

SCHEDULE A

Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

TO BE COMPLETED BY SUBMITTER ONLY

P-25003

Submitter:

Open Kitchens, Inc

Project:

Summer food service CACFP

Is the submitter a certified MBE/WBE?

MBE: ☐ Yes ☒ No WBE: ☒ Yes ☐ No

If yes, attach all current Letters of Certification.

NOTE:

CERTIFICATION OF THE SUBMITTER AS AN **MBE** SATISFIES ONLY THE **MBE** GOAL; THE **WBE** GOAL MUST STILL BE MET. CERTIFICATION OF THE SUBMITTER AS A **WBE** SATISFIES ONLY THE **WBE** GOAL; THE **MBE** GOAL MUST STILL BE MET. CERTIFICATION OF THE SUBMITTER AS BOTH **MBE** AND **WBE** MAY SATISFY **ONE GOAL** ONLY.

The submitter intends to perform work in connection with this project as a:

GENDER:

☐ Male
☒ Female

RACE/ETHNICITY:

☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Supplier Development Council (CMSDC), Women Business Development Center (WBDC), and the Small Business Administration.

I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venturer and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: EB Food Service

Address: 6851 W. Irving Park Rd Chicago IL 60634

Contact Person: Rung Silsawat Phone: 847-315-0584

E-mail: runq@ebfoodserviceinc.com Fax: N/A

MBE/WBE Participation: Dollars \$ 563,193.51 Percent: 25 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

2. Name of MBE/WBE:

Open Kitchens, Inc

Address: 3348 S. Pulaski Unit D Chicago IL 60623

Contact Person: Madelyn McNamara Phone: 312-735-4038

E-mail: MMcnamara@OpenKitchens.com Fax: 312-666-9242

MBE/WBE Participation: Dollars \$ 1,689,558.02 Percent: 75 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☒ Yes ☐ No

3. Name of MBE/WBE: _____

Address: _____

Contact Person: _____ Phone: _____

E-mail: _____ Fax: _____

MBE/WBE Participation: Dollars \$ _____ Percent: _____ %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☐ Yes ☐ No

4. Name of MBE/WBE: _____

Address: _____

Contact Person: _____ Phone: _____

E-mail: _____ Fax: _____

MBE/WBE Participation: Dollars \$ _____ Percent: _____ %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☐ Yes ☐ No

5. Name of MBE/WBE: _____

Address: _____

Contact Person: _____ Phone: _____

E-mail: _____ Fax: _____

MBE/WBE Participation: Dollars \$ _____ Percent: _____ %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached? ☐ Yes ☐ No

II. Summary of MBE/WBE Proposal:

A. MBE Proposal:

1. MBE Participation:

MBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct (check ☒ one)	Indirect
EB Foods	\$ 563,193.51	25 %	☒	☐
6851 W. Irving Park Rd	\$	%	☐	☐
CH60, IL 60635	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
Total MBE Participation:	\$ 563,193.51	25 %		

2. WBE Participation:

WBE Firm Name	Dollar Amount of Participation	Percent Amount of Participation	Direct (check ☒ one)	Indirect
Open Kitchens, Inc	\$ 1,689,558.02	75 %	☒	☐
3348 S. Polaski	\$	%	☐	☐
Unit D	\$	%	☐	☐
Chicago IL 60608	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
	\$	%	☐	☐
Total WBE Participation:	\$ 1,689,558.02	75 %		

The submitter designates the following person as its MBE/WBE Liaison Officer:

Madelyn McNamara, Contract Mgr (312) 735-4038 or 312-646-5335
(Name and Title) (Phone Number)
mnamara@openkitchens.com
(E-mail address) xtn 248

The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Park District requirements and have not violated any City or Sister Agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Park District.

Submitter: Open Kitchens, Inc
(Print or Type Name of Business)

Signature: Tereese M Fiore Date: 4/10/2025
(Written Signature of Authorized Officer/Representative)

Name/Title: Tereese M Fiore; CEO + President
(Print or Type Name and Title of Person Signing Statement)

NOTE

**If submitter is an MBE/WBE joint venture with a non-MBE/WBE firm,
use the following signature page instead:**

End of Schedule A

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: Chicago Park District - SHFP & CAF P 2025/2026 P-25003
From: EB Food Service MBE: ☒ Yes ☐ No
(Name of MBE/WBE Firm) WBE: ☒ Yes ☐ No
To: Open Kitchens, Inc. and the Chicago Park District.
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:
☐ Male
☒ Female

RACE/ETHNICITY:
☐ Black/African American
☐ Hispanic American
☒ Asian American
☐ White American
☐ Other _____

TYPE OF FIRM:
☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.
Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Prepare fresh fruits & vegetables for box lunches and Suppers
for the summer and school year 2025/2026 for the
Chicago Park Dist. NAICS code 211991

The above described performance is offered for the following price and described terms of payment:

Market prices at the time of order
Terms Net 30 days
Contract Value \$563,193.51

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: _____

(Signature of Owner or Authorized Agent of MBE/WBE)

Date: 04/10/2025

Name/Title: _____

(Print or Type Name and Title)

Address: _____

Telephone: _____

Fax: _____

End of Schedule B

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant
MBE/WBE PRIME CONTRACTOR MUST SUBMIT A SCHEDULE B, IF SELF-PERFORMING ANY WORK, TO RECEIVE MBE/WBE CREDIT

Project: Chicago Park District - SLEP: CACFP 2025/2024 P-25003

From: Open Kitchens, Inc.
(Name of MBE/WBE Firm)

MBE: ☐ Yes ☒ No
WBE: ☒ Yes ☐ No

To: Open Kitchens, Inc. and the Chicago Park District:
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:

☐ Male
☒ Female

RACE/ETHNICITY:

☐ Black/African American
☐ Hispanic American
☐ Asian American
☒ White American
☐ Other _____

TYPE OF FIRM:

☐ Partnership
☐ Sole Proprietorship
☒ Corporation
☐ Joint Venturer
☐ Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Supplier Development Council (CMSDC), the Women's Business Development Center (WBDC), and the Small Business Administration.

Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Prepare and Deliver Cold Box Lunches and Snacks for the
SLEP and Suppers & Snacks for CACFP to all Chicago
Parks sites NBP 38565; 98115; 74085

The above described performance is offered for the following price and described terms of payment:
CACFP Breakfast \$2.00; Lunch \$4.19 (CACFP); \$4.18 Lunch SLEP;
Pm snack \$1.05 SLEP total contract value
\$41,609,558.02 Net 30 Days

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: Terese M. Fiore

(Signature of Owner or Authorized Agent of MBE/WBE)

Date: 04/10/2025

Name/Title: Terese M. Fiore; CEO & President

(Print or Type Name and Title)

Address: 3348 S. Pulaski Unit D Chicago IL 60608

Telephone: 312-666-5335 xtn 235

Fax: 666-1242(312)

End of Schedule B



November 6, 2024

Rungtawan Srisawat
E.B. Food Service, Inc.
6851 West Irving Park Road
Chicago, IL 60634-2306

Annual Certification Renewal: October 26, 2025

Dear Ms. Srisawat:

Congratulations on your continued eligibility for certification as a **Minority Business Enterprise (MBE)**, **Women Business Enterprise (WBE)**, by Cook County Government. This certification does not expire; however, you must re-validate your firm's certification annually.

In the past, we have provided annual letters, this practice will no longer continue given that your firm will remain certified indefinitely based on your compliance to programmatic requirements. Please refer to this letter, the Vendor Directory, and your account dashboard for evidence of certification.

As a condition of continued Certification, you must file a **No Change Affidavit** within **ninety (90) calendar days** prior to the date of the annual renewal. Failure to file this affidavit may result in the removal of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, fails to submit annual renewals, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

NAICS 311991: PERISHABLE PREPARED FOOD MANUFACTURING

Your firm's participation on Cook County contracts will be credited toward **Minority Business Enterprise (MBE)**, **Women Business Enterprise (WBE)** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **Minority Business Enterprise (MBE)**, **Women Business Enterprise (WBE)** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

The Office of Contract Compliance



Terese Fiore
Open Kitchens, Inc.
1161 West 21st Street
Chicago, IL 60608-3352

Dear Business Owner:

Re: NCA Certification Approval Women Business Enterprise (WBE)
Certification Term Expires: June 5, 2025

Congratulations! After reviewing the No-Change Affidavit (NCA) information you supplied, we are pleased to inform you that your firm has been granted continued certification under the Business Enterprise Program (BEP) for Minorities, Females and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above as long as you continue to submit annual No -Change Affidavits and are found to still meet the requirements of the Program.

Your firm's name will appear in the State's Directory as a certified vendor with the BEP in the specialty area(s) of:

NIGP 38565: SANDWICHES, READY-MADE
NIGP 38596: VEGETABLES, FROZEN
NIGP 74085: VENDING MACHINES, REFRIGERATED: FOOD, BEVERAGES, SUNDRIES, ETC.
NIGP 96115: CONCESSIONS, CATERING, VENDING: MOBILE AND STATIONARY (SEE CLASS 905 FOR AIRPORT

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on www.opportunities.illinois.gov and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the BEP. We welcome your participation and wish you continued success.

Sincerely,

A handwritten signature in dark ink, appearing to read "Carlos Gutiérrez", with a stylized flourish at the end.

Carlos Gutiérrez
Certification Manager
Business Enterprise Program