROOM 806, CHICAGO, ILLINOIS 60602

JAN 16 2015

Urban GIS, Inc.

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Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

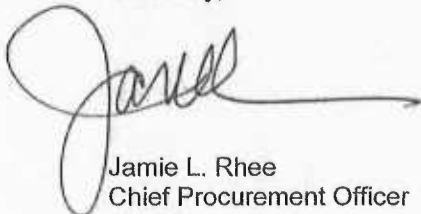
**NAICS Code(s):**

**541370 – Geographic Information System (GIS) Base Mapping Services**

Your firm's participation on City contracts will be credited only toward **Minority-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer  
JLR/ab

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Districtwide Lakefront Shoreline Assessment and Strategic Action Plan, P-16015-066

From: Muse Community + Design
(Name of MBE/WBE Firm) MBE: [ ] Yes [ ] No
WBE: [x] Yes [ ] No

To: SmithGroup and the Chicago Park District
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- GENDER: [ ] Male, [x] Female
RACE/ETHNICITY: [ ] Black/African American, [ ] Hispanic American, [ ] Asian American, [x] White American, [ ] Other
TYPE OF FIRM: [ ] Partnership, [x] Sole Proprietorship, [ ] Corporation, [ ] Joint Venturer, [ ] Other

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract: urban planning analysis and community engagement

The above described performance is offered for the following price and described terms of payment: \$37,500 invoiced monthly

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Handwritten Signature] Date: 6/24/19
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Courtney Kashima, AICP Founding Principal
(Print or Type Name and Title)

Address: 1658 N. Milwaukee Ave., #277, Chicago, IL 60647

Telephone: 312-636-4624 Fax: n/a

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

**MAR 12 2015**

Courtney Kashima  
dba Muse Community + Design  
2027 N. Honore St.  
Chicago, IL 60614

Dear Courtney Kashima:

We are pleased to inform you that **Muse Community + Design** has been certified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **3/15/2020**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **3/15/2016, 3/15/2017, 3/15/2018, and 3/15/2019**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **3/15/2020**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **1/15/2020**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

121 NORTH LASALLE STREET, ROOM 806, CHICAGO ILLINOIS 60602

**MAR 12 2015**

Courtney Kashima dba Muse Community + Design

Page 2 of 2

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754)**.

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**


**Only the following descriptions can be used which excludes Landscape Architectural Services.**

- 541320 - City planning services**
- 541320 - Land use planning services**
- 541320 - Town planning services**
- 541320 - Urban planning services**

Your firm's participation on City contracts will be credited only toward **Women-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer  
JLR/mm