

# SCHEDULE A

## Statement of Prime Submitter Regarding Its MBE/WBE Utilization Plan

### TO BE COMPLETED BY SUBMITTER ONLY

Submitter: Friedler Construction Co. Project: Kelly Park Artificial Turf Dev.

Is the submitter a certified MBE/WBE? MBE:  Yes  No WBE:  Yes  No

If yes, attach all current Letters of Certification.

#### NOTE:

CERTIFICATION OF THE SUBMITTER AS AN **MBE** SATISFIES ONLY THE **MBE** GOAL; THE **WBE** GOAL MUST STILL BE MET.

CERTIFICATION OF THE SUBMITTER AS A **WBE** SATISFIES ONLY THE **WBE** GOAL; THE **MBE** GOAL MUST STILL BE MET.

CERTIFICATION OF THE SUBMITTER AS BOTH **MBE** AND **WBE** MAY SATISFY **ONE GOAL** ONLY.

The submitter intends to perform work in connection with this project as a:

#### GENDER:

- Male  
 Female

#### RACE/ETHNICITY:

- Black/African American  
 Hispanic American  
 Asian American  
 White American  
 Other \_\_\_\_\_

#### TYPE OF FIRM:

- Partnership  
 Sole Proprietorship  
 Corporation  
 Joint Venturer  
 Other \_\_\_\_\_

All MBE/WBE firms included in the following plan must be certified as such by a public or private organization such as the City of Chicago, Chicago Minority Business Development Council (CMBDC), Women Business Development Center (WBDC), and the Small Business Administration.

### I. Participation of MBE/WBE Firms

In determining the manner of MBE/WBE participation in the performance of this contract, the submitter shall consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services, either directly or indirectly.

- A. If submitter is a joint venture and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification and a copy of the Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the joint venture.
- B. Proposing MBE/WBE subcontractors/suppliers/consultants to perform work or supply goods or services not directly related to the performance of this contract is considered to be indirect participation.

MBE/WBE Subcontractors/Suppliers/Consultants:

1. Name of MBE/WBE: Penn Services LLC.

Address: 800 E. Northwest Highway Suite 700 Palatine, IL 60074

Contact Person: John Wilson Phone: 847-705-3866

E-mail: john@pennservicesllc.com Fax: 847-705-3868

MBE/WBE Participation: Dollars \$ 178,000.00 Percent: 11.5 %

Will this subcontractor be used for direct or indirect participation? (circle one)

Schedule B and all current certification letters attached?  Yes  No

2. Name of MBE/WBE: Martinez Frogs Inc.  
Address: 650 Andy Drive Melrose Park, IL 60160  
Contact Person: Ricardo Martinez Phone: 312-254-1467  
E-mail: vflores@martinezfrogs.com Fax: 312-277-1976  
MBE/WBE Participation: Dollars \$ 210,000.00 Percent: 13.5 %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

3. Name of MBE/WBE: JEM Developments Inc.  
Address: PO Box 149 Summit, IL 60501  
Contact Person: Colleen M. Lambert Phone: 708-563-1179  
E-mail: jem.clambert@yahoo.com Fax: 708-563-1189  
MBE/WBE Participation: Dollars \$ 78,000.00 Percent: 5 %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

4. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

5. Name of MBE/WBE: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
MBE/WBE Participation: Dollars \$ \_\_\_\_\_ Percent: \_\_\_\_\_ %  
Will this subcontractor be used for direct or indirect participation? (circle one)  
Schedule B and all current certification letters attached?  Yes  No

**II. Summary of MBE/WBE Proposal:**

A. MBE Proposal:

1. MBE Participation:

<u>MBE Firm Name</u>	<u>Dollar Amount of Participation</u>	<u>Percent Amount of Participation</u>
<u>Penn Services LLC</u>	<u>\$ 178,000.00</u>	<u>11.5 %</u>
<u>Martinez Frogs Inc.</u>	<u>\$ 210,000.00</u>	<u>13.5 %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<b>Total MBE Participation:</b>	<b><u>\$ 388,000.00</u></b>	<b><u>25 %</u></b>

2. WBE Participation:

<u>WBE Firm Name</u>	<u>Dollar Amount of Participation</u>	<u>Percent Amount of Participation</u>
<u>JEM Development Inc.</u>	<u>\$ 78,000.00</u>	<u>5 %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____ %</u>
<b>Total WBE Participation:</b>	<b><u>\$ 78,000.00</u></b>	<b><u>5 %</u></b>

The submitter designates the following person as its MBE/WBE Liaison Officer:


Eric M. Friedler / President (Name and Title) ( 773 ) 661-5720 (Phone Number)

ericf@friedlerconstruction.com (E-mail address)

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule are true, and no material facts have been omitted.

Any material misrepresentation will be grounds for terminating any contract that may be awarded and for initiating action under federal or state laws concerning false statements.

Submitter: Friedler Construction Co.  
*(Print or Type Name of Business)*

Signature:  Date: 5/30/14  
*(Written Signature of Authorized Officer/Representative)*

Name/Title: Eric M. Friedler / President  
*(Print or Type Name and Title of Person Signing Statement)*

**NOTE**

If submitter is an MBE/WBE joint venture with a non-MBE/WBE firm, use the following signature page instead:

**End of Schedule A**

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Kelly Park

From: Penn Services MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: Friedler Construction and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

GENDER:	RACE/ETHNICITY:	TYPE OF FIRM:
<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> Black/African American	<input type="checkbox"/> Partnership
<input type="checkbox"/> Female	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Asian American	<input checked="" type="checkbox"/> Corporation
	<input type="checkbox"/> White American	<input type="checkbox"/> Joint Venturer
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Business Development Council (CMBDC), the Women's Business Development Center (WBDC), and the Small Business Administration.  
Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

Site work / Material - Earthwork

The above described performance is offered for the following price and described terms of payment:

178,000.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 05/30/2014  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: John R. Wilson President  
(Print or Type Name and Title)

Address: 800 E. Northwest Hwy Suite 700 Palatine, IL 60074

Telephone: 847-705-3866 Fax: 888-725-8590

End of Schedule B

SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Kelly Park  
From: MARTINEZ FROGS INC MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No  
To: Friedler Construction Co. and the Chicago Park District:  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

- |  |   |   |
|--|---|---|
| <b>GENDER:</b>                           | <b>RACE/ETHNICITY:</b>                                | <b>TYPE OF FIRM:</b>                            |
| <input checked="" type="checkbox"/> Male | <input type="checkbox"/> Black/African American       | <input type="checkbox"/> Partnership            |
| <input type="checkbox"/> Female          | <input checked="" type="checkbox"/> Hispanic American | <input type="checkbox"/> Sole Proprietorship    |
|  | <input type="checkbox"/> Asian American               | <input checked="" type="checkbox"/> Corporation |
|  | <input type="checkbox"/> White American               | <input type="checkbox"/> Joint Venturer         |
|  | <input type="checkbox"/> Other _____                  | <input type="checkbox"/> Other _____            |

The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Business Development Council (CMBDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:

EXCAVATION

The above described performance is offered for the following price and described terms of payment:

\$210,000.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature: [Signature] Date: 05/30/14  
(Signature of Owner or Authorized Agent of MBE/WBE)  
Name/Title: RICARDO MARTINEZ / PRESIDENT  
(Print or Type Name and Title)  
Address: 650 ANDY DR MELROSE PARK IL 60160  
Telephone: (708) 259-9955 Fax: (312) 277-1976

End of Schedule B

## SCHEDULE B

Statement of Intent from MBE/WBE to Perform as Subcontractor, Supplier and/or Consultant  
DO NOT FILL OUT OR SIGN THIS FORM IF YOU ARE THE PRIME SUBMITTER

Project: Kelly Park

From: JEM Development, Inc. MBE:  Yes  No  
(Name of MBE/WBE Firm) WBE:  Yes  No

To: Friedler Construction Co. and the Chicago Park District;  
(Name of Prime Contractor-Submitter)

The undersigned intends to perform work in connection with the above projects as a:

<b>GENDER:</b> <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	<b>RACE/ETHNICITY:</b> <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Asian American <input type="checkbox"/> White American <input type="checkbox"/> Other _____	<b>TYPE OF FIRM:</b> <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Joint Venturer <input type="checkbox"/> Other _____
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The MBE/WBE status of the undersigned is confirmed by the attached current Letters of Certification from public or private entities such as the City of Chicago, the Chicago Minority Business Development Council (CMBDC), the Women's Business Development Center (WBDC), and the Small Business Administration. Attach all current certification letters behind Schedule B.

The undersigned is prepared to provide the following services or supply the following goods in connection with the above project/contract:


Utilities / Excavation for improvements

The above described performance is offered for the following price and described terms of payment:

\$ 78,000.00

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a written agreement for the above work with you as prime contractor, conditioned upon your execution of a contract with the Chicago Park District, and will do so within (3) three working days of receipt of a signed contract from the Chicago Park District.

Signature:  Date: 05/29/14  
(Signature of Owner or Authorized Agent of MBE/WBE)

Name/Title: Colleen M. Lambert  
(Print or Type Name and Title)

Address: 7224 W. 59th St, Summit IL 60501

Telephone: 708-563-1179 Fax: 708-563-1189

End of Schedule B



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

MAY 01 2014

John Wilson  
Penn Services, LLC.  
800 E. Northwest Hwy, Suite 700  
Palatine, IL 60074

Dear Mr. Wilson:

We are pleased to inform you that **Penn Services, LLC.** has been recertified as a **Minority Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **10/01/2015**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

Your firm's five year certification will expire on **10/01/2015**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **08/01/2015**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or



MAY 01 2014

Penn Services, LLC.

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suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**

- 236115 - Residential Construction, Single-Family, General Contractors**
- 236220 - Commercial Building Construction**
- 484110 - General Freight Trucking, Local**
- 238910 - Excavating, earthmoving, or land clearing contractors**
- 237310 - Highway construction**
- 237310 - Bridge Construction**
- 238990 - Curb and Gutter Construction, Residential and Commercial Driveway and Parking Area, Concrete**
- 238110 - Concrete Pouring**
- 238130 - Framing Contractors**
- 238350 - Finish Carpentry**
- 238310 - Drywall Installation**
- 561730 - Landscaping Services (Except Planning)**
- 562910 - Remediation Services, Environmental**
- 541620 - Environmental Consulting Services**

Your firm's participation on City contracts will be credited only toward **Minority Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer

JLR/ha



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

ricardo@martinezfrogs.com

June 26, 2014

Ricardo Martinez  
**Martinez Frogs, Inc.**  
650 Andy Drive  
Melrose Park, IL 60160

Dear Mr. Martinez:

This letter is to inform you that the City of Chicago has extended your status as a **Minority Business Enterprise (MBE) until September 30, 2014**. We are providing this extension to allow enough time to provide any additional documentation that your application may be missing and for our office to complete our review of all of the submitted documents.

This extension does not guarantee eligibility in the program but will act as a courtesy extension until we receive all of the required documentation and complete a review of that documentation.

Please present this letter as evidence of your certification to be included with bid document submittals as needed.

If you have any questions, please feel free to call our office at 312-744-1929.

Sincerely,

George Coleman, Jr.  
Deputy Procurement Officer

GC/sl



CITY OF CHICAGO  
OFFICE OF COMPLIANCE

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July 12, 2011

Ricardo Martinez  
Martinez Frogs, Inc.  
2455 S. Damen Avenue  
Chicago, IL 60608

**Annual Certificate Expires: August 1, 2016**

Dear Ricardo Martinez:

We are pleased to inform you that Martinez Frogs, Inc. has been re-certified as a Minority Business Enterprise (MBE) by the City of Chicago. This MBE certification is valid until **August 1, 2016**; however your firm must be re-validated annually.

As a condition of continued certification during this five year period, you must file an annual No-Change Affidavit. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Therefore, you must file your **No-Change Affidavit by June 1, 2012**.

It is important to note that you also have an ongoing affirmative duty to notify the City of Chicago of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification within 10 days of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, and/or gross receipts that exceed the program threshold.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a MBE/WBE/BEPD if you fail to:

- file your No Change Affidavit within the required time period;
- provide financial or other records requested pursuant to an audit within the required time period; or
- notify the City of any changes affecting your firm's certification within 10 days of such change.

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333 S. State St., Suite 320, Chicago, IL 60604 • (312) 747-7778

[www.cityofchicago.org/compliance](http://www.cityofchicago.org/compliance)



CITY OF CHICAGO  
**OFFICE OF COMPLIANCE**

*Further, if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. And in addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining, a contract with the city by falsely representing that the individual or entity, or the individual or entity assisted, is a minority-owned business or a woman-owned business, is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months or a fine of not less than \$5,000.00 and not more than \$10,000, or both.*

Your firm's name will be listed in the City's Directory of Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

**NAICS – 238910: TRUCKING/DEMOLITION/EXCAVATION**

Your firm's participation on City contracts will be credited only toward Minority Business Enterprise (MBE) goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Minority Business Enterprise (MBE) Program.

Sincerely,

Karen Patterson  
Deputy Director Supplier Diversity  
CITY OF CHICAGO

TA



ILLINOIS

Pat Quinn, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

December 11, 2013

Colleen Lambert  
JEM Development, Inc.  
7224 West 59<sup>th</sup> Street  
Summit, IL 60501-0149

Certification Term Expires: December 11, 2014

Dear Business Owner:

Re: (FBE) Full Certification Approval

Congratulations! We are pleased to inform you that your firm has been granted certification as a Female Business Enterprise (FBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities.

Although your full certification is valid for a five-year term until December 11, 2018, you are required to submit an annual Affidavit of No-Change form 60 days prior to the anniversary day of your certification; you will be notified by BEP to update your certification as a condition of continued certification. It is your responsibility to ensure that your firm's certification remains current. In addition, should any changes occur in ownership and/or control of the business or other changes affecting the firm's operations, you are required to notify this office within 14 business days of such changes. Failure to return the annual No-Change Affidavit or notify our office of any changes will result in decertification of your firm.

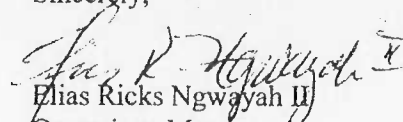
Please be advised, while this certification does not guarantee you will receive a State contract, it does assure your firm the opportunity to participate in the State's procurement process. Your firm's participation on State contracts will be credited only toward Female Business Enterprise (FBE) goals in your area(s) of specialty. Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program (BEP) in the specialty area(s) of:

SERVICES, DEMOLITION  
SERVICES, EXCAVATING  
SERVICES, UNDERGROUND

Please visit our website at [www.sell2.illinois.gov](http://www.sell2.illinois.gov) to obtain information about current and upcoming procurement opportunities, contracts, forms, and also to register to receive email alerts when the State is preparing to purchase a product or service you may provide.

Thank you for your participation in the Business Enterprise Program (BEP). We welcome your participation and wish you continued success.

Sincerely,

  
Elias Ricks Ngwayah II  
Operations Manager  
Business Enterprise Program